



FINANCE ADVISORY COMMITTEE MEETING

Monday, April 29, 2019 at 5:30 p.m.
Los Osos Community Services District Office
2122 9th Street, Suite 106, Los Osos, CA

COMMITTEE MEMBERS

Marshall Ochylski, Chairperson
Christine Womack, Vice Chairperson
Sandra Cirilo, Member
Lisa Gonzalez, Member
Cheri Grimm, Member
Bea Jansen, Member
Alyce Thorp, Member

STAFF

Renee Osborne, General Manager
Ann Kudart, Administrative Services Manager

AGENDA

1. **Opening at 5:30 p.m. – Call To Order; Flag Salute; and Roll Call**
2. **Approve FAC Meeting Minutes of April 1, 2019**
(Recommend approval)
Presented By: Administrative Services Manager Kudart
3. **Review of Board Item Regarding Approval of Warrant Register for the Period March 23, 2019 through April 30, 2019**
(Committee Review and Recommendations to the Board)
Presented By: Administrative Services Manager Kudart
4. **Review of Board Item Regarding Financial Reports for the Periods Ending February 28, 2019 and March 31, 2019**
(Committee Review and Recommendations to the Board)
Presented By: General Manager Osborne
5. **Review of Draft Fiscal Year 2019/20 Budget for Fire Fund 301**
(Committee Review and Recommendations)
Presented By: Chief Huang and Administrative Assistant Young
6. **Review of Draft Fiscal Year 2019/20 Budget for Administrative Fund 100**
(Committee Review and Recommendations)
Presented By: General Manager Osborne
7. **Review of Board Item Regarding Designating the Local Agency Investment Fund (LAIF) as the Drainage and Parks and Recreation Reserve Account**
(Committee Recommendations to the Board)
Presented By: General Manager Osborne
8. **Review of Board Item Regarding the Transfer of the Water Reserves from Rabobank Money Market Account into the Pacific Premier Money Market Account**
(Committee Recommendation to the Board)
Presented By: General Manager Osborne

**9. Update Regarding the Los Osos Low Income Assistance Fund
(Update Only)**

Presented By: General Manager Osborne

- 10. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 11. Schedule Next FAC Meeting** – Monday, June 3, 2019 at 5:30 p.m. unless otherwise noted
- 12. Closing Comments by FAC Committee Members**
- 13. Adjournment**

