



September 28, 2020

TO: LOCSD Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 3 – 09/28/2020 FAC Meeting**
Approve Warrant Register for September 2020

DESCRIPTION

The attached Warrant Register is presented for review and for the FAC to make a recommendation to the Board for their review and approval. The following are some of larger payments made during the month of September:

- Check #29999 for \$3,599.10 to Alpha Fire & Security Alarm is a progress payment for the Fire Sprinkler System at the 8th Street Water Yard Building.
- Check #30023 for \$4,990.00 to Toste Construction was for asphalt repair due to a water leak. 50% of this has been reimbursed to the District from Stanley Security for after-hours line not properly working.
- Check #30024 for \$5,115.00 to Water Systems Consulting is for work done for the South Bay Well Site Transmission Main Line.
- Check #30026 for \$22,069.10 to Kirk Construction is for work on the Fire Line for the Water Yard Building.
- Check #30029 for \$4,390.75 to SWCA is for the Environmental Review for the Program C Test Well.
- Check #30036 for \$7,800.60 and \$2,874.41 to LN Curtis is for the purchase of a New Fire Engine Hose and Equipment.
- Check #30042 for \$5,199.75 to Wallace Group for Engineering Services for the Ferrell Street Pathway Project.
- Check #30043 for \$6,186.52 to the Wallace Group was for Engineering services rendered for the South Bay Transmission Line and the 10th Street Tank Coating Project.
- Check #30045 for \$10,950.00 to Alpha Electrical Service for work done on the 8th Street Storage Building.
- Check #30060 for \$63,021.20 to Pres Tech Equipment Company for the purchase of a New Vacuum Trailer approved by the Board.

SUMMARY STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar at the Board meeting unless it is pulled by a Director for separate consideration. Staff recommends that the FAC adopt the following motion:

Motion: I recommend to the Board that the Board approve the warrant register for the period September 2020.

DISCUSSION

The District's Accounts Payable invoicing is charged to the following fund codes:

| | |
|----------|----------------------|
| Fund 100 | Administrative |
| Fund 200 | Bayridge Estate |
| Fund 301 | Fire |
| Fund 400 | Vista de Oro |
| Fund 500 | Water |
| Fund 600 | Wastewater |
| Fund 800 | Drainage |
| Fund 900 | Parks and Recreation |

Attachments

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Paul Provence

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 9/1/2020 Through 9/30/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|----------|------------|---|--------------|--|-----------|
| 16150027 | 9/1/2020 | CA PUBLIC EMPL RET SYSTEM | 210.00 | 08/22/20 CalPERS GASB-68 Reports and Schedules | 100 |
| | 9/1/2020 | CA PUBLIC EMPL RET SYSTEM | 700.00 | 08/22/20 CalPERS GASB-68 Reports and Schedules | 301 |
| | 9/1/2020 | CA PUBLIC EMPL RET SYSTEM | 490.00 | 08/22/20 CalPERS GASB-68 Reports and Schedules | 500 |
| 29997 | 9/3/2020 | AFLAC | 33.12 | 08/01-31/20 Acct#HJ582 EE Elected Insurance | 100 |
| | 9/3/2020 | AFLAC | 186.78 | 08/01-31/20 Acct#HJ582 EE Elected Insurance | 500 |
| 29998 | 9/3/2020 | ALLIED ADMIN - DELTA DENTAL | 235.82 | 10/01-31/20 ID#07917-07535 Dental Plan | 100 |
| | 9/3/2020 | ALLIED ADMIN - DELTA DENTAL | 626.61 | 10/01-31/20 ID#07917-07535 Dental Plan | 500 |
| 29999 | 9/3/2020 | ALPHA FIRE & SECURITY ALARM CORPORATION | 3,599.10 | 08/18/20 Progress Billing #2 Fire Sprinkler 8th St. Building | 500 |
| 30000 | 9/3/2020 | AT&T | 223.81 | 07/17/20-08/16/20 9391056500 Telephone Service | 100 |
| | 9/3/2020 | AT&T | 678.12 | 07/17/20-08/16/20 Telephone and Telemetry Service | 500 |
| | 9/3/2020 | AT&T | 22.04 | 07/17/20-08/16/20 9391056182 Telephone & Telemetry Service | 800 |
| 30001 | 9/3/2020 | B&B GARAGE DOORS | 270.00 | 08/17/20 Garage Door Service Call | 301 |
| 30002 | 9/3/2020 | BOONE GRAPHICS - GROVER BEACH | 1,567.98 | 08/20/20 Utility Billing Service (RTS 206-213) | 500 |
| 30003 | 9/3/2020 | BROWNSTEIN, HYATT, FARBER, SCHRECK | 26,171.71 | 07/01-31/20 BMC Shared Costs | 500 |
| 30004 | 9/3/2020 | GOLDEN STATE WATER COMPANY | 583.57 | 06/22/20-08/24/20 Acct#84033200001 Water Service - Fire | 301 |
| 30005 | 9/3/2020 | COAST PEST CONTROL | 75.00 | 08/29/20 Bi-Monthly Pest Control Service | 301 |
| 30006 | 9/3/2020 | DIGITAL DEPLOYMENT, INC | 200.00 | 09/01-30/20 Website Hosting Service & Fee | 100 |
| 30007 | 9/3/2020 | Diamond Maps | 720.00 | Acct#24195 08/26/20-08/26/21 Annual Subscription for GIS | 500 |
| 30008 | 9/3/2020 | FARM SUPPLY CO | 16.76 | 08/17/20 Cust#26174 - Minor Tools | 500 |
| 30009 | 9/3/2020 | WELLS FARGO VENDOR FIN SERV | 99.74 | 08/24/20-09/23/20 Acct#90136374384 Copier Lease Service | 301 |
| 30010 | 9/3/2020 | HACH | 376.19 | 08/28/20 Acct#270053 Process Control & Treatment Supplies | 500 |
| 30011 | 9/3/2020 | KITZMAN WATER, INC. | 88.00 | 08/31/20 Acct#72975 Softwater Service - Fire | 301 |
| 30012 | 9/3/2020 | LIFE ASSIST INC | 492.99 | 08/15/20 Acct#93402CDF Paramedic Supplies | 301 |
| 30013 | 9/3/2020 | MINER'S ACE HARDWARE | 320.59 | 8/01-31/20 Acct#143640 Supplies/Maint/Equip/Tools/Parts | 500 |
| 30014 | 9/3/2020 | MISSION LINEN SUPPLY | 53.80 | 08/13/20 Cust#213729 Janitorial Supplies - Towels and Rags | 500 |
| 30015 | 9/3/2020 | PG&E | 293.87 | 07/20/20-08/18/20 Acct 7954162233-2 Electric Services | 100 |
| | 9/3/2020 | PG&E | 400.31 | 07/20/20-08/18/20 Acct 7954162233-2 Electric Services | 200 |
| | 9/3/2020 | PG&E | 8.92 | 07/20/20-08/18/20 Acct 7954162233-2 Electric Services | 301 |
| | 9/3/2020 | PG&E | 158.42 | 07/20/20-08/18/20 Acct 7954162233-2 Electric Services | 400 |
| | 9/3/2020 | PG&E | 10,327.01 | 07/20/20-08/18/20 Acct 7954162233-2 Electric Services | 500 |
| | 9/3/2020 | PG&E | 181.16 | 07/20/20-08/18/20 Acct 7954162233-2 Electric Services | 800 |

