



August 21, 2025

TO: Emergency Services Advisory Committee (ESAC)

FROM: Laura Durban, Administrative Services Manager
Ron Munds, General Manager

SUBJECT: **Agenda Item 4 – 08/21/2025 ESAC Meeting**
Review of the Los Osos Emergency Operations Plan

President

Christine M. Womack

Vice President

Matthew D. Fourcroy

Directors

Charles L. Cesena
Tom Cross
Richard Hubbard

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

John Owens

Battalion Chief

Paul Provence

Mailing Address:

P.O. Box 6064
Los Osos, CA 93412

Offices:

2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370

FAX: 805/528-9377

www.losososcscsd.org

STAFF RECOMMENDATION

Review and comment on the information provided in this report.

DISCUSSION

At the November 2024 ESAC meeting, the committee review several sections of the draft Emergency Services Strategic Plan (Plan). Section 5 of the Plan is the Los Osos Emergency Operations Plan (LOEOP). The LOEOP was developed based on the experiences from the January 2023 winter storm events and the need to have an organized structure to address future emergencies. Section 5 was still in draft form at that time so there was minimal discussion on the LOEOP at the meeting. The LOEOP still needs some minor edits, but staff are looking for input from ESAC to complete the draft.

The LOEOP has seven sections as follows:

Section I – Introduction: this section states the purpose and objectives of the plan and includes subsection on plan coordination.

Section II – Planning Basis: this section describes the District and community and outlines the various hazards and types of emergencies the District could face, such as earthquakes, wildfire, flooding and more.

Section III – Concepts of Operation: this section outlines the concepts under which the District will respond to emergencies. Though the District's response to emergencies will depend on the type and magnitude of the situation, many elements of response are similar. Basic elements of emergency response and mutual aid concepts are also discussed.

Section IV – Emergency Management: this is one of the key sections of the plan. It describes the coordination between other agencies, utilities and volunteer agencies. It also describes the emergency management systems that will be utilized and the roles of the various agencies during an incident. It also explains the specific roles for a Los Osos emergency when the emergency is not handled by another organization within the District; like the January 2023 flooding incident.

Section V – Emergency Resources: again, a very important section of the plan. Subsections reference the emergency equipment, supplies, the importance of volunteer organizations and facilities needed. One of the main subsections talks to the shelter-welfare needs and the designation of the South Bay Community Center (SBCC) as the designated evacuation center.

SBCB has recently been incorporated into the County's list of evacuation centers but the major concern with using the center in this capacity is the lack of backup electric generation.

A working group has been working on a plan to design, fund and install a backup system. There are two options being considered: natural gas electricity generation system and solar power system with backup batteries. There are pros and cons to each system, especially if you add the economic benefits from solar power in the equation. Systems design and installation will be in the \$50,000 to \$75,000 range. Staff is suggesting that the District participate in the cost because of the importance of the facility to the community. Staff would like the committee to weigh in on this issue before a recommendation is brought to the Board sometime in the future.

Section VI – Program Maintenance: this section talks to an annual review of the plan and the training needs for the District's staff to implement the plan in times of emergency.

Section VII – Support Materials: this section has a list of local volunteer organizations that could be mobilized during an emergency and list of District staff by position that will lead any emergency response.

Attachment

Draft Los Osos Emergency Operations Plan

Los Osos Community Services District

Agency Specific Annex

To the

San Luis Obispo County Emergency Operations Plan



Developed by:

Ron Munds

Charles Cesena

Robert Neumann

Andrea Lueker

Richard Margetson

President, LOCSD Board 2025

PREFACE

The purpose of this Plan is to augment the County of San Luis Obispo’s Emergency Operations Plan with specific information about the Los Osos Community Services District. The County Plan covers all emergencies, and it is broken down into the following types of major events:

- EARTHQUAKE
- HAZARDOUS MATERIAL
- MULTI-CASUALTY
- STORM/FLOOD
- MAJOR FIRE
- CIVIL DISTURBANCE - TERRORISM
- NUCLEAR POWER PLANT
- TSUNAMI

This document is an annex of the County Plan and is designed to assist Los Osos Community Services District (LOCSD) personnel and the District BOD in carrying out emergency operations in accordance with the County Plan. District policies and procedures outlined herein are more specific and contain more detail than found in the County Plan. This level of detail will serve to improve the Districts response to an emergency event thereby improving the health, safety, and property of the public within the District limits.