ITEM 2

**APPROVE FAC MEETING MINUTES OF
APRIL 1, 2019**

Los Osos Community Services District
DRAFT Minutes of the Finance Advisory Committee Meeting
April 1, 2019 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute and Roll Call</p>	<p>Chairperson Ochylski called the meeting to order at 5:41 p.m. and Committee Member Gonzalez led the flag salute.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Arrived at 5:41 p.m. Cheri Grimm, Committee Member – Present Bea Jansen, Committee Member – Confirmed Absence Alyce Thorp, Committee Member – Confirmed Absence Marshall Ochylski, Chairperson – Present Christine Womack, Vice Chairperson – Present</p> <p><u>Staff:</u> Renee Osborne, General Manager Marti Brand, Administrative Clerk</p>	
<p>2. Welcome Committee Member Cirilo and Review Brown Act Guidelines</p>	<p>Chairperson Ochylski who provided a PowerPoint presentation regarding the Brown Act, explaining that it is a law which guarantees the public's right to attend and participate in meetings of local legislative bodies and defining the open meeting requirements of the Brown Act.</p> <p>Public Comment – None</p>	<p>Action: No Action.</p>
<p>3. Approve FAC Meeting Minutes of February 25, 2019</p>	<p>Administrative Clerk Brand presented the minutes for Committee approval.</p> <p>Public Comments – Julie Tacker requested that the District cease all practice of working lunches and commented there had not been a full report regarding the personnel settlement.</p> <p>Committee Member Gonzalez made a motion that the Committee approve the minutes of February 25, 2019. The motion was seconded by Committee Member Grimm and passed by unanimous consent.</p>	<p>Action: File approved minutes.</p>
<p>4. Review of Board Item Regarding Approval of Warrant the period February 22, 2019 through March 22, 2019</p>	<p>Chairperson Ochylski announced that Bookkeeper Geidel had her baby boy two weeks ago; General Manager Osborne reported that all are doing well; and, the Committee extended its congratulations to Adrienne and her family wishing them well.</p> <p>General Manager Osborne presented the warrant register for the Committee's review and reported on a previously asked question regarding two checks that had been zeroed out and that they were items of correction and should not have shown up on the report.</p> <p>Public Comments – Julie Tacker objected to reimbursement Check 285999 to Carrie Young for staff meal for Fire in the amount of \$85.00 to 2nd Street Cafe; and asked if Directors Compensation could be added to the Warrant Register each month.</p> <p>General Manager Osborne responded that she would discuss this with the bookkeeper.</p> <p>Committee Member Grimm made a motion that the Committee recommend that the Board approve the warrant register for February 22, 2019 through March 22, 2019. The motion was seconded by Committee Member Gonzalez and passed by unanimous consent.</p>	<p>Action: The Committee recommended that the Board approve the warrant register for February 22, 2019 through March 22, 2019.</p>
<p>5. Review of Board Item Regarding Financial Reports for the Period Ending February 28, 2019</p>	<p>General Manager Osborne provided a summary of the report as submitted with the agenda packet.</p>	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>5. Review of Board Item Regarding Financial Reports for the Period Ending February 28, 2019 (continued)</p>	<p>Committee Member Gonzalez asked that with 33% of the year left would anything be going over the budgeted amounts with the Mid-Year corrections; asked if 7256 on page 11 was a regular replacement program; that clarification was needed as to what 4930 Other Revenue was; and, asked about the credit balance regarding 4114 Water Other Revenues.</p> <p>Committee Member Grimm asked about 7255 Security Services costing \$12,875.40 for the year; and, that the budget calls for \$57,000 in 4105 Recycled Water and there is nothing.</p> <p>General Manager Osborne responded that this is an ongoing replacement program and that we are looking at new type of meters for future replacements; that she will report back to the Committee regarding Other 4930 Revenue; and, that 4114 are deposits for a meter upgrade and once work is complete it is reimbursed. She responded to Committee Member Grimm that she will report back to the Committee and that we have not yet received recycled water from the County.</p> <p>Public Comment – Richard Margetson commented that the last page of the Admin financials and inquired as to any major reductions to the Drainage Reserves.</p> <p>Julie Tacker objected to approving the Financials without a new document with corrected numbers and suggested approving both February and March Financials at the next meeting; commented that President Ochylski's compensation was to be placed in a Fund to be tracked had not been completed; commented on the Parks and Recreation Balance Sheet regarding the Rubber Chip Removal Project; and, commented on the GM's time and expenses regarding the Low Income Assistance Fund.</p> <p>Committee Member Gonzalez moved that the Committee recommend that the Board receive and file the financials for the period ending February 28, 2019 subject to corrections and adjustments. The motion was seconded by Committee Member Grimm and passed by unanimous consent.</p>	<p>Action: The Committee recommended that the Board receive and file the financials for the period ending February 28, 2019 subject to corrections and adjustments.</p>
<p>6. Review of Board Item Regarding Designating the Local Agency Investment Fund (LAIF) as the Drainage and Parks and Recreation Account</p>	<p>General Manager Osbourne provided a summary of the report as submitted with the agenda packet reporting it would make the bookkeeping easier for Parks and Drainage Account Reserves.</p> <p>Public Comment – Richard Margetson commented that the report states that the Drainage Reserve has \$227,293 and that Parks has \$291,656 in reserves per the 2017/2018 Audit and that those numbers were not audited; he objected that this report stated \$227,293 but the Balance Sheet stated 139,962.74; and, if interest income in LAIF is actually drawn out each year and deposited into the individual accounts or does it continue to accrue in the LAIF.</p> <p>This item was tabled to be brought back at a later date.</p>	<p>Action: The item was tabled to a later date.</p>
<p>7. Review of Board Item Regarding Establishing a Money Market Account at Pacific Premier Bank and Approve the Transfer of Water CD into the Newly Established Account</p>	<p>General Manager Osbourne provided a summary of the report as submitted with the agenda packet. She introduced Liz Summers, Pacific Premier Bank Senior Client Relationship Manager, to answer any questions that the Committee may have.</p> <p>The Committee discussed the Money Market Account versus the Certificate of Deposit; public funds collateralization by Pacific Premiere Bank vs FDIC protection; and the heavy regulations that it must uphold for the clients.</p> <p>Public Comment – None</p>	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Review of Board Item Regarding Establishing a Money Market Account at Pacific Premier Bank and Approve the Transfer of Water CD into the Newly Established Account (continued)	Committee Member Gonzalez moved that the Committee recommend that the Board adopt Resolution 2019-11 to establish a money market account at Pacific Premier Bank for the Water Fund, roll over the CD, and move \$1,000,000 from the Water Money Market account at Rabobank into the new Money Market account at Pacific Premier Bank. The motion was seconded by Committee Member Grimm and passed by unanimous consent.	Action: The Committee recommended that the Board adopt Resolution 2019-11, establish a money market account at Pacific Premier Bank for the Water Fund, roll over the CD, and move \$1,000,000 from the Water money market account at Rabobank into the new money market account at Pacific Premier Bank.
8. Public Comments on Items NOT on this Agenda	Richard Margetson commented that on page 17 of the Financials has taken in \$106,026.41 in taxes, with expenditures at \$80,844.70 and wants to reiterate that the money is not coming out of reserves.	
9. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for April 29, 2019, unless otherwise noted.	
10. Closing Comments by FAC Committee	None	
11. Adjournment	The meeting adjourned at 7:04 p.m.	