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 9/1/2020 Through 9/30/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|----------|------------|---|--------------|--|-----------|
| 30016 | 9/3/2020 | SLO COUNTY EMPLOYEES ASSOC | 13.30 | 08/10/20-08/23/20 SLOCEA Dues | 100 |
| | 9/3/2020 | SLO COUNTY EMPLOYEES ASSOC | 87.83 | 08/10/20-08/23/20 SLOCEA Dues | 500 |
| 30017 | 9/3/2020 | SLO COUNTY DEPARTMENT OF PUBLIC WORKS | 2,674.00 | 07/01-31/20 405R979032 Water Quality Testing | 500 |
| 30018 | 9/3/2020 | SPEED'S OIL TOOL SERVICE, INC | 415.00 | 08/04/20 Brine Disposal Trucking Service - SB Well | 500 |
| | 9/3/2020 | SPEED'S OIL TOOL SERVICE, INC | 415.00 | 08/12/20 Brine Disposal Trucking Service - SB Well | 500 |
| | 9/3/2020 | SPEED'S OIL TOOL SERVICE, INC | 431.00 | 08/25/20 Brine Disposal Trucking Service - SB Well | 500 |
| 30019 | 9/3/2020 | SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT | 1,221.00 | 08/01-31/20 Brine Disposal Services | 500 |
| 30020 | 9/3/2020 | ROBERT STILTS, CPA | 5,000.00 | 07/16/20-08/15/20 Bookkeeping Services | 100 |
| 30021 | 9/3/2020 | TECHXPRESS INC | 1,485.00 | 09/01-30/20 IT Support and Service | 100 |
| 30022 | 9/3/2020 | THE GAS COMPANY | 42.48 | 07/21/20-08/19/20 Acct#14941522279 Gas Service - Fire | 301 |
| 30023 | 9/3/2020 | TOSTE CONSTRUCTION | 4,990.00 | 08/18/20 Asphalt Repair 1500 12th St | 500 |
| 30024 | 9/3/2020 | Water Systems Consulting Inc | 5,115.00 | 07/01-31/20 South Bay Well Site Transmission Main Service | 500 |
| 30025 | 9/3/2020 | AT&T | 573.12 | 07/17/20-08/16/20 Cust#9391056297 Telephone Service | 301 |
| 30026 | 9/3/2020 | KIRK CONSTRUCTION | 22,069.10 | 08/24/20 Project #20-008 Storage Structure Fire Line | 500 |
| 30027 | 9/3/2020 | MINER'S ACE HARDWARE | 636.04 | 08/01-31/20 Acct#121480 Supplies/Maint/Tools/Equip/Parts | 301 |
| 30028 | 9/3/2020 | STANLEY CONVERGENT SECURITY SOLUTIONS | 93.27 | 10/01-31/20 Acct#2234623879 Security Services (STE 106&110) | 100 |
| 30029 | 9/3/2020 | SWCA ENVIRONMENTAL CONSULTANTS | 4,390.75 | 8/1/20-8/22/20 Environmental Review Program C Well | 500 |
| 30030 | 9/3/2020 | THE GAS COMPANY | 14.30 | 07/22/20-08/20/20 Acct#17351580109 Gas Service - Suite 110 | 100 |
| 30032 | 9/9/2020 | Cardmember Services | 200.00 | 08/06/20 CC/Durban - Spectrum -Internet Service Admin/Server | 100 |
| | 9/9/2020 | Cardmember Services | 54.99 | 08/27/20 CC/Durban - Zoom - Board & Committee Meetings | 100 |
| | 9/9/2020 | Cardmember Services | 3.18 | 09/01/20 CC/Durban - PirateShip - Delivery Confirmation | 100 |
| | 9/9/2020 | Cardmember Services | 109.26 | 08/06/20 CC/Young - San Miguel Market - Academy Food | 301 |
| | 9/9/2020 | Cardmember Services | 290.40 | 08/07/20 CC/Durban - The Tribune - Title 4 Ordinance 2020-03 | 301 |
| | 9/9/2020 | Cardmember Services | 40.54 | 08/07/20 CC/Young - Amazon.com - Grip Tape | 301 |
| | 9/9/2020 | Cardmember Services | 162.39 | 08/11/20 CC/Young - SmartSign - Asset Tags | 301 |
| | 9/9/2020 | Cardmember Services | 245.15 | 08/17/20 CC/Young - Spectrum - Internet and TV | 301 |
| | 9/9/2020 | Cardmember Services | 25.00 | 08/06/20 CC/Durban - Spectrum -Internet Service Admin/Server | 500 |
| | 9/9/2020 | Cardmember Services | 471.87 | 08/07/20 CC/Asuncion - Pipeline Products - Mount Base Riser | 500 |
| | 9/9/2020 | Cardmember Services | 109.99 | 08/11/20 CC/Durban - Spectrum - Wateryard Internet | 500 |
| | 9/9/2020 | Cardmember Services | 268.02 | 08/22/20 CC/Asuncion - WeatherTech - Seat Protectors | 500 |
| | 9/9/2020 | Cardmember Services | 139.91 | 08/30/20 CC/Durban - AT&T - (08/22/20-09/21/20) | 500 |
| | 9/9/2020 | Cardmember Services | 288.83 | 08/31/20 CC/Durban - Bestbuy.com - Monitor for Wateryard | 500 |
| | 9/9/2020 | Cardmember Services | 195.32 | 08/31/20 CC/Durban - Indeed.com - USM Advertisement | 500 |

