



May 5, 2022

**TO:** LOCSD Board of Directors  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 7B – 05/05/2022 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Troy C. Gatchell  
Marshall E. Ochylski  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held April 7, 2022 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held April 7, 2022.***

Attachment  
04/07/2022 Board of Directors Meeting Minutes

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**DRAFT -Los Osos Community Services District  
DRAFT - Minutes of the Regular Meeting of April 7, 2022**

AGENDA ITEM	DISCUSSION OR ACTION
<b>1. CALL TO ORDER / ROLL CALL</b>	<p>President Fourcroy called the meeting to order at 5:17 p.m.</p> <p>Roll Call:            Chuck Cesena, Vice President – Present            Troy Gatchell, Director– Present            Marshall Ochylski, Director- Absent            Matthew Fourcroy, President – Present            Christine Womack, Director – Absent</p> <p>The following Staff was present:            Ron Munds, General Manager            Jeffrey Minnery, District Counsel            Laura Durban, Administrative Services Manager</p>
<b>2. Announcement of Closed Session Items A. DISCUSSION ABOUT LABOR NEGOTIATIONS</b>	<p>District Counsel Minnery introduced the closed session item.</p> <p>Public Comment: None</p>
<b>3. ADJOURN TO CLOSED SESSION</b>	<p>Adjourned at 5:18pm</p>
<b>4. RECONVENE TO OPEN SESSION</b>	<p>Reconvened to open session at 6:00 pm and District Counsel Minnery reported that there was no reportable action out of closed session.</p>
<b>5. GENERAL ACTION ITEM A. Consideration of Rates for the Water Enterprise Fund 500  B. Adopt Resolution 2022-11 Supporting the County of San Luis Obispo’s Rate Setting Process and Proposed Solid Waste Rate Increase  C. Guesthouse Water Use Estimations</b>	<p>General Manager Munds presented discussing key decision points and the proposed 3-year rate increase</p> <p>Public Comment – None</p> <p><b>A motion was made by Director Cesena that the Board approve the water rate analysis and direct staff to issue the appropriate notice in accordance with Proposition 218, and set the date of a public hearing to consider adopting the water rate increase on May 5, 2022. The motion was seconded by Director Gatchell and passed with unanimous consent.</b></p> <p>General Manager Munds presented on the background, solid waste rate setting process, and the different factors that went into the rate setting.</p> <p>Public Comment – Richard Margetson inquired is the District has the option to take a lower franchise fee and if there is a chart showing what the cost will be compared to now.</p> <p>General Manager Munds responded that the District does not have the cash to offset at this time and that a chart will come out soon.</p> <p><b>A motion was made by Director Cesena that the Board adopt Resolution 2022-11 supporting the County of San Luis Obispo’s Rate Setting process and the Proposed Solid Waste Rates. The motion was seconded by Director Gatchell and carried with the following vote:</b></p> <p><b>Ayes: Directors Cesena, Gatchell, Fourcroy            Nays: None            Abstain: None            Absent: Ochylski, Womack</b></p> <p>General Manager Munds commented on the background, County guesthouse regulation, 2013 City of SLO Water Use Analysis, actual County permit records, water production, estimated water use, gallons per capita per day, and other variables.</p> <p>The Board thanked General Manager Munds for providing the detail and getting the best look for the CSD discussing the presentation.</p> <p>Public Comment – Lynette Tornatzky thanked General Manager Munds for this summary commenting on history of current process. Inquired if ADU and guest houses have to do a 2 to 1 offset; if there were other guest houses outside our District service area used in this report.</p> <p>General Manager Munds responded that ADU’s have to offset and guest houses have been willing; that the CSD only has the information for guest houses water use built in the Districts service area.</p>

