

**AUTO PAYMENT SERVICE  
FOR YOUR  
LOS OSOS COMMUNITY SERVICES DISTRICT  
WATER BILL**

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**AUTO PAY SERVICE (APS)** – is a convenient way to pay your Los Osos Community Services District water bill. With APS, your payment is automatically deducted from your bank account without writing or mailing a check. You will continue to receive a LOCSD water billing statement. This will allow you time to contact the LOCSD with any questions before your payment is made.

**HOW TO SIGN UP:**

1. Fill out the Authorization and Enrollment Form below.
2. Write “VOID” on one of your checks.
3. Send the completed Authorization and Enrollment Form and the voided check to the Los Osos Community Services District, P.O. Box 6669, Los Osos, CA 93412.  
You also can drop the form and voided check off at the LOCSD office, 2122 9<sup>th</sup> Street, Suite 110, Los Osos or place in the night drop box.
4. You will know if the automatic withdrawal is in place when you receive your next water bill and you see the following: “**AUTOPAY – DO NOT PAY**” on the bill.

**For More Information  
Please Call 805- 528-9370**

**AUTHORIZATION AND ENROLLMENT FORM**

(PLEASE PRINT)

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Name as it appears on the LOCSD Utility Bill

LOCSD Utility Bill Account Number

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Street address where you receive service

Daytime phone number

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Name of your bank, savings and loan, or credit union

Checking or Savings Account?

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Your name as shown on your check. (Should be the same as on the utility bill account)

I authorize the Los Osos Community Services District to deduct funds from my account at the financial institution stated above to pay my Los Osos Community Services District utility bill. I understand that I can stop these automatic payments if I notify the Los Osos Community Services District and/or my financial institution. I also understand that the Los Osos Community Services District and/or financial institution can stop my participation in this service if necessary. I understand that should the account not have sufficient funds to cover the deduction there will be an insufficient funds fee charged to my Los Osos Community Services District utility account.

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Signature

Date