LOS OSOS COMMUNITY SERVICES DISTRICT
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 From 9/1/2020 Through 9/30/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|----------|------------|--|--------------|--|-----------|
| 30033 | 9/9/2020 | AGP VIDEO, INC | 650.00 | 06/01-30/20 CH20 OPS & Management BOD Meeting Processing | 100 |
| | 9/9/2020 | AGP VIDEO, INC | 1,300.00 | 07/01/20-08/31/20 Ch20 OPS & Management & BOD Meetings | 100 |
| 30034 | 9/9/2020 | COASTAL COPY, LP | 72.41 | 07/24/20-08/23/20 Acct#LO22 Main Copier/Printer/Fax Overages | 100 |
| 30035 | 9/9/2020 | Coverall North America, Inc. | 236.00 | 09/01-30/20 Janitorial Services (Suites 106 & 110) | 100 |
| 30036 | 9/9/2020 | L N CURTIS | 7,800.60 | 05/29/20 Cust#C33451 New Engine Hose | 301 |
| | 9/9/2020 | L N CURTIS | 2,874.41 | 07/20/20 Cust# C33451 New Engine Equipment | 301 |
| | 9/9/2020 | L N CURTIS | 272.25 | 07/28/20 Cust#C33451 New Engine Hose | 301 |
| | 9/9/2020 | L N CURTIS | 336.83 | 08/11/20 Cust #33451 New Engine Hose | 301 |
| | 9/9/2020 | L N CURTIS | 103.19 | 08/20/20 Cust#C33451 New Engine Hose | 301 |
| 30037 | 9/9/2020 | MISSION COUNTRY DISPOSAL | 129.37 | 09/01-30/20 Acct#4130-5101023 | 301 |
| 30038 | 9/9/2020 | MOSS, LEVY & HARTZHEIM LLP | 3,000.00 | 08/31/20 #LOSOSOSCD Audit Services | 100 |
| 30039 | 9/9/2020 | OFFICE DEPOT INC | 58.30 | 08/01-31/20 Acct#28702448 General Office Supplies | 100 |
| 30040 | 9/9/2020 | RANGE MASTER | 161.61 | 08/07/20 Acct#SoBayFire Uniform McCorkle | 301 |
| 30041 | 9/9/2020 | SLO COUNTY EMPLOYEES ASSOC | 13.75 | 08/24/20-09/06/20 SLOCEA Dues | 100 |
| | 9/9/2020 | SLO COUNTY EMPLOYEES ASSOC | 88.65 | 08/24/20-09/06/20 SLOCEA Dues | 500 |
| 30042 | 9/9/2020 | WALLACE GROUP | 5,199.75 | 07/01-31/20 Engineering Services | 900 |
| 30043 | 9/9/2020 | WALLACE GROUP | 442.50 | 07/01-31/20 Engineering Services | 100 |
| | 9/9/2020 | WALLACE GROUP | 6,186.52 | 07/01-31/20 Engineering Services | 500 |
| | 9/9/2020 | WALLACE GROUP | 125.00 | 07/01-31/20 Engineering Services | 900 |
| 30044 | 9/9/2020 | WALLACE GROUP | 398.75 | FY 20/21 Tax Roll CIP (9B) Special Fire Tax | 301 |
| 30045 | 9/15/2020 | ALPHA ELECTRICAL SERVICE | 10,950.00 | 09/08/20 8th Street Storage Building | 500 |
| 30046 | 9/15/2020 | BRENNTAG PACIFIC INC. | 769.92 | 08/27/20 Acct#122727 Water Treatment Chemicals | 500 |
| 30047 | 9/15/2020 | GEORGE CONTENTO | 3,000.00 | 10/01-31/20 Office Rent (Suites 106 & 110) | 100 |
| 30048 | 9/15/2020 | THE DOCUTEAM, LLC | 40.00 | 08/01-31/20 Acct#0979 Onsite Service (Document Destruction) | 100 |
| 30049 | 9/15/2020 | DSD BUSINESS SYSTEMS | 48.75 | 08/31/20 Criterion Benefit Deduction Issue | 100 |
| 30050 | 9/15/2020 | FASTENAL INDUSTRIAL & CONSTRUCTION SUPPLIES | 172.59 | 08/27/20 Cust#CALUI1083 Misc Small Parts & Supplies | 500 |
| 30051 | 9/15/2020 | HUMANA INSURANCE COMPANY | 252.00 | 10/01-31/20 ID#732930-001 Insruance (21 RFF) | 301 |
| 30052 | 9/15/2020 | DE LANGE LANDEN FINANCIAL SERVICES | 288.05 | 09/01-30/20 Acct#630919 Kyocera Service Contract/Insurance | 100 |
| 30053 | 9/15/2020 | THE LINCOLN NATIONAL LIFE INSURANCE COMPANY | 239.06 | 10/01-31/20 Acct#LOSOSOS-BL-283600 Insurnace Life/ADD/WI/LDT | 100 |
| | 9/15/2020 | THE LINCOLN NATIONAL LIFE INSURANCE COMPANY | 467.69 | 10/01-31/20 Acct#LOSOSOS-BL-283600 Insurnace Life/ADD/WI/LDT | 500 |
| 30054 | 9/15/2020 | MISSION COUNTRY DISPOSAL | 148.82 | 09/01-30/20 Acct#4130-5101854 Trash Service Wateryard 953 | 500 |
| 30055 | 9/15/2020 | READY REFRESH | 46.54 | 08/01-31/20 Acct#090008772 Water Delivery | 100 |
| 30056 | 9/15/2020 | COUNTY OF SAN LUIS OBISPO - EH | 392.40 | 05/01/20-06/30/20 Acct#AR0009718 Cross Connection Services | 500 |