ADOPTION

Los Osos Community Services District, Board President

Date

Ron Munds, LOCSD General Manager

Date

TABLE OF CONTENTS

To be added

SECTION I - INTRODUCTION

A. PURPOSE

The purpose of this annex to the County Emergency Operations Plan (hereafter referred to as the “Plan”) is to outline specific threat areas found in the LOCSD and outline the Districts policies and procedures for responding to major emergencies that could affect the health, safety, and property of the public within the District boundary.

Types of emergencies include:

- EARTHQUAKE
- HAZARDOUS MATERIAL
- MULTI-CASUALTY
- STORM-FLOOD
- MAJOR FIRE
- CIVIL DISTURBANCE-TERRORISM
- NUCLEAR POWER PLANT
- TSUNAMI

B. OBJECTIVES

The objectives of the County Emergency Operations Plan (EOP) that are relevant to the LOCSD are to:

- Protect the public and property in the District
- Establish official District policy for response to emergencies utilizing National Incident Management System (NIMS), the Standard Emergency Management System (SEMS) and the Incident Command System (ICS).
- Identify authorities and assign responsibilities for planning and response to the County Emergency Operations Center activities.
- Establish the District Emergency Organization that will assist the County in managing the emergency response and recovery.
- Outline preplanned response actions that will be taken by the District personnel to mitigate the emergency's effects.
- Establish responsibilities for the maintenance of the overall LOCSD emergency preparedness program.
- Establish basic operational protocols and procedures for requesting activation of and operating within the County Emergency Operations Center (EOC).

C. PLAN COORDINATION

Almost all major emergencies result in response by more than one jurisdiction. Therefore, both the County and the District must ensure that this Annex is coordinated with surrounding jurisdictions. Response during an emergency must also be

coordinated.

The following is a sample listing of jurisdictions where Plan development and response coordination is required:

- Federal Emergency Management Agency (FEMA)
- California Office of Emergency Services
- San Luis Obispo County Office of Emergency Services
- Cal Fire/San Luis Obispo County Fire
- San Luis Obispo County Sheriff
- All Cities & Districts within San Luis Obispo County

SECTION II - PLANNING BASIS

A. DISTRICT DESCRIBED

With a service area of approximately 8 square miles and a population of approximately 15,000 resident, Los Osos is fairly isolated community located in San Luis Obispo County, CA. The small urban community of Morro Bay is located approximately 3 miles away. The majority of the community is within the Wildland Urban Interface and is boarded by Montana De Oro State Park, Morro Dunes Ecological Reserve, Los Osos Oaks State Natural Reserve, Morro Bay State Park, and Diablo Canyon Nuclear Power Plant.

The LOCSD serves a diverse area of single-family homes, multi-residential buildings, retail and business districts and hotels. The District provides water, drainage, parks and recreation, solid waste management services in addition to street lighting for Vista De Oro and Bayridge Estates. Through a contractual agreement with CAL Fire, the District also provides fire suppression, fire prevention, rescue, and emergency medical services throughout the community.

B. HAZARDS OUTLINED

This section discusses the planning basis for each type of emergency addressed in the County Plan. It covers, specific to the District, the potential impacts from the various events and delineates the appropriate district staff response to each type of emergency covered by the County Plan.

1. EARTHQUAKE

The effects of a heavy-damage earthquake will be widespread, quickly exhausting resources and requiring extensive outside aid. The Earthquake Annex of the County Plan concentrates on obtaining and coordinating these resources through use of the Incident Command System and establishment of an Emergency Operations Center.

