



January 8, 2026

**TO:** LOCSD Board of Directors

**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager

**SUBJECT: Agenda Item 8B – 01/08/2026 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles Cesena  
Tom Cross  
Richard Hubbard

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Josh Lorenzo

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held December 4, 2025, for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held December 4, 2025.***

Attachment  
12/04/2025 Draft Board of Directors Meeting Minutes

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**DRAFT - Los Osos Community Services District – Board of Directors  
Minutes of the Regular Meeting of December 4, 2025**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER ROLL CALL</b></p>	<p>President Womack called the meeting to order at 6:00 p.m.</p> <p>Roll Call:            Chuck Cesena, Director – Present            Tom Cross, Director – Absent            Richard Hubbard, Director – Present            Matthew Fourcroy, Vice President – Present            Christine Womack, President – Present - Remotely via AB 2449 with no Objections</p> <p>The following Staff was present:            Ron Munds, General Manager            Craig Steele District Counsel            Laura Durban, Administrative Services Manager</p>
<p><b>2. PUBLIC SAFETY REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p>	<p>Fire Captain and EMT Sam McElhinney reported on 95 calls for November 2025, accepting applications for Reserve Firefighters, a garage door replacement, prescribed burns scheduled for late October through June 2026, vegetation management in Monarch Grove, and Station 15 participating in Veterans Day services and collecting food and toys.</p> <p>Public Comment - None</p> <p>No Report</p> <p>Lieutenant James Ferguson reported nine accidents in November 2025, including one with major injuries and property damage, and 395 enforcement area stops resulting in 10 DUI arrests. He also thanked those who reported suspicious drivers.</p> <p>Public Comment – Robert Bergman thanked Lieutenant Ferguson and inquired about the number of vehicle tag violations in Los Osos over the last month and whether this information was available. He also asked about any agreement between the CHP and the Sheriff's Department concerning vehicle tag violations.</p> <p>Lieutenant Ferguson responded there is no specific agreement, and both can enforce certain laws.</p> <p>Robert Bergman commented on a sheriff's refusal to contact the CHP regarding a neighbor's violation of out-of-state plates, and after a CHP officer responded to Bergman's call, the violations were not resolved.</p> <p>Lieutenant Ferguson informed Bergman about a website where the public can report vehicles with out-of-state plates illegally operating in California.</p>
<p><b>3. PUBLIC HEARING</b></p> <p><b>A. Public Hearing to adopt Ordinance 2025-02 of the Los Osos Community Services District of the Los Osos Community Services District Amending and Restating The District's Fire Prevention Code Found in Title 4 of the Los Osos Community Services District Codes Including The Adoption Of The 2025 Edition Of The California Fire Code Including Annual Supplements And State Amendments and Errata.</b></p>	<p>General Manager Munds presented an overview of Ordinance 2025-02 found in Title 4 of the Los Osos Community Services District Codes updates.</p> <p>Director Cesena inquired about any proposed amendments to the LOCSO codes.</p> <p>Battalion Chief Kevin McClain commented that code regulations were cleaned up without increasing restrictions.</p> <p>Public Comment - None</p> <p><b>Director Hubbard moved that the Board adopt, on second reading by title only, Ordinance 2025-02 amending Title 4 of the District's Code as presented. The motion was seconded by Director Cesena and the motion passed with the following vote:</b></p> <p><b>Ayes: Directors Hubbard, Cesena, Fourcroy, Womack</b>  <b>Nos:</b>  <b>Abstain:</b>  <b>Absent: Cross</b></p>
<p><b>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Jeff Edwards commented on the potential ballot initiative, tax costs, and the process for Sunnyside School, as well as the need to prioritize the fire tax.</p> <p>Richard Margetson commented on the Needs and Wishes 20th anniversary fundraiser event on December 13, the toy store, and the bell-ringing season.</p> <p>General Manager Munds commented on the fire tax moving forward and is a work in progress.</p>