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 9/1/2020 Through 9/30/2020

| | | | | |
|---------------------|--|-----------|---|-----|
| 30057 | 9/15/2020 LOS OSOS CHEVRON | 516.14 | 08/01-31/20 Acct#70 Gas & Diesel Fleet Vehicles | 500 |
| | 9/15/2020 LOS OSOS CHEVRON | 129.03 | 08/01-31/20 Acct#70 Gas & Diesel Fleet Vehicles | 800 |
| 30058 | 9/16/2020 WELLS FARGO VENDOR FIN SERV | 99.74 | 09/24/20-10/23/20 Acct#90136374384 Copier Lease Service | 301 |
| 30059 | 9/16/2020 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC | 176.12 | 07/11/20-10/10/20 Acct#0017387073 Postage Meter Lease | 100 |
| 30060 | 9/16/2020 PRES TECH EQUIPMENT COMPANY | 63,021.20 | New Vacuum Trailer PV500-GHO-W-T | 500 |
| 30061 | 9/16/2020 STANLEY CONVERGENT SECURITY SOLUTIONS | 137.73 | 10/01/20-12/31/20 Acct#1371001193 Alarm System Monitoring | 301 |
| 30062 | 9/21/2020 SLO COUNTY EMPLOYEES ASSOC | 13.75 | 09/07/20-09/20/20 SLOCEA Dues | 100 |
| | 9/21/2020 SLO COUNTY EMPLOYEES ASSOC | 112.45 | 09/07/20-09/20/20 SLOCEA Dues | 500 |
| 30063 | 9/21/2020 ROBERT STILTS, CPA | 5,000.00 | 08/16/20-09/15/20 Bookkeeping Services | 100 |
| 30064 | 9/21/2020 TECHXPRESS INC | 1,485.00 | 10/01-31/20 IT Support Services | 100 |
| 30065 | 9/21/2020 VISION SERVICE PLAN | 64.11 | 10/01-31/20 Acct#121302260001 Vision Plan | 100 |
| | 9/21/2020 VISION SERVICE PLAN | 139.85 | 10/01-31/20 Acct#121302260001 Vision Plan | 500 |
| 30066 | 9/22/2020 FRANK ASUNCION | 60.00 | 09/22/2020 Asuncion - Treatment Certificate Renewal | 500 |
| 30067 | 9/22/2020 DSD BUSINESS SYSTEMS | 97.50 | 09/14/20 Criterion Benefit Deduction Issues | 100 |
| 30068 | 9/22/2020 SLO COUNTY DEPARTMENT OF PUBLIC WORKS | 3,262.00 | 08/01-31/20 405R979032 Water Quality Testing | 500 |
| 30069 | 9/22/2020 UNITED RENTALS, INC. | 110.42 | 09/10/20 Cust#644067 - R&M Water Distribution Maintenance | 500 |
| 30070 | 9/22/2020 VERIZON WIRELESS | 67.96 | 08/08/20-09/07/20 Acct#472454582-00001 Cellular Service | 301 |
| | 9/22/2020 VERIZON WIRELESS | 61.72 | 08/08/20-09/07/20 Acct#472454582-00001 Cellular Service | 500 |
| | 9/22/2020 VERIZON WIRELESS | 41.15 | 08/08/20-09/07/20 Acct#472454582-00001 Cellular Service | 800 |
| 8173/8181/8187/8202 | 9/9/2020 CA PUBLIC EMPL RET SYSTEM | 771.91 | 09/01-30/20 CalPERS Unfunded Accrued Liability | 100 |
| | 9/9/2020 CA PUBLIC EMPL RET SYSTEM | 3,854.37 | 09/01-30/20 CalPERS Unfunded Accrued Liability | 301 |
| | 9/9/2020 CA PUBLIC EMPL RET SYSTEM | 4,431.08 | 09/01-30/20 CalPERS Unfunded Accrued Liability | 500 |
| calPERSMed2143_Oct: | 9/18/2020 CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM | 2,662.35 | 10/01-31/20 ID#4662975925 CalPERS Health Plan | 100 |
| | 9/18/2020 CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM | 2,236.77 | 10/01-31/20 ID#4662975925 CalPERS Health Plan | 500 |
| PD091120_457 | 9/11/2020 CALPERS 457 | 72.00 | 08/24/20-09/06/20 SIP 457 Contributions | 100 |
| | 9/11/2020 CALPERS 457 | 1,636.00 | 08/24/20-09/06/20 SIP 457 Contributions | 500 |
| PD091120_EDD | 9/11/2020 CA EMPLOYMENT DEVELOPMENT DEPT | 633.77 | State Payroll Taxes - PD: 08/24/20-09/09/20 | 100 |
| | 9/11/2020 CA EMPLOYMENT DEVELOPMENT DEPT | 227.01 | State Payroll Taxes - PD: 08/24/20-09/09/20 | 301 |
| | 9/11/2020 CA EMPLOYMENT DEVELOPMENT DEPT | 433.12 | State Payroll Taxes - PD: 08/24/20-09/09/20 | 500 |