ITEM 3

**REVIEW OF BOARD ITEM REGARDING
APPROVAL OF WARRANT REGISTER
FOR THE PERIOD
MARCH 23, 2019 THROUGH APRIL 30, 2019**

LOS OSOS COMMUNITY SERVICES DISTRICT
Check/Voucher Register - Warrant Register by Check Number
From 3/23/2019 Through 4/30/2019

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
28681	4/8/2019	ALPHA ELECTRICAL SERVICE	23,375.92	03/13/19 Repairs & Upgrade @ Bayridge Drainage Station	800
28682	4/8/2019	AFLAC	61.34	03/01-31/19 Acct#HJ582 EE Elected Insurance	100
	4/8/2019	AFLAC	501.86	03/01-31/19 Acct#HJ582 EE Elected Insurance	500
28683	4/8/2019	AGP VIDEO, INC	1,125.00	03/01-31/19 Ch20 Ops & Mgt/Production/Media Copy/Audio	100
28684	4/8/2019	ALLIED ADMIN - DELTA DENTAL	47.16	05/01-31/19 ID#07917-7535 EE Dental Plan	100
	4/8/2019	ALLIED ADMIN - DELTA DENTAL	725.20	05/01-31/19 ID#07917-7535 EE Dental Plan	500
28685	4/8/2019	ALL WAYS CLEAN	263.00	04/01-30/19 Janitorial Services (Suite 106 & 110)	100
28687	4/8/2019	AT&T	210.74	02/17/19-03/19/19 9391056500 Telephone Services	100
	4/8/2019	AT&T	418.92	02/17/19-03/16/19 Cust#9391056297 LD Telephone Service	301
	4/8/2019	AT&T	20.72	02/17/19-03/16/19 9391056138 Telephone & Telemetry Services	500
	4/8/2019	AT&T	20.72	02/17/19-03/16/19 9391056151 Telephone & Telemetry Services	500
	4/8/2019	AT&T	20.72	02/17/19-03/16/19 9391056160 Telephone & Telemetry Services	500
	4/8/2019	AT&T	20.72	02/17/19-03/16/19 9391056188 Telephone & Telemetry Services	500
	4/8/2019	AT&T	20.72	02/17/19-03/16/19 9391056191 Telephone & Telemetry Services	500
	4/8/2019	AT&T	20.72	02/17/19-03/16/19 9391056275 Telephone & Telemetry Services	500
	4/8/2019	AT&T	214.96	02/17/19-03/19/19 9391056166 Telephone & Telemetry Services	500
	4/8/2019	AT&T	40.90	02/17/19-03/19/19 9391056172 Telephone & Telemetry Services	500
	4/8/2019	AT&T	273.13	02/20/19-03/19/19 9391059905 Telephone & Telemetry Service	500
	4/8/2019	AT&T	98.81	02/20/19-03/19/19 9391059906 Telephone & Telemetry Service	500
	4/8/2019	AT&T	126.87	03/22/19-04/21/19 Acct#134994840 Telephone/Internet SB Well	500
	4/8/2019	AT&T	20.95	02/17/19-03/16/19 9391056182 Telephone & Telemetry Services	800
28688	4/8/2019	CENTRAL COAST APPLIANCE	183.40	03/20/19 Extraction Machine Repair	301
28689	4/8/2019	CENTRAL COAST LANDSCAPE PRODUCTS, INC.	197.23	03/23/19 Cust#103418 Decomposed Granite	301
28690	4/8/2019	CHARTER COMMUNICATIONS	104.99	04/01-30/19 Acct#8245101120119395 Internet Service Wateryard	500
28691	4/8/2019	CHARTER COMMUNICATIONS	216.38	03/28/19-04/27/19 Acct#8245101120143981 Internet/Cable Servi	301
28692	4/8/2019	CRYSTAL SPRINGS WATER	37.64	03/01-31/19 Acct#057427 Water Delivery	100
28693	4/8/2019	J B DEWAR	257.09	03/04/19 Acct#58976 Oil/Filters - MQ Generator	500
28694	4/8/2019	DIGITAL DEPLOYMENT, INC	200.00	04/01-30/19 Website Hosting Service & Fee	100
28695	4/8/2019	FERGUSON ENTERPRISES, INC #1350	571.64	03/19/19 Cust#725053 R&M Water Dist System (meter gaskets)	500
28696	4/8/2019	RYAN GREBE PHOTOGRAPHY	350.00	03/31/19 Photography/Fire Department Photo Shoot	301
28697	4/8/2019	HACH	280.87	03/29/19 Acct#270053 Water Treatment Chemicals	500
28698	4/8/2019	MINER'S ACE HARDWARE	341.63	03/01-31/19 Cust#121480 Grounds/Bldg Maint/Misc Small Parts	301