AGENDA ITEM	DISCUSSION OR ACTION
<b>5. ADMINISTRATIVE AND COMMITTEE REPORTS</b>	
<b>A. Utilities Department Report</b>	Written Report
<b>B. General Manager Report</b>	<p>General Manager Munds commented on the discussions with Cal Fire and the City of Morro Bay, as well as the receipt of the first FEMA check reimbursement.</p> <p>Vice President Fourcroy inquired about the Cal Fire process and moving forward.</p> <p>General Manager Munds commented that the Board needed to issue a formal request for a proposal to engage Cal Fire, and any timeline was uncertain.</p> <p>Rob Jenkins, Cal Fire, commented on the contract and the goal is to time it with the new fiscal year.</p> <p>Fire Chief John Owens commented on the process, saying that since there is an existing contract with all necessary details, it should proceed quickly, and be a matter of paperwork.</p>
<b>C. Los Osos/Baywood Park Chamber of Commerce Report</b>	Written Report
<b>D. Los Osos Community Advisory Council (LOCAC) Report</b>	No Report
<b>E. Parks and Recreation Committee Meeting Report</b>	No Report
<b>F. Utilities Advisory Committee Meeting Report</b>	<p>Director Cesena commented that the Committee discussed the BMC updates and inquired about updates on the Program C well and 10th Street well projects.</p> <p>General Manager Munds provided updates on the Program C Well and 10 Street tank projects.</p>
<b>I. Basin Management Committee Meeting Report</b>	Director Cesena reported on the discussion of the BMC recommendation to the County for 0% growth and that the Board of Supervisors will decide on the growth rate for Los Osos at their December 16 <sup>th</sup> meeting.
<b>G. Finance Advisory Committee Meeting Report</b>	<p>General Manager Munds reported that the Committee recommended approval of the warrant register, and to receive and file the financials.</p> <p>President Womack agreed with General Manager Munds and noted that the preliminary audit report had been presented.</p>
<b>H. Emergency Services Advisory Committee Meeting Report</b>	General Manager Munds reported discussions included the Los Osos emergency plan, backup generation, and the CalFire contract.
<b>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b>	None
<b>K. Response to Previously Asked Questions</b>	None
<b>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b>	Richard Margetson discussed the Cal Fire contract signed 21 years ago and the importance of the County recognizing that it is the purveyor's basin. He inquired about receiving a copy of a cost analysis for 4-0 staffing.

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>7. CONSENT AGENDA</b>  <b>A. Receive Administrative Committee Reports, and Approved Committee Minutes</b>  <b>B. Approve Meetings Minutes of November 6, 2025, Regular Meeting and November 18, 2025 Special Meeting</b>  <b>C. Approve Warrant Register for November 2025</b>  <b>D. Receive Financial Report for Period Ending October 31, 2025</b>  <b>E. Authorize the Phase 1 Pump Replacement and Repairs at the 16th Street Booster Pump Station</b>  <b>F. Authorization of a Letter Requesting a Formal Study of the Potential for Contracting for Fire Protection and Emergency Medical Services with CAL FIRE.</b>  <b>G. Approval of Amendment #1 to the Professional Services Agreement between LOCSD and Water Systems Consulting to Perform Optional Task 4.1 for Deeper Geotechnical Borings to Support the Intertie Pipeline Design</b></p>	<p>Vice Director Cesena moved that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes. The motion was seconded by Director Hubbard and the motion passed with the following vote:</p> <p><b>Ayes: Directors Cesena, Hubbard, Fourcroy, Womack</b>  <b>Nos:</b>  <b>Abstain:</b>  <b>Absent: Cross</b></p>
<b>8. DISCUSSION OF PULLED CONSENT ITEMS</b>	None
<b>9. FUTURE AGENDA ITEMS</b>	None
<b>10. ADJOURNMENT</b>	The meeting adjourned at 6:43 p.m.