The potential direct and indirect consequences of a major earthquake will severely stress the resources of the entire county and will require a high level of self-help, coordination and

cooperation. Out-of-County assistance from other local, regional, state, federal and private agencies may be delayed by more than 72 hours, depending on the regional severity of the earthquake.

Most residential building construction within the District is relatively new having occurred from 1970 on. Most homes are of Type 5 - Wood Framed construction. There are no high or mid-rise structures. There are no large un-reinforced-masonry buildings in the area. Given that the construction type and age of most structures within the District loss of life from structural collapse can be expected to be very limited. However cascading effects from the event can be severe.

The Fire Department assumes the lead role in assisting in the management of an Earthquake emergency.

2. HAZARDOUS MATERIALS

The release of hazardous materials into the environment can cause a wide range of problems. The Hazardous Materials Emergency Response Plan, developed by the County of San Luis Obispo, determines responsibilities and outlines an Incident Management System (ICS) and Standard Operating Procedures used to mitigate the effects of such an event. Incident Commander authority is determined based on incident location. Assistance for mitigation, cleanup and funding is addressed.

Without a major transportation route passing through the District, and limited commercial/industrial occupancies the probability for a disastrous hazardous materials incident is very low. However, the probability for extreme risk to life and property is high should such an emergency occur.

Depending on where the event occurs, the Fire Department working in unified command with either the Sheriff or California Highway Patrol will manage the emergency.

3. MULTI-CASUALTY

A County Multi-Casualty Incident Plan has been developed. It provides for an organized emergency medical response to an incident or incidents that involve numerous victims.

Without a major transportation corridor passing through the area and limited commercial air traffic overhead the possibility of a significant Multi-Casualty Incident is limited. The Fire Department assumes the lead role in assisting in the management of a Multi-Casualty Incident.

4. STORM - FLOOD

The seasonal effects of heavy winter storms have historically caused short-term problems, such as minor flooding and tree fall, within the District. The County's Storm/Flood Plan designates Public Works as the lead agency for dealing with the effects of a flood. The Plan is based on local knowledge and history and identifies a

management organization and emergency resources and facilities.

The District is well drained and the threat of inundation from a dam failure does not exist, therefore significant wide-spread flooding is not a concern. Flooding and road inundation to both the north and east of the District will occasionally close South Bay Blvd near Turri Road. Very rarely, Los Osos Valley Road will flood in the area of Foothill Blvd near the San Luis Obispo District limits. Access to the District is severely compromised when either one of these routes is compromised. When both occur at simultaneously access is critically compromised.

A number of small retention basins are found scattered throughout the District. In the winter of 2023 a retention basin, full as a result of winter storms, failed causing flooding to 19 homes located below the basin.

As noted above, the County Public Works Department serves as the lead agency and assistance from the Fire Department for dealing with the effects of a flood.

5. WILDFIRE - MAJOR FIRE

The effects of a major structure fire(s) or wildfire will require many fire suppression resources be brought into the District. Based on local history and knowledge, a quick response and efficient management of these resources is planned for. Also, the establishment of a Unified Command with assisting agencies (both Law Enforcement & Fire) is set as a priority in large complex situations. Evacuation and securing of fire-damaged areas via law enforcement assistance is also a prime planning element.

The District, located on the coast and away from the Santa Lucia Mountain Range, has a limited threat for a major disaster resulting from a wildland fire. Homes located on the east and south/east portions of the community (Bayview Heights and Cabrillo Estates) are at some degree of risk, however the cool, moisture laden, coastal climate keeps the threat in check much of the time.

There are a number of areas in the community where homes and businesses are located closely, providing difficult access with very little defensible space. In addition, the construction of many of these buildings, often wood-frame with wood siding and combustible roofs, would offer significant fuel to a wind or topographically driven fire.

The County Sheriff and Fire Department, working in unified command, would assume the lead roles in the management and evacuation caused by a fire. A major structure fire(s) would be managed by the fire department.