LOS OSOS COMMUNITY SERVICES DISTRICT
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 From 3/23/2019 Through 4/30/2019

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28699	4/8/2019	MINER'S ACE HARDWARE	6.19	03/01-31/19 Acct#143640 Supplies/Maint/Equip/Tools/Parts	100
	4/8/2019	MINER'S ACE HARDWARE	873.25	03/01-31/19 Acct#143640 Supplies/Maint/Equip/Tools/Parts	500
	4/8/2019	MINER'S ACE HARDWARE	35.37	03/01-31/19 Acct#143640 Supplies/Maint/Equip/Tools/Parts	800
28700	4/8/2019	MISSION COUNTRY DISPOSAL	101.41	04/01-30/19 Acct#4130-5101023 Trash Service - Station 15	301
28701	4/8/2019	MISSION COUNTRY DISPOSAL	116.65	04/01-30/19 Acct#41305101854 Trash Service - Wateryard	500
28702	4/8/2019	MISSION LINEN SUPPLY	24.81	03/28/19 Cust#213729 Janitorial Supplies - towel rolls/rags	500
28703	4/8/2019	NATIONAL METER & AUTOMATION, INC.	7,617.86	03/27/19 Cust#2738 Meter Purchases & Replacements (90ea)	500
28704	4/8/2019	NATHANIEL PALL	172.79	03/22/19 Reimbursement (Uniform Safety Boots/Pall N)	500
28705	4/8/2019	CARRIE YOUNG, LOCSO FIRE PETTY CASH CUSTODIAN	30.00	03/22/19 Petty Cash Reimbursement (Disposal Fee)	301
28706	4/8/2019	PG&E	264.76	02/20/19-03/20/19 Electric Services	100
	4/8/2019	PG&E	428.94	02/20/19-03/20/19 Electric Services	200
	4/8/2019	PG&E	9.41	02/20/19-03/20/19 Electric Services	301
	4/8/2019	PG&E	169.81	02/20/19-03/20/19 Electric Services	400
	4/8/2019	PG&E	5,253.95	02/20/19-03/20/19 Electric Services	500
	4/8/2019	PG&E	209.64	02/20/19-03/20/19 Electric Services	800
28707	4/8/2019	PRP COMPANIES	756.12	03/21/19 Utility Billing Services (Rts 201-205)	500
28708	4/8/2019	CARDMEMBER SERVICE	65.00	02/27/19 CC/Acosta - CSDA (Training Webinar)	500
	4/8/2019	CARDMEMBER SERVICE	308.25	03/13/19 CC/Acosta - Jiffyshirts.com (uniform shirts)	500
28709	4/8/2019	RANGE MASTER	47.00	12/29/18 Acct#Sobayfire Uniform Alteration (RFF Weimer)	301
28710	4/8/2019	JUAN RUIZ	200.00	04/03/19 Reimbursement (Uniform Safety Boots - RFF Ruiz)	301
28711	4/8/2019	SAGE SOFTWARE, INC.	2,356.70	04/30/19-04/29/20 SAGE HRMS Business Renewal	100
28712	4/8/2019	SLO COUNTY EMPLOYEES ASSOC	29.01	03/11/19-03/24/19 SLOCEA Dues	100
	4/8/2019	SLO COUNTY EMPLOYEES ASSOC	114.73	03/11/19-03/24/19 SLOCEA Dues	500
28713	4/8/2019	COUNTY OF SAN LUIS OBISPO - EH	727.60	11/20/18-12/20/18 Acct#AR0009718 Cross Connection Services	500
28714	4/8/2019	SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	1,199.00	03/06-25/19 Brine Disposal Services - SB Well	500
28715	4/8/2019	STANLEY CONVERGENT SECURITY SOLUTIONS	68.50	02/08/19-04/30/19 Acct#2234645149 Security Service Suite 110	100
	4/8/2019	STANLEY CONVERGENT SECURITY SOLUTIONS	60.67	04/01-30/19 Acct#2234623879 Security Service Suite 106	100
28716	4/8/2019	AHA SHOES, INC.	155.68	03/13/19 Uniform Safety Boots (Florentino)	500
28717	4/8/2019	TECHXPRESS INC	1,413.00	04/01-30/19 IT Support & Services	100
28718	4/8/2019	THE GAS COMPANY	43.14	02/26/19-03/27/19 Acct#05011720470 Gas Service - Wateryard	500
28719	4/8/2019	THE GAS COMPANY	204.80	02/22/19-03/25/19 Acct#14941522279 Gas Service - Station 15	301
28720	4/8/2019	THE GAS COMPANY	91.61	02/25/19-03/26/19 Acct#17141580187 Gas Service - Suite 106	100