LOS OSOS COMMUNITY SERVICES DISTRICT
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 From 9/1/2020 Through 9/30/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|------------------|------------|--------------------------------|-------------------|---|-----------|
| PD091120_IRS | 9/11/2020 | DEPARTMENT OF THE TREASURY | 1,728.96 | Federal Payroll Taxes - PD: 08/24/20-09/06/20 | 100 |
| | 9/11/2020 | DEPARTMENT OF THE TREASURY | 37.20 | Federal Payroll Taxes PD 08/24/20-09/06/20 | 100 |
| | 9/11/2020 | DEPARTMENT OF THE TREASURY | 1,083.67 | Federal Payroll Taxes - PD: 08/24/20-09/06/20 | 301 |
| | 9/11/2020 | DEPARTMENT OF THE TREASURY | 1,391.82 | Federal Payroll Taxes - PD: 08/24/20-09/06/20 | 500 |
| PD091120_PERSRet | 9/11/2020 | CA PUBLIC EMPL RET SYSTEM | 1,604.92 | Retirement Earned - PD: 08/24/20-09/06/20 | 100 |
| | 9/11/2020 | CA PUBLIC EMPL RET SYSTEM | 159.00 | Retirement Earned - PD: 08/24/20-09/06/20 | 301 |
| | 9/11/2020 | CA PUBLIC EMPL RET SYSTEM | 2,107.01 | Retirement Earned - PD: 08/24/20-09/06/20 | 500 |
| PD092520_457 | 9/25/2020 | CALPERS 457 | 100.00 | 09/07/20-09/20/20 SIP 457 Contributions | 100 |
| | 9/25/2020 | CALPERS 457 | 2,286.00 | 09/07/20-09/20/20 SIP 457 Contributions | 500 |
| PD092520_EDD | 9/25/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 734.03 | State Payroll Taxes Paydate: 09/07/20-09/20/20 | 100 |
| | 9/25/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 278.51 | State Payroll Taxes Paydate: 09/07/20-09/20/20 | 301 |
| | 9/25/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 489.96 | State Payroll Taxes Paydate: 09/07/20-09/20/20 | 500 |
| PD092520_IRS | 9/25/2020 | DEPARTMENT OF THE TREASURY | 2,051.46 | Federal Payroll Taxes Paydate 09/07/20-09/20/20 | 100 |
| | 9/25/2020 | DEPARTMENT OF THE TREASURY | 831.53 | Federal Payroll Taxes Paydate 09/07/20-09/20/20 | 301 |
| | 9/25/2020 | DEPARTMENT OF THE TREASURY | 1,613.31 | Federal Payroll Taxes Paydate 09/07/20-09/20/20 | 500 |
| PD092520_PERSRet | 9/25/2020 | CA PUBLIC EMPL RET SYSTEM | 1,611.87 | Retirement Earned 09/07/20-09/20/20 | 100 |
| | 9/25/2020 | CA PUBLIC EMPL RET SYSTEM | 159.00 | Retirement Earned 09/07/20-09/20/20 | 301 |
| | 9/25/2020 | CA PUBLIC EMPL RET SYSTEM | <u>2,687.77</u> | Retirement Earned 09/07/20-09/20/20 | 500 |
| Report Total | | | <u>260,458.44</u> | | |

08/03 – FAC Meeting
08/06 – BOD Meeting
08/18 – PRAC Meeting
08/19 – UAC Meeting
08/26 – BMC Meeting
08/27 – LOCAC Meeting (Fourcroy)

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME Chuck Cesena DATE 9-17-2020

FOR THE MONTH OF August 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 8/6 MEETING: BOD
MEETING DATE: 8/19 MEETING: UAC
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Cl Cesena DATE: 9-17-20-20

Office Use Only:
Date Received: 9/17/2020
Reviewed and Validated By: [Signature]

08:03 – EAC Meeting
08:06 – BOD Meeting
08:18 – PRAC Meeting
08:19 – EAC Meeting
08:26 – BMC Meeting
08:27 – LOCAC Meeting (Fourcroy)

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME Matthew Fourcroy DATE 9-1-20

FOR THE MONTH OF August 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 et seq. of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 8-6-20 MEETING: Board of Directors

MEETING DATE: 8-18-20 MEETING: Parks + Rec Mtg Chair

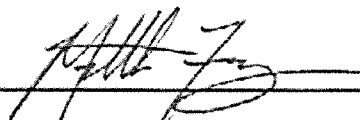
MEETING DATE: 8-19-20 MEETING: Utilities Mtg Alt. Chair

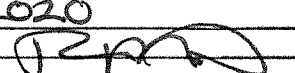
MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300⁰⁰

SIGNATURE:  DATE: 9-1-20

Office Use Only:
Date Received: 9/3/2020
Reviewed and Validated By: 



September 03, 2020

TO: LOCSD Board of Directors
Ron Munds, General Manager

FROM: Director Matthew Fourcroy, Parks & Recreation Advisory Committee
Chairperson

SUBJECT: **Agenda Item 4G – 09/03/2020 Board Meeting**
Summary Report from August 18, 2020 Parks and Recreation Meeting

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Paul Provence

The meeting was called to order at 5:30 and the minutes approved.

The Ferrell Ave. Pathway project was discussed. The design package is in progress after approval by the Board and the draft site plan was reviewed. The pathway was straightened from its existing alignment as the existing path goes into the neighbor's property. The re-alignment also helps with grading. Up for discussion were the surface of the pathway and the exclusionary fencing alongside the path.

The Committee agreed on wanting the surface to be durable so as to minimize maintenance and maximize longevity. The Committee has directed staff to get more information about Decomposed Granite with Resin vs Asphalt. Both these surfaces are thought to be similar cost and the Committee will recommend the most durable of the two.

The Committee agreed on a split rail fence and recommended a two-rail fence. The Committee would like to make sure that the posts of the fence are treated or have some other means of preventing rot/insect damage.

The next Parks & Recreation Advisory Meeting is planned for Tuesday, October 20, 2020 at 5:30 pm. The Committee may meet in September as needed to support the Ferrell Ave. project.

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 102
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

12/09 – FAC Meeting
12/12 – BOD Meeting

**please include any qualifying Ad Hoc or outside
Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Vicki Milledge DATE 9/18/2020

FOR THE MONTH OF December 2019

9. DIRECTOR COMPENSATION (amended and adopted 02/07/19)

9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each Ad Hoc Committee meeting, or other function/meeting attended by him/her as a Director at the direction of the Board of Directors.

9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District or its residents/customers.

9.3 In no event shall Director Compensation exceed \$100.00 per day.

9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director Compensation shall not exceed \$600.00 in any one calendar month.