6. CIVIL DISTURBANCE - TERRORISM

The handling of any civil disturbance is very delicate in nature. Actions in response to civil disturbance should attempt to prevent an escalation of the situation and to protect people and property. First responders should constantly evaluate the situation and respond at a level necessary to control or mitigate confrontations. This County Plan identifies a management Plan and addresses actions and resources necessary for civil

disturbance emergencies.

Within the District there does not exist any large, preplanned gathering of individuals such as at festivals or concerts.

The Sheriff and Fire Departments, working in unified command, would assume the lead roles in assisting the County and District in the management of these types of events if the unlikely event should occur.

7. NUCLEAR POWER PLANT

When any nuclear power plant is operated, the potential for a radiological accident exists, though the probability of a serious accident is very low. The principal deterrent to an accident is prevention through conservative design, construction and operation, which assures that the integrity of the reactor system is maintained. Protective systems are installed and are automatically activated to counteract the resulting effects when any part of the reactor system fails. Emergency planning is necessary to ensure public safety in the unlikely event that reactor safety systems fail.

The District is located within the Protective Action Zone (PAZ) of the Diablo Canyon Nuclear Power Plant. The plant is located to the south-east of the District, about 5 miles down the coast. Direct access from the District to the plant is limited by a narrow private road which passes through Montana de Oro State Park. The community is covered by an early warning siren system, activated by the County EOC.

The Fire Department assumes the lead role in assisting the District in the management of a Nuclear emergency.

8. TSUNAMI

History has determined the necessity of being prepared for a tsunami. The California coast has experienced numerous events and thus must maintain plans capable of handling a tsunami emergency. This annex addresses evacuation and warning procedures necessary to ensure a safe and timely response to reports of a possible tsunami striking the county. The Plan's chief source of reference is a document published by the State of California's Office of Emergency Service entitled, "Local Planning Guidance on Tsunami Response" (Second Edition).

Protected from wave action by the tall sand dunes along the District's west boundary, tsunami impacts would be limited to a tidal surge in the low-lying areas of South Bay (Cuesta by the Sea, downtown Baywood and the Pasadena Drive areas).

The highest initial priority would be the evacuation of the low-lying areas utilizing law enforcement resources. Once the sea has subsided the Fire Department would be tasked with rescue and recovery operations. Since wave action will not have occurred damage will be limited to flooding.

A Tsunami inundation map can be found at the end of this document.

The County Sheriff and Fire Departments, working in unified command, would assume the lead roles in assisting the District in the management of a Tsunami emergency.

SECTION III - CONCEPTS OF OPERATION

This section outlines the concepts under which the District will respond to emergencies. Though the District's response to emergencies will depend on the type and magnitude of the situation, many elements of response are similar.

Routine, day to day emergency response is handled from one fire station, Station 15, which has 8 contracted full-time positions (3 Fire Captain Paramedics and 5 Fire Apparatus Engineer Paramedics) and up to 25 part-time reserve Firefighters. The top-ranking person of the Department is the San Luis Obispo County Fire Chief who is supported by an Assistant Chief, Battalion Chief and Office Technician. Daily staffing consists of 1 Paramedic Engine company, and 1 Paramedic Squad, 24 hours a day, every day.

Additional services provided by San Luis Obispo County Fire include, personnel management budget and accounting services, grant application and management, communications system coordination, training officers, fire prevention and pre fire planning staff, automotive maintenance personnel, reserve fire apparatus, and supplemental fire apparatus and personnel at emergency incidents as needed.

Major emergency events will require the assistance of District personnel to mitigate the incident.

A. BASIC ELEMENTS OF EMERGENCY RESPONSE

Some of the basic elements of emergency response common to all types of emergencies include the following:

- Event Recognition
- Notification of Response Personnel
- Mobilization of Response Personnel
- Activation of Emergency Response Facilities and Resources
- Situation Reporting and Assessment
- Public Alerting and Information
- Protective Action Determination and Implementation
- Reentry and Recovery

Response to all emergencies involves the above elements. The type and magnitude of the emergency will determine the level of response necessary. Most emergencies are handled as a local event. Major emergencies, often impact other jurisdictions and may require the assistance of the SLO County Emergency Operations Center(EOC).