LOS OSOS COMMUNITY SERVICES DISTRICT
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28721	4/8/2019	THE GAS COMPANY	14.30	02/25/19-03/26/19 Acct#17351580109 Gas Service - Suite 110	100
28722	4/8/2019	TPC TRAINCO	3,300.00	01/24/19-03/21/19 Arc Flash Trng (Diemel/Florentino/Pall)	500
28723	4/8/2019	LOS OSOS CHEVRON	616.80	03/01-31/19 Gas & Diesel - Fleet Vehicles	500
	4/8/2019	LOS OSOS CHEVRON	154.20	03/01-31/19 Gas & Diesel - Fleet Vehicles	800
28724	4/8/2019	VERIZON WIRELESS	19.14	03/22/19 Acct#472454582-00001 Upgrade ME-15 Cell Service	301
	4/8/2019	VERIZON WIRELESS	19.14	03/22/19 Acct#472454582-00001 Upgrade MS-15 Cell Service	301
28725	4/8/2019	VISION SERVICE PLAN	68.11	02/01/19-04/30/19 Acct#121302260001 EE Vision Plan	100
	4/8/2019	VISION SERVICE PLAN	522.56	02/01/19-04/30/19 Acct#121302260001 EE Vision Plan	500
28726	4/8/2019	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	109.58	04/01-30/19 Act#LOSOSOS-BL-283600 Insurance (Life/AD+D/WI/LD)	100
	4/8/2019	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	575.80	04/01-30/19 Act#LOSOSOS-BL-283600 Insurance (Life/AD+D/WI/LD)	500
28727	4/17/2019	CARDMEMBER SERVICE	55.00	03/06/19 CC/Kudart - USPS (certified mailing)	100
	4/17/2019	CARDMEMBER SERVICE	56.81	03/07/19 CC/Kudart - Domino's Pizza (BOD Meeting Working Meal)	100
	4/17/2019	CARDMEMBER SERVICE	19.76	03/07/19 CC/Kudart - Ralphs (supplies)	100
	4/17/2019	CARDMEMBER SERVICE	(13.93)	03/12/19 CC/Kudart - Amazon (Cancel Business Mbshp & Refund)	100
	4/17/2019	CARDMEMBER SERVICE	53.61	03/21/19 CC/Asuncion - Office Depot (MS Office software)	500
	4/17/2019	CARDMEMBER SERVICE	697.07	03/28/19 CC/Asuncion - Carhartt (Uniform Jackets)	500
	4/17/2019	CARDMEMBER SERVICE	482.61	03/28/19 CC/Asuncion - Office Depot (laptop computer)	500
	4/17/2019	CARDMEMBER SERVICE	22.51	03/28/19 CC/Asuncion - Office Depot (wireless mouse)	500
	4/17/2019	CARDMEMBER SERVICE	(490.86)	03/28/19 CC/Asuncion - Office Depot - Return	500
	4/17/2019	CARDMEMBER SERVICE	167.00	04/08/19 CC/Asuncion - BootBarn (uniform safety boots)	500
	4/17/2019	CARDMEMBER SERVICE	657.67	04/08/19 CC/Asuncion - Full Source (Uniforms)	500
	4/17/2019	CARDMEMBER SERVICE	172.88	04/09/19 CC/Asuncion - Expedia - (Lodging-Training Requa)	500
28728	4/17/2019	CLEATH-HARRIS GEOLOGISTS, INC.	1,260.00	03/31/19 Proj#2212-1801 Site A Test Well LOMS	500
28729	4/17/2019	COASTAL COPY, LP	161.80	02/24/19-03/23/19 Acct#LO22 Main Copier/PrinterFax Overages	100
28730	4/17/2019	COLANTUONO, HIGHSMITH & WHATLEY, PC	1,305.75	02/01-28/19 Legal Services	100
	4/17/2019	COLANTUONO, HIGHSMITH & WHATLEY, PC	2,225.00	03/01-31/19 Legal Services	100
28731	4/17/2019	GEORGE CONTENTO	2,900.00	05/01-30/19 Office Rent (Suites 106 & 110)	100
28732	4/17/2019	CORE & MAIN LP	944.02	04/03/19 Cust#241813 R&M Wells	500
28733	4/17/2019	THE DOCUTEAM, LLC	38.00	03/01-31/19 Acct#0979 Onsite Service (Document Destruction)	100
28734	4/17/2019	DSD BUSINESS SYSTEMS	135.00	04/01-30/19 Cust#C10171 TimeForce Software Contract	100
28735	4/17/2019	GOOFY GRAPHICS	121.17	04/08/19 LOCSO Suite 110 Building Sign	100
28736	4/17/2019	HANLEY & FLEISHMAN, LLP	2,047.50	03/01-31/19 Legal Services	100

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register by Check Number
 From 3/23/2019 Through 4/30/2019