9.5 Any Director who declines to receive the above compensation or any portion thereof shall have the compensation he/she is owed placed in a Director training fund that shall be used for the purpose of training Board Members in topics relevant to their service.

MEETING DATE: 12/12/2020 MEETING: Board of Directors

MEETING DATE: _____

MEETING: _____

MEETING DATE: _____

MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/18/2020

Office Use Only:
Date Received: 9/21/2020
Reviewed and Validated By: [Signature]

01/06 – FAC Meeting
 01/09 – BOD Meeting
 01/15 – UAC Meeting
 01/21 – PARKS Meeting
 01/23 – LOCAC (Womack)

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF January 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/07/19)*

9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each Ad Hoc Committee meeting, or other function/meeting attended by him/her as a Director at the direction of the Board of Directors.

9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District or its residents/customers.

9.3 In no event shall Director Compensation exceed \$100.00 per day.

9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director Compensation shall not exceed \$600.00 in any one calendar month.

9.5 Any Director who declines to receive the above compensation or any portion thereof shall have the compensation he/she is owed placed in a Director training fund that shall be used for the purpose of training Board Members in topics relevant to their service.

MEETING DATE: 01/09/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only:
 Date Received: 9/21/2020
 Reviewed and Validated By: [Signature]

02/04 – FAC Meeting
02/06 – BOD Meeting
02/19 – UAC Meeting
02/20 – LOCAC (Womack)

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF February 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 02/06/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only: 9/21/2020
[Signature]

03/02 – FAC Meeting
03/05 – BOD Meeting
03/23 – Special BOD Meeting

*please include any qualifying Ad Hoc or outside Meetings reported on

**DIRECTOR'S MONTHLY REQUEST FOR
COMPENSATION FOR MEETING
ATTENDANCE**

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF March 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 et seq. of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 03/05/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only: 9/21/2020

04/02 – BOD Meeting
04/07 – Special BOD Meeting
04/15 – UAC Meeting
04/21 – PRAC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**Please include any qualifying Ad Hoc or outside Meetings reported on*

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF April 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 04/02/2020 MEETING: Board of Directors

MEETING DATE: 04/07/2020 MEETING: Special Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only: 9/21/2020
[Signature]

05/04 - FAC Meeting
05/07 - BOD Meeting
05/20 - UAC Meeting

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Vicki Milledge DATE 9/19/2020

FOR THE MONTH OF May 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 05/07/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

9/21/2020
Office Use Only: _____

06/04 - BOD Meeting
06/25 - LOCAC Meeting (Milledge)
06/29 - FAC Meeting

**Please include any qualifying Ad Hoc or outside Meetings reported on*

**DIRECTOR'S MONTHLY REQUEST FOR
COMPENSATION FOR MEETING
ATTENDANCE**

NAME Vicki Milledge DATE 9/10/2020

FOR THE MONTH OF June 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
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MEETING DATE: 06/04/2020 MEETING: Board of Directors

MEETING DATE: 06/25/2020 MEETING: LOCAC

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: _____ TOTAL COMPENSATION: \$ 200

SIGNATURE: Vicki Milledge DATE: 9/10/2020

Office Use Only:
Date Received: 9/21/2020



July 2, 2020

To: LOCSO Board of Directors

From: Vicki Milledge, Director

Subject: Agenda Item #4F June 25, 2020 LOCAC Meeting

President

Charles L. Cesena

The June 25 LOCAC meeting is the first one using zoom. LOCAC members chose to be visible during the meeting.

Vice President

Christine M. Womack

County staff member Kylie Hensley gave a power point presentation regarding the Los Osos water supply.

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

Regular agenda items including public comment were discussed.

Lot Line Adjustments, and a vacation rental were considered.

General Manager

Ron Munds

Correspondence to the Planning Commission was approved.

District Accountant

Robert Stilts, CPA

The Bean - LOCAC letter was Re sent to the County reaffirming LOCACs previous vote to not approve the project.

Unit Chief

Scott M. Jalbert

Battalion Chief

Paul Provence

Mailing Address:

P.O. Box 6064
Los Osos, CA 93412

Offices:

2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370

FAX: 805/528-9377

www.losososcscsd.org

LOCSD Update

LOCAC Meeting, July 25, 2020

Since the last time LOCSD had an opportunity update LOCAC on projects and programs the District has been working on, COVID-19 and the national, state and regional responses to the pandemic took over as a priority. Like other organizations, the District crafted and approved a response plan that we continue to operate under today. Our offices closed to the public back on March 16th and will remain closed until a date still to be determined. We have continued to provide assistance to our customers by phone and email. Water, emergency services and other District operations have continued to function at a high level though with modified work plans to ensure the health and safety of our staff and the community. The following is a review of some of the Board of Directors actions and highlights for the past four months.

March

- The District revised the Title 4 code to update and refine our vegetation abatement procedures. This was an effort led by Cal Fire which will result in a more streamlined and efficient process to deal with vegetation abatement issues.
- The Board confirmed its support to replace one of its fire engines which is part of the Emergency Services vehicle replacement program. Reserves will be used to pay cash for the engine.
- The District introduced a new water conservation program rebate for the Flume Smart Water System which is a device that convey real time water use data to the customer. It has been highly successful with over 80 rebates issued.
- The Board officially adopted the District's COVID-19 response plan.

April

- The Board amended Title 2 the District Code to establish a more fair and equitable utility billing adjustment process.
- The Board approved the work plans for the Finance, Utilities and Park and Recreation Advisory Committees. We are looking new members for the Finance and Utilities Advisory Committees.
- The Board approved an agreement for annual auditing services.

May

- A new Battalion Chief was assigned to Station 15 by Cal Fire. Paul Provence took over as our "Chief" on May 4th. Due to the COVID-19 situation, Paul hasn't had an opportunity to meet with the Board members to date. The General Manager has met with him and is looking forward to a long term working relationship with Chief Provence. Welcome aboard!

- The Fiscal Year 2020-2021 Preliminary budget was reviewed and direction was provided by the Board so staff could complete the budgeting process by July 1st.
- The Board approved a contract with an environmental consulting firm to complete a Constraints Analysis for five potential site for a new District well. This action is part of an ongoing effort to enhance the District's community water supply.