Some emergencies can be preceded with a buildup period lasting from hours to days

that if recognized provide advanced warning to the population groups which might be impacted. In certain instances, all of the emergencies discussed in the Plan could be preceded by events that may be recognized as an advance warning. These slow building events allow the emergency organizations and resources to be mobilized in preparation for an emergency response. In other instances, emergencies can occur with little or no advance warning. This will require emergency organizations and resources to be mobilized just prior to or after the onset of the event.

Since emergency preparedness involves planning for worst-case scenarios, the Los Osos Community Services District must be prepared to respond promptly and effectively and understand the process for requesting mutual aid resources if the response effort requires resources beyond the Districts capabilities.

B. MUTUAL AID CONCEPTS

It shall be the policy of the District to utilize mutual aid as the primary means to extend personnel and resources for the County's Emergency Organization. Mutual aid procedures should be consistent with the California Master Mutual Aid Agreement, California Law Enforcement Mutual Aid Plan, California Fire and Rescue Mutual Aid System, and the San Luis Obispo County Fire and Rescue Mutual Aid Plan. Mutual Aid, like the Incident Command System, is provided under the broad direction of the requesting jurisdiction and under the direct control of the aiding jurisdiction/agency. All assisting agencies that support this Plan should work in cooperation with other local, state, federal and private agencies in an effort to maximize resources and minimize damages. It is further understood that mutual aid may be severely delayed and will require extreme cooperation between local surviving agency resources.

SECTION IV - EMERGENCY MANAGEMENT

A. COORDINATION WITH SPECIAL DISTRICTS

As out lined in section 4.8 of the County EOP, the level of involvement of special districts, public utilities, private organizations, and volunteer agencies will vary considerably depending upon the of incident. In general, special districts or other agencies that have statutory or jurisdictional responsibilities with the incident should be represented at the incident or in the EOC.

The form of involvement of these districts and agencies maybe as part of the unified command, an Agency Representative, or a Liaison which is able to coordinate with the SLO County/Op Area Liaison function, found in the County EOC. The emergency response role of special districts is generally focused on their normal services or functional area of responsibility.

B. MANAGING EMERGENCIES

The District and the County will manage emergencies using the **Standard Emergency**

Management System and the **Incident Command System**. They are modular emergency management systems designed for incidents involving a multi-jurisdictional response. They provide effective direction and control, using statewide standards, of an emergency from the time of notification, through all stages, until the situation deescalates to a point where emergency resources are no longer needed.

At the Federal level these two management systems are folded into the **National Incident Management System (NIMS)** which includes additional components for Emergency Preparedness, Communication and Information Management, and Joint Information Sharing. The intent of this system is a more coordinated effort to disaster management, at the national level, before, during, and after the event.

(A more detail description of these emergency management systems can be found in Addendum #1 of this document)

C. COUNTY AND LOCSD EMERGENCY COORDINATION

As noted above, most local emergencies are handled by the appropriate first responder agencies. Occasionally, a local emergency may involve more than one agency to mitigate the event. An example of this would be a water main break causing flooding. In this situation the sheriff's, fire, and water departments would be engaged in traffic control, flood prevention, and water main repair. In this scenario the involved agencies would work under "Unified Command" to manage the event. The event could be managed in the field from a command post, or if necessary, could be managed from a pre-established fixed location referred to as an Emergency Operations Center (EOC). A EOC can be established in almost any location, but would typically be located at the South Bay Fire Station 15 located at 2315 Bayview Heights Drive, Los Osos.

When a major emergency occurs the County EOC will be activated as multiple jurisdictions and agencies will typically be involved. It should be noted that jurisdictions involved in large multi-jurisdictional events may wish to activate their individual EOC, which in effect becomes Department Operation Center (DOCs), subsets to the overall County EOC.