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
28737	4/17/2019	KITZMAN WATER, INC.	86.00	03/01-31/19 Acct#72975 Softwater Service	301
28738	4/17/2019	DE LANGE LANDEN FINANCIAL SERVICES	264.46	04/01-30/19 Acct#630919 Kyocera Service Contract/Insurance	100
28739	4/17/2019	MISSION LINEN SUPPLY	24.81	04/11/19 Cust#213729 Janitorial Supplies (towel rolls/rags)	500
28740	4/17/2019	NBS GOVERNMENT FINANCIAL GROUP	2,553.22	04/01/19-06/30/19 Qtrly Admin Fee (WW Assessment District #1	600
28741	4/17/2019	OFFICE DEPOT INC	620.61	03/01-31/19 Acct#28702448 Office Supplies	301
28742	4/17/2019	OFFICE DEPOT INC	453.86	03/01-31/19 Acct#28702448 General Office Supplies	100
28743	4/17/2019	NATHANIEL PALL	199.00	04/10-11/19 Reimbursement - Training Meals/Fuel (Pall N)	500
28744	4/17/2019	PERRY FORD	1,995.53	04/08/19 Vehicle Repairs/Maintenance & Parts - Unit H	500
28745	4/17/2019	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	86.59	04/09/19 Acct#0017387073 Postage Meter Supplies (ink)	100
28746	4/17/2019	PRP COMPANIES	137.89	04/12/19 Billing Envelopes (500ea #9 & #10 Window)	500
28747	4/17/2019	CLINT REQUA	175.00	04/10-11/19 Reimbursement - Training Meals & Fuel (Requa C)	500
28748	4/17/2019	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	411.04	04/01/19 Property/Liability (Unit A)	500
28749	4/17/2019	SLO COUNTY EMPLOYEES ASSOC	22.57	03/25/19-04/07/19 SLOCEA Dues	100
	4/17/2019	SLO COUNTY EMPLOYEES ASSOC	108.30	03/25/19-04/07/19 SLOCEA Dues	500
28750	4/17/2019	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,701.00	03/01-31/19 405R979032 Water Quality Testing	500
28751	4/17/2019	SPEED'S OIL TOOL SERVICE, INC	872.00	03/15-25/19 Brind Disposal Trucking Service - SB Well	500
	4/17/2019	SPEED'S OIL TOOL SERVICE, INC	400.00	04/03/19 Brine Disposal Trucking Service - SB Well	500
28752	4/17/2019	STANLEY CONVERGENT SECURITY SOLUTIONS	60.67	05/01-31/19 Acct#2234623879 Security Services (Suite 106)	100
	4/17/2019	STANLEY CONVERGENT SECURITY SOLUTIONS	24.41	05/01-31/19 Acct#2234645149 Security Services (Suite 110)	100
28753	4/17/2019	ROBERT STILTS, CPA	5,000.00	03/15/19-04/15/19 Bookkeeping Service	100
28754	4/17/2019	TECHXPRESS INC	451.00	04/01/19-04/01/22 Sophos Firewall SG_105 Support (3yr)	100
28755	4/17/2019	WALLACE GROUP	88.00	02/01-28/19 Engineering Services	100
	4/17/2019	WALLACE GROUP	281.34	02/01-28/19 Engineering Services	500
28756	4/17/2019	ZEE MEDICAL SERVICE CO #34	22.00	04/12/19 Acct#028078 First Aid/Safety Supplies/Refills	100
	4/17/2019	ZEE MEDICAL SERVICE CO #34	22.03	04/12/19 Acct#028078 First Aid/Safety Supplies/Refills	500
28757	4/17/2019	ZOLL MEDICAL CORPORATION	434.22	03/18/19 Cust#113922 Medical Supplies/Field Operations	301
28758	4/17/2019	ANN KUDART, LOCSO ADMIN PETTY CASH CUSTODIAN	102.66	02/07/19-04/16/19 Petty Cash Reimbursement (Mileage/Postage)	100
	4/17/2019	ANN KUDART, LOCSO ADMIN PETTY CASH CUSTODIAN	30.02	02/07/19-04/16/19 Petty Cash Reimbursement (Mileage/Postage)	500
28759	4/23/2019	CARDMEMBER SERVICE	197.50	03/19/19 CC/Acosta - Jiffyshirts.com (uniforms)	500
	4/23/2019	CARDMEMBER SERVICE	(166.62)	03/29/19 CC/Acosta - Jiffyshirts.com Return	500
28760	4/23/2019	ALPHA ELECTRICAL SERVICE	879.58	03/28/19-04/12/19 Repair/Parts/Maint - Bayridge Drainage	800
28761	4/23/2019	ALLSTAR FIRE EQUIPMENT INC.	592.26	04/10/19 Upgrades to Rope/Climbing Equipment	301

LOS OSOS COMMUNITY SERVICES DISTRICT
Check/Voucher Register - Warrant Register by Check Number
From 3/23/2019 Through 4/30/2019