June

- The Board adopted the Fiscal Year 2020-2021 Final Budget. There are some new water capital projects being initiated as well as continuation of projects that have been in the works for over a year.
- There were several finance related actions taken such as establishing the District's appropriation limits, considerations of tax bill assessments and writing off some uncollectable utility charges.
- The Board approved the upcoming November election process. There are three seats up for election this year.

These are some of the highlights from the past four months. Our General Manager, Ron Munds, is always available to provide more details on what is going on within the District or to answer any questions. His contact information is, by phone 805-528-8687 or by email, rmunds@losososcsd.org.

07/02 – BOD Meeting
07/15 – UAC Meeting
07/23 – LOCAC Meeting (Cesena)

**please include any qualifying Ad Hoc or outside Meetings reported on*

**DIRECTOR'S MONTHLY REQUEST FOR
COMPENSATION FOR MEETING
ATTENDANCE**

NAME VICKI MILLEDGE DATE 9/18/2020

FOR THE MONTH OF July 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 07/02/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/18/2020

9/21/2020
Office Use Only: _____

08/03 – FAC Meeting
 08/06 – BOD Meeting
 08/18 – PRAC Meeting
 08/19 – UAC Meeting
 08/26 – BMC Meeting
 08/27 – LOCAC Meeting (Fourcroy)

**please include any qualifying Ad Hoc or outside Meetings reported on*

**DIRECTOR'S MONTHLY REQUEST FOR
COMPENSATION FOR MEETING
ATTENDANCE**

NAME VICKI MILLEDGE DATE 9/18/2020

FOR THE MONTH OF August 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 08/03/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

9/21/2020
 Office Use Only: _____

06/01 – FAC Meeting
06/04 – BOD Meeting
06/25 – LOCAC Meeting (Milledge)
06/29 – FAC Meeting

**please include any qualifying Ad Hoc or
outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Christine Womack DATE 6/29/2020

FOR THE MONTH OF June 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 6/01 MEETING: FAC
MEETING DATE: 6/04 MEETING: BOD
MEETING DATE: 6/29 MEETING: FAC
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300

SIGNATURE: Christine Womack DATE: 6/29/2020

Office Use Only:
Date Received: 9/3/2020
Reviewed and Validated By: [Signature]

07/02 - BOD Meeting
07/15 - EAC Meeting
07/23 - LOCAC Meeting (Cesena)

*please include any qualifying Ad Hoc or outside Meetings reported on

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME MARSHALL OCHYLSKI

DATE 09/18/2020

FOR THE MONTH OF July 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 07/02/2020 MEETING: BOARD OF DIRECTORS

MEETING DATE: _____ MEETING: _____


MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____


MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100⁰⁰

SIGNATURE: 

DATE: 09/18/2020

| | |
|----------------------------|---|
| Office Use Only: | |
| Date Received: | <u>9/21/2020</u> |
| Reviewed and Validated By: |  |

08/03 - FAC Meeting
08/06 - BOD Meeting
08/18 - PRAC Meeting
08/19 - UAC Meeting
08/26 - BMC Meeting
08/27 - LOCAC Meeting (Foureroy)

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME MARSHALL OCHYLSKI DATE 09/18/2020

FOR THE MONTH OF August 2020

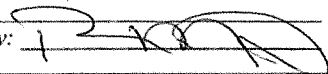
9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

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- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 08/03/2020 MEETING: FINANCIAL ADVISORY COMMITTEE
MEETING DATE: 08/06/2020 MEETING: BOARD OF DIRECTORS
MEETING DATE: 08/19/2020 MEETING: MNEP
MEETING DATE: 08/26/2020 MEETING: BASIN MANAGEMENT COMMITTEE
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 4 TOTAL COMPENSATION: \$ 400⁰⁰

SIGNATURE:  DATE: 09/18/2020

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|----------------------------|--|
| Office Use Only: | <u>9/21/2020</u> |
| Date Received: | |
| Reviewed and Validated By: | <u></u> |



October 1, 2020

To: LOCSO Board of Directors

From: Marshall Ochylski, Director

**Subject: Los Osos Basin Management Committee
On 08/26/2020**

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

Paul Provence

The Los Osos Basin Management Committee met on August 26, 2020 and the Agenda included the following substantive items. I have included a short synopsis of the discussions.

1. Draft 2020 Spring Lower Aquifer Groundwater Basin Monitoring. An update was provided regarding the initial findings for the Spring 2020 Lower Aquifer Groundwater Monitoring results.
2. Implementation Plan and Budget Authorization. A lengthy discussion was held regarding the proposed approach for preparing an Implementation Plan for the LOBMC. As a result, this item was continued until Dan Heimel, the LOBMC Executive Director, met with the staffs of the parties to the LOBMC and updated the proposed approach to conform with the direction given by the Committee Members.
3. AB1600 Funding Study. There was a review of a proposed AB1600 Funding Study, and further discussion on this was item was deferred until sometime after the Implementation Plan was approved.
4. Update on Status of Basin Plan Infrastructure Projects. The Committee received a brief update of the status of the ongoing Basin Plan Infrastructure Projects.

Mailing Address:

P.O. Box 6064
Los Osos, CA 93412

Offices:

2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370

FAX: 805/528-9377

www.losososcsd.org



October 1, 2020

To: LOCSD Board of Directors

From: Marshall Ochylski, Director

**Subject: Morro Bay National Estuary Program Meeting
On 08/19/2020**

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

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For the Morro Bay National Estuary Program Meeting report, please see the attached minutes.

Minutes

Attendees: Matt Keeling, *Central Coast Regional Water Quality Control Board*; Kristin Hardy, *Cal Poly*; Jeff Heller, *City of Morro Bay*; Marshall Ochylski, *LOCSO*; Bill Henry, *Bay Foundation*; Sam Schuchat, *California Coastal Conservancy*; John Flaherty, *Central Coast Outdoors*; Ethan Bell, *Stillwater Sciences*; Trudy O'Brien, *Central Coast Women for Fisheries*; Bruce Gibson, *San Luis Obispo County*; Becka Kelly, *Morro Bay Harbor Department*; Suzanne Marr, *USEPA*; Ayla-Louise Mateo, *MBNEP Staff*; Ann Kitajima, *MBNEP Staff*; Lexie Bell, *MBNEP Staff*.

