



December 18, 2015

TO: LOCSD Board of Directors
FROM: Margaret Falkner, Temporary General Manager *mf*
SUBJECT: **Agenda Item 7B – 1/7/2016 Board Meeting**
Authorize the Creation of a Parks and Recreation Standing Advisory Committee

DESCRIPTION

Authorize the creation of a Parks and Recreation Standing Advisory Committee.

President
R. Michael Wright

Vice President
Marshall E. Ochylski

Directors
Charles A. Cesena
Jon-Erik E. Storm
Louis G. Tornatzky

General Manager
Kathy A. Kivley

District Accountant
Michael L. Doyel

Fire Chief
Robert Lewin

Battalion Chief
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SUMMARY OF STAFF RECOMMENDATION

Staff recommends that the Board adopt the following motion:

Motion: *I move that the Board authorized the creation of a fourth standing committee entitled the Parks and Recreation Advisory Committee; direct staff to add this advisory committee to the committee meeting schedule and to advertise for the five appointed positions plus one alternate on the Parks and Recreation Advisory Committee consistent with the Board of Directors Bylaws and Rules of Decorum.*

DISCUSSION

The Board of Directors Bylaws, Section 11.1 states "The Board may create standing committees at it discretion. Standing committees shall be advisory committees to the Board of Directors and shall not commit the District to any policy, act or expenditure. Each standing committee shall consider District related issues assigned to it by the Board of Directors."

Standing committees include five public members, one public alternate and two Directors appointed by the President as non-voting members to serve as Chairperson and Vice Chairperson of the committee. Depending on the number of applications, the Board retains the discretion to alter Standing Committee membership on a case-by-case basis. The voting committee members shall hold office for two years, serving without compensation. Two committee vacancies occur in the odd numbered years and three committee member vacancies occur in the even numbered years. The alternate holds office for one year. If an unscheduled vacancy occurs within the voting membership, the alternate member becomes the voting member.

Attached is a memorandum from the Parks and Recreation Subcommittee. The members of the subcommittee were appointed consistent with the District's Bylaws, Section 11 Committees. The desire of this potential standing committee is to provide recommendation to the Board with respect to exercising the Parks and Recreation powers.

FINANCIAL IMPACT

There is financial impact associated with the creation of a fourth Advisory Committee as to overtime and available staff resources.

Attachment: Copy Parks & Recreation Subcommittee Memorandum

MEMORANDUM

From: Parks & Recreation Subcommittee
To: Los Osos CSD Board of Directors
Re: Parks & Recreation
Date: December 3, 2015

EXECUTIVE SUMMARY

The Subcommittee recommends the creation of an advisory committee. A proposed agenda for a public forum as the advisory committee's first meeting is included in this report.

RECOMMENDED ACTION

I move that the board establish the Parks & Recreation Advisory Committee with the same members as the existing Parks & Recreation Subcommittee. Its scope is to provide recommendations to the Board of Directors with respect to its exercise of the LOCSD's Parks & Recreation power.

DISCUSSION

Recognizing that Los Osos lacks sufficient park acreage and that LOCSD has parks & recreation authority, then-President Baltimore appointed Director Storm and then-Vice President Wright to investigate in the summer of 2014. This appointment was renewed in the winter of 2015. The Board received and filed a report recommending the creation of an advisory committee. At that time, this subcommittee was created and applications from the public to join were solicited. This subcommittee was assigned the task of scoping the responsibilities for an advisory committee with the intent of reporting back to the Board within six months.

This subcommittee met in the fall of 2015 and followed up afterwards.

The recommendations of the original March 2015 are confirmed with the addition of the recommendation to examine LOCSD leach field land being repurposed as park land after the completion of the sewer project.

For your ready reference, the Parks & Recreation report from May 7, 2015 is included in this report.

PROPOSED FIRST AGENDA

- 1.** Opening
- 2.** Public Forum regarding parks & recreation priorities and funding
- 3.** Adjourn