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
28762	4/23/2019	B&B GARAGE DOORS	270.00	04/05/19 Repairs/Maint Garage Doors	301
28763	4/23/2019	CHARTER COMMUNICATIONS	200.00	04/28/19-05/27/19 Acct#8245101120119577 Internet (Admin/Serv	100
	4/23/2019	CHARTER COMMUNICATIONS	25.00	04/28/19-05/27/19 Acct#8245101120119577 Internet (Admin/Serv	500
28764	4/23/2019	CHARTER COMMUNICATIONS	153.12	04/19/19-05/18/19 Acct#8245101120015742 Channel 20	100
28765	4/23/2019	WELLS FARGO VENDOR FIN SERV	99.74	04/10/19 ID#90136374384 Copier Lease Service	301
28766	4/23/2019	GRACE ENVIRONMENTAL SERVICES	8,010.50	04/01-30/19 General Manager Services	100
28767	4/23/2019	HUMANA INSURANCE COMPANY	264.50	05/01-31/19 ID#732930-001 Insurance (Reserve Firefighters)	301
28768	4/23/2019	PG&E	5.70	02/25/19-03/25/19 Acct#6190008235-7 Electric Service	301
28769	4/23/2019	SLO COUNTY EMPLOYEES ASSOC	22.57	04/08/19-04/21/19 SLOCEA Dues	100
	4/23/2019	SLO COUNTY EMPLOYEES ASSOC	109.59	04/08/19-04/21/19 SLOCEA Dues	500
28770	4/23/2019	UNITED STAFFING ASSOCIATES, LLC	1,018.37	04/08-12/19 Cust#15752 Temp Services	100
28771	4/23/2019	USA BLUE BOOK	338.13	04/10/19 Cust#922782 Treatment/Safety Supplies/Disinfection	500
28772	4/23/2019	VERIZON WIRELESS	156.28	04/08/19-05/07/19 Acct#472454582-00001 Cellular Service	301
	4/23/2019	VERIZON WIRELESS	182.10	04/08/19-05/07/19 Acct#472454582-00001 Cellular Service	500
	4/23/2019	VERIZON WIRELESS	121.40	04/08/19-05/07/19 Acct#472454582-00001 Cellular Service	800
28773	4/23/2019	VISION SERVICE PLAN	12.78	05/01-31/19 Acct#121302260001 Vision Plan	100
	4/23/2019	VISION SERVICE PLAN	164.26	05/01-31/19 Acct#121302260001 Vision Plan	500
28774	4/23/2019	WALLACE GROUP	548.75	03/01-31/19 Engineering Services	100
	4/23/2019	WALLACE GROUP	1,485.50	03/01-31/19 Engineering Services	500
7632-7644- 7651-7657	3/25/2019	CA PUBLIC EMPL RET SYSTEM	897.28	03/01-31/19 Unfunded Accrued Liability	100
	3/25/2019	CA PUBLIC EMPL RET SYSTEM	1,394.52	03/01-31/19 Unfunded Accrued Liability	301
	3/25/2019	CA PUBLIC EMPL RET SYSTEM	2,717.88	03/01-31/19 Unfunded Accrued Liability	500
CalPERSMed Apr19	4/9/2019	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	1,722.59	04/01-30/19 ID#4662975925 CalPERS Health Plan	100
	4/9/2019	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	5,543.21	04/01-30/19 ID#4662975925 CalPERS Health Plan	500
PC041219_457	4/12/2019	CALPERS 457	250.00	03/25/19-04/07/19 SIP457 Contributions	100
	4/12/2019	CALPERS 457	1,450.00	03/25/19-04/07/19 SIP457 Contributions	500
PD032919_457	3/29/2019	CALPERS 457	250.00	03/11/19-03/24/19 SIP457 Contributions	100
	3/29/2019	CALPERS 457	1,450.00	03/11/19-03/24/19 SIP457 Contributions	500
PD032919_EDD	3/29/2019	CA EMPLOYMENT DEVELOPMENT DEPT	217.80	03/11/19-03/24/19 State Payroll Taxes	100
	3/29/2019	CA EMPLOYMENT DEVELOPMENT DEPT	450.61	03/11/19-03/24/19 State Payroll Taxes	301
	3/29/2019	CA EMPLOYMENT DEVELOPMENT DEPT	728.22	03/11/19-03/24/19 State Payroll Taxes	500

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register by Check Number
 From 3/23/2019 Through 4/30/2019