Whether managed locally or at the County EOC it is important to note that this document is an annex of the County Plan and is designed to assist Los Osos Community Services District (LOCSD) personnel and the District Board of Directors (BOD) in carrying out emergency operations in accordance with the County Plan. District policies and procedures outlined herein are more specific and contain more detail than found in the County Plan.

The Incident Management Organization at the County EOC is headed by the EOC Director working in close coordination with the Incident Commander. The EOC Director has overall responsibility for the emergency management of the event.

D. LOCSD EMERGENCY COORDINATION

In the event the local emergency is not handled by Incident Management Organization,

the LOCSD will open the District's EOC. Operations and responsibilities will follow the protocol established in this plan as outlined in Table 2.

When the EOC incident management organization is mobilized, the Incident Commander is supported by five functional groups.

The functional ICS groups are:

- Command Staff
- Operations Section
- Planning Section
- Logistics Section
- Finance Section

It is important to note that the Command Staff includes the EOC Director, The Incident Commander (IC), and the Liaison Officer - Agency Administrator (AA/LOFR). The Command Staff is supported by the four Sections, Operations, Planning, Logistics and Finance, each group is headed by a Section Chief. The Section Chiefs comprise the General Staff that is the management core under the EOC Director and Incident Commander. The overall group is often referred to as the "Command and General Staff".

E. Agency Representative – Liaison Officer

The designated Agency Representative will be the primary contact for outside agencies during emergency situations. This position may also be referred to as the Liaison Officer. The position functions and responsibilities include:

- Providing information about the emergencies effect on the District to the County EOC.
- Identifying contacts and communication links with outside agencies and organizations.
- Providing information to and responding to requests from interagency and intra-agency contacts.

F. RESPONSIBILITIES

The following tables illustrate the LOCSD's Incident Management Organization for various types of emergencies. The staffing and actual structure of the organization for the organization will vary based on the type and severity of an emergency.

Table 1. District personnel that will be trained to fill the emergency positions shown. Each position has an alternate. Some are cross trained to fill several positions.

POSITION	PRIMARY	ALTERNATES
Incident Commander	Fire Chief	Fire Company Officer
Agency Representative	BOD President	BOD Vice-President
POSITION	PRIMARY	ALTERNATES
Operations Section Chief	General Manager	Utilities Systems Manager
Water Group Supervisor	Utilities Systems Manager	Crew Leader
Logistics/Finance Section Chief	Administrative Services Manager	General Manager

Table 2 Outlines position assignments for the District's Incident Management Organization members. The assignments are made corresponding to position within the regular District organization structure by position only;

EVENT	Incident Command (Initial)	TASKS	POSITION
Earthquake	Fire Chief	<ul style="list-style-type: none"> • AA/LOFR to County EOC • Operations Chief to coordinate with field IC • Survey District water system for damage • Assist with Situation Reporting • Assist with traffic control • Determine Shelter Welfare needs 	BOD President General Manager Water Systems Mgr. Water Crew Leader Water Crew General Manager
Flood	Fire Chief	<ul style="list-style-type: none"> • AA/LOFR to County EOC • Operations Chief to coordinate with field IC • Initiate and staff sand bag location • Inspect and clear culverts and drains 	BOD President General Manager Fire Captains Water Crew Leader Water Crew
EVENT	Incident Command (Initial)	TASKS	POSITION
Haz Mat	Fire Chief or CHP	<ul style="list-style-type: none"> • AA/LOFR to County EOC • Operations Chief to coordinate with field IC 	BOD President General Manager
Major Fire	Fire Chief	<ul style="list-style-type: none"> • AA/LOFR to County EOC • Operations Chief to coordinate with field IC • Ensure District water system is adequate • Assist with Situation Reporting • Assist with traffic control • Determine Shelter Welfare needs 	BOD President General Manager Water Systems Mgr. General Manager Water Crew Leader General Manager