AGENDA ITEM	DISCUSSION
<b>6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b>	None
<b>7. ADMINISTRATIVE AND COMMITTEE REPORTS</b>	
<b>A. Fire Department Report</b>	Battalion Chief Provence reported on medical aids, smoke in air near State Park with approximately a ¼ acre fire with no property damage, new Fire Truck is in Los Osos, April 16 <sup>th</sup> at 10am the Station is hosting a Community Event to put the new Fire Engine into service, defensible space inspections and that Station-15 is accepting reserve fire fighter applications
<b>B. Sheriff Department Report</b>	Deputy Doughty summarized the activities in March 2022. There were 59 calls, of which there was 3 assaults, 31 public disturbances, 1 burglary, 1 theft, 3 mail theft, 11 suspicious circumstances, 20 enforcement stops, and 34 preventative patrol stops. Commented on Kansas Parking, New SRO and Sheriff department implementing body worn cameras.
<b>C. California Highway Patrol Report</b>	Lieutenant Grimm provided a report of CHP activity for March 2022 commenting on traffic collisions and a DUI that occurred  President Fourcroy inquired when the radar speed trailer would be available again.  Captain Grimm commented that they would try to get the trailer out in the next week.
<b>D. Utilities Department Report</b>	General Manager Munds provided updates on high water use in February, 8 <sup>th</sup> Street Upper Aquifer Well, South Street Tank and Program C Well projects.
<b>E. General Manager Report</b>	General Manager Munds reported on the Regional Solid Waste Rate Setting Manual Update Meeting, Water Resource Operator, Clint Requa, having his 10-year anniversary working for the District, and provided a drought reminder.
<b>F. Los Osos/Baywood Park Chamber of Commerce Report</b>	Written Report Only
<b>G. Los Osos Community Advisory Council (LOCAC) Report</b>	None
<b>H. Parks and Recreation Committee Meeting Report</b>	President Fourcroy commented that the next Parks and Recreation meeting will be April 16, 2022.
<b>I. Utilities Advisory Committee Meeting Report</b>	Director Cesena provided a summary of the UAC meeting held on March 16, 2022. The Committee discussed the Water Rate Study and Guest House Water Use Analysis. Director Cesena thanked the Water Rate Study group for the work completed.
<b>J. Finance Advisory Committee Meeting Report</b>	General Manager Munds provided a summary of the FAC meeting held on April 4, 2022. The Committee discussed the Water Rate Study and recommended that the Warrants, Register and Financial Reports be approved.
<b>K. Emergency Services Advisory Committee Meeting Report</b>	General Manager Munds provided a summary of the ESAC meeting including report given by Chief Moore and District finances over the last ten years.
<b>L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b>	Director Fourcroy reported on a CalFire meeting where he learned about how CalFire staffs and commented on how fortunate the District is to have paramedics on staff.
<b>M. Response to Previously Asked Questions</b>	None
<b>8. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b>	Richard Margetson commented on District Fire Engine being paid in cash; water rate increase at Golden State.

AGENDA ITEM	DISCUSSION
<p><b>9. CONSENT AGENDA</b>                      A. Receive Administrative, Committee Reports and Approved Committee Minutes                      B. Approve Meeting Minutes of March 3, 2022                      C. Approve Warrant Register for March 2022                      D. Receive Financial Report for Period Ending February 28, 2022                      E. Introduction and First Reading by Title Only of an Ordinance Amending and Restating Title 3 of the District Code, and adoption of Resolution 2022-12 establishing a District Purchasing Policy to Include Recycled Content Paper Products                      F. Receive Financial Investment Report for the Period Ending March 31, 2022                      G. Program C Well Drilling Bid Rejection Notice and Re-noticing a Revised Bid Procurement Package</p>	<p>A motion was made by Director Cesena that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Cesena, Gatchell, Fourcroy                      Nays: None                      Abstain: None                      Absent: Ochylski, Womack</p>
<b>10. DISCUSSION OF PULLED CONSENT ITEMS</b>	None
<b>11. FUTURE AGENDA ITEMS</b>	None
<b>12. CLOSING BOARD COMMENTS</b>	<p>President Fourcroy thanked the Water Rate Study group, Ron Munds, Richard Margetson and Rob Miller, for the study that will help the District moving forward.</p> <p>Vice President Cesena thanked the Water Rate Study group and commented that the District is in a good place.</p>
<b>13. ADJOURNMENT</b>	The meeting was adjourned at 7:01 p.m.