Check Number	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
PD032919_IRS	3/29/2019	DEPARTMENT OF THE TREASURY	602.70	03/11/19-03/24/19 Federal Payroll Taxes	100
	3/29/2019	DEPARTMENT OF THE TREASURY	880.55	03/11/19-03/24/19 Federal Payroll Taxes	301
	3/29/2019	DEPARTMENT OF THE TREASURY	2,161.03	03/11/19-03/24/19 Federal Payroll Taxes	500
PD032919PERS Retire	3/29/2019	CA PUBLIC EMPL RET SYSTEM	665.58	03/11/19-03/24/19 Retirement Earned	100
	3/29/2019	CA PUBLIC EMPL RET SYSTEM	342.42	03/11/19-03/24/19 Retirement Earned	301
	3/29/2019	CA PUBLIC EMPL RET SYSTEM	3,259.42	03/11/19-03/24/19 Retirement Earned	500
PD041219_EDD	4/12/2019	CA EMPLOYMENT DEVELOPMENT DEPT	249.04	03/25/19-04/07/19 State Payroll Taxes	100
	4/12/2019	CA EMPLOYMENT DEVELOPMENT DEPT	424.95	03/25/19-04/07/19 State Payroll Taxes	301
	4/12/2019	CA EMPLOYMENT DEVELOPMENT DEPT	725.73	03/25/19-04/07/19 State Payroll Taxes	500
PD041219_IRS	4/12/2019	DEPARTMENT OF THE TREASURY	735.21	03/25/19-04/07/19 Federal Payroll Taxes	100
	4/12/2019	DEPARTMENT OF THE TREASURY	682.10	03/25/19-04/07/19 Federal Payroll Taxes	301
	4/12/2019	DEPARTMENT OF THE TREASURY	2,194.99	03/25/19-04/07/19 Federal Payroll Taxes	500
PD041219PERS Retire	4/12/2019	CA PUBLIC EMPL RET SYSTEM	665.59	03/25/19-04/07/19 Retirement Earned	100
	4/12/2019	CA PUBLIC EMPL RET SYSTEM	415.53	03/25/19-04/07/19 Retirement Earned	301
	4/12/2019	CA PUBLIC EMPL RET SYSTEM	3,142.53	03/25/19-04/07/19 Retirement Earned	500
PD042619_457	4/26/2019	CALPERS 457	250.00	04/08/19-04/22/19 SIP457 Contributions	100
	4/26/2019	CALPERS 457	1,329.07	04/08/19-04/22/19 SIP457 Contributions	500
PD042619_EDD	4/26/2019	CA EMPLOYMENT DEVELOPMENT DEPT	276.91	04/08/19-04/21/19 State Payroll Taxes	100
	4/26/2019	CA EMPLOYMENT DEVELOPMENT DEPT	392.61	04/08/19-04/21/19 State Payroll Taxes	301
	4/26/2019	CA EMPLOYMENT DEVELOPMENT DEPT	676.78	04/08/19-04/21/19 State Payroll Taxes	500
PD042619_IRS	4/26/2019	DEPARTMENT OF THE TREASURY	694.49	04/08/19-04/21/19 Federal Payroll Taxes	100
	4/26/2019	DEPARTMENT OF THE TREASURY	787.15	04/08/19-04/21/19 Federal Payroll Taxes	301
	4/26/2019	DEPARTMENT OF THE TREASURY	1,954.40	04/08/19-04/21/19 Federal Payroll Taxes	500
PD042619PERS Retire	4/26/2019	CA PUBLIC EMPL RET SYSTEM	559.67	04/08/19-04/21/19 Retirement Earned	100
	4/26/2019	CA PUBLIC EMPL RET SYSTEM	326.62	04/08/19-04/21/19 Retirement Earned	301
	4/26/2019	CA PUBLIC EMPL RET SYSTEM	2,932.64	04/08/19-04/21/19 Retirement Earned	500
PPECS032419	3/29/2019		2,684.56	CSD - Abra Suite Payroll	100
	3/29/2019		5,212.42	CSD - Abra Suite Payroll	301
	3/29/2019		<u>14,865.66</u>	CSD - Abra Suite Payroll	500
Report Total			<u>171,425.30</u>		

ITEM 4

**REVIEW OF BOARD ITEM REGARDING
FINANCIAL REPORTS FOR THE PERIODS
ENDING FEBRUARY 28, 2019 AND
MARCH 31, 2019**

ITEM 5

**REVIEW OF DRAFT FISCAL YEAR
2019/2020 BUDGET FOR FIRE FUND 301**

ITEM 6

**REVIEW OF DRAFT FISCAL YEAR
2019/2020 BUDGET FOR
ADMINISTRATIVE FUND 100**

ITEM 7

**REVIEW OF BOARD ITEM REGARDING
DESIGNATING THE LOCAL AGENCY
INVESTMENT FUND (LAIF) AS THE
DRAINAGE AND PARKS AND
RECREATION RESERVE ACCOUNT**

ITEM 8

**REVIEW OF BOARD ITEM REGARDING
THE TRANSFER OF THE WATER RESERVES
FROM RABOBANK MONEY MARKET
ACCOUNT INTO THE PACIFIC PREMIER
MONEY MARKET ACCOUNT**

ITEM 9

UPDATE REGARDING THE LOS OSOS LOW INCOME ASSISTANCE FUND