<p>Civil Disturbance - Terrorism</p>	<p>Sheriff</p>	<ul style="list-style-type: none"> • AA/LOFR to County EOC • Operations Chief to coordinate with field IC • Assist with Situation Reporting • Assist with traffic control • Determine Shelter Welfare needs 	<p>BOD President General Manager Water Systems Mgr. General Manager Water Crew Leader General Manager</p>
<p>Multi-Casualty</p>	<p>Fire Chief</p>	<ul style="list-style-type: none"> • AA/LOFR to County EOC • Operations Chief to coordinate with field IC • Assist with Situation Reporting • Assist with traffic control 	<p>BOD President General Manager Water Systems Mgr. Water Crew Leader</p>

Emergency Management Organization members shall be made aware of their assignment and offered special training for their incident management function. These assignments are recommendations only. Any person familiar with the ICS may be used to fill positions that are short on personnel, especially in the early stages of an incident.

Confidential Contacts: To obtain the names and phone numbers that correspond to these positions, refer to the Confidential Contact List which will be distributed the Incident Command and/or General Manager.

SECTION V - EMERGENCY RESOURCES

A. EMERGENCY EQUIPMENT, SUPPLIES AND FACILITIES

Emergency equipment and supplies inventory levels will be established by the General Manager with assistance by the Fire Chief.

B. SHELTER -WELFARE

A limited number of displaced or homeless citizens can be anticipated after a heavy damage storm/flood. Most displaced persons will probably be self-sufficient in nature (e.g., tenting in front yard, temporarily living with relatives or neighbors, etc.) An estimated 20% of the displaced/homeless will require sheltering as provided by the American Red Cross or other relief agencies. Long term "tent" or "mobile home" sites for the displaced and homeless are not a normal consideration in these types of events. Activation of these resources will be coordinated by the County EOC.

The South Bay Community Center has been designated as the evacuation center and primary Shelter Welfare site for the Community of Los Osos. Backup electric

generation needed?

C. **VOLUNTEER ORGANIZATIONS**

- The procuring, stockpiling and distribution of essential supplies for the general public and emergency workers (food, water, fuel, shelters, etc.) may be necessary after a major event. It is anticipated that large numbers of the public within the area will offer volunteer assistance and donations of food, clothing, shelters, etc.
- One of the first priorities in managing a major emergency is Situation Reporting: the process of getting a complete and comprehensive picture of the damages caused by the event have proven to be very valuable in providing, from the field, critical information back to the command post or EOC. On-going situation reporting is critically important and is the foundation on which EOC/field actions are based.
- Activation of these resources will be coordinated by the County or local EOC.

SECTION VI: PROGRAM MAINTENANCE

A. **PLAN PROCEDURES AND MAINTENANCE**

This Annex, in its entirety, will be reviewed, maintained, and updated on an annual basis by the LOCSD General Manager with the assistance of the Fire Chief or designee.

B. **TRAINING**

It is the policy of the District that, at a minimum, the General Manager or his designee shall attend an annual disaster drill or exercise put on by the County of San Luis Obispo. The primary purpose of these events is to evaluate and improve the particular Emergency Response Plan that the event is based on.

The following classes or training is recommended:

Topic	Audience	Length	Re-certification
SEMS/ICS for Administrators	District BOD & General Mngr.	4 hours	As needed
Basic ICS (I-200)	All employees	Self-paced	None
Advanced ICS (I-300/400)	Department heads and designated employees	16 hours	None
Position training	Varies	Varies	Drills
Basic First Aid	All employees	8 hours	3 years
CPR	All employees	8 hours	2 years
Fire extinguisher training	All employees	2 hours	Annually

SECTION VII – SUPPORT MATERIALS**Los Osos Volunteer Organizations**

Organization	Contact Name	Contact Info
Rotary	President	Updated Annually
Kiwanis	President	Updated Annually
People Helping People	President	Updated Annually
Los Osos Cares	President	Updated Annually
South Bay Community Center	President	Updated Annually

Confidential Contact List

Contact Name	Contact Info
General Manager	Updated Annually
Water System Mgr.	Updated Annually
Admin. Services Mgr.	Updated Annually
Water Crew Leader	Updated Annually