1. Introductions and Updates

- Trudy O'Brien: People are selling fish off their boats at the dock when possible. Central Coast Women for Fisheries puts out an email if you're on their list saying who has fish and when. Hasn't been a lot of activity, but has been some.
- Bill Henry: The Bay Foundation approved the revised Restoration Fund spending plan that we'll be considering today. He participated in the virtual site visit with the EPA Program Evaluation (PE) review team. The review went well, and EPA is happy with the Estuary Program's performance. They indicated that our NEP will pass the evaluation. The Bay Foundation continues to support NEP staff throughout COVID era that we're in, with flexibility that they need to work at home, additional paid time off through a federal program, etc.
- Kristin Hardy: She just returned from a sabbatical and maternity over the past year, so no updates at this time.
- Ayla-Louise Mateo: Environmental planning intern for Estuary Program. Working on updating our Climate Vulnerability Assessment.
- Sam Schuchat: Between people being on leave, etc., the State Coastal Conservancy is down 15 to 20% of their normal workforce right now. They will have a Board meeting in two weeks to consider grants applications.
- John Flaherty: Busiest summer ever this year in terms of kayak tours. A lot of other tourism related businesses in area have also been exceptionally busy. Needed extra staff to get through the summer. Great to see, but also kind of puzzling. Many Californians want to get out and do things but don't want to go too far, so coming to places like Morro Bay. Seeing so much eelgrass this year, in places that haven't seen it in years. Really encouraging to see the recovery.
- Bruce Gibson: Most of his work now is related to COVID and the budget and economic impacts of COVID. One issue with potential impact on the estuary is the encampment of homeless people in the area. He's been hearing from a lot of constituents about the issue. It's challenging to deal with fiscally, legally, etc. The County is concerned about waste issues (human waste, syringes, etc.), and it is something they will continue to work on.
- Matt Keeling: Water Board, similar to other entities, is struggling with COVID related economic and budget constraints. They're operating with a 15 to 20% workforce and are still determining how this impacts ability to do their work. At the May EC meeting, Tamara had mentioned ongoing settlement negotiations with California Department of Corrections' (DOC) California Men's Colony Wastewater Treatment Plant (CMC WWTP) overflows to Chorro Creek in Dec 2015 and Jan 2017. The violations were settled in confidential civil negotiations with a \$170,000 settlement. The DOC will be implementing enhanced compliance actions by installing 13 smart manhole covers with monitoring capacity that detects when there's a back-up in collection system lines and alerts staff. These will be placed between CMC and the WWTP along Chorro Creek over the next few years. Part of the reason for the spills is that lockdowns in the prison lead to protest flushing of items down toilets. This causes clogs in the collection system and results in spills unless staff can clear them first with vac trucks. At

the Water Board meeting on May 28, the CMC's updated NPDES permit was approved. It was a standard permit update during the five-year cycle. The major changes were: removed effluent limits since testing showed they were no longer necessary (nitrate, chlorine residual) and added phthalate esters to permit. They are still monitoring for those constituents in case they become a problem in the future. Nitrate was removed from the effluent limits because CMC has demonstrated that their system is effective at total nitrogen removal. Limits for chlorine residual were removed since CMC is no longer using chlorine disinfection since a UV system was installed. Chlorine is only a backup now when needed. The permit also added influent monitoring for salts and other minerals since some of ongoing effluent limit violations are associated with sodium chloride. They are trying to get a better idea of the sources and address them with source control before they get to the plant. At the July 16 Water Board meeting, they adopted the NPDES permit for the community of Cayucos. The Morro Bay WWTP needs to upgrade by 2023 to go full secondary and to move the plant out of the flood zone. Cayucos decided to create their own plant, currently under construction near the former Estero Chevron marine terminal. They worked to include special provisions for future recycling of effluent to reduce ocean discharge. The facility is going to be treating to tertiary standards. The Morro Bay WWTP is under construction off Highway 1. The Water Board will be agendaizing that in the next year or two depending on plant completion. Suzanne asked if the Water Board had an approach for homeless and water quality issues. Staff began engaging with stakeholders last October and collaborated with nonprofits and local agencies to address the core issues of homelessness rather than trying to deal with the resulting water quality problems. They are working with the State Water Resources Control Board to try to get broader statewide coordination.

- Suzanne Marr: No updates from EPA.
 - Jeff Heller: Morro Bay has been inundated with visitors in a way we never have before, and a great deal of trash is generated, in particular from takeout containers. He's worked with volunteers to keep trash out of the bay. The City added some trash cans and hired an additional part-time employee. But they've had to lay off several employees due to the economic downturn. It is not clear if the visitor influx will impact bed tax and sales tax revenue since hotels have had to reduce rates to attract visitors.
 - Becka Kelly: One of the busier summers we've had with record numbers of beach goers. They are seeing a lot of the sea stars that had formerly been impacted by wasting disease. They are working on keeping trash out of the bay and limiting the number of derelict boats. The Harbor Department has applied for another state grant to remove derelict boats.
 - Marshall Ochylski: No updates. The Los Osos Community Services District is operating normally. They won't hold an election in Nov since there are three open seats and three candidates.
 - Lexie Bell: She and Carolyn are participating in a west coast wide effort to assess eelgrass restoration practices and relative success/failure of different methods. This is a project of the Pacific Marine and Estuarine Fish Habitat Partnership (PMEP). We're excited that much of our eelgrass work will be included and that we'll learn a lot from others. There is also a statewide effort to monitor a subset of the estuarine Marine Protected Areas (MPAs) to create a model of how to monitor MPAs. Morro Bay is included in the pilot study to try out some different monitoring methods to demonstrate how effective MPAs are.
 - Ethan Bell: Stillwater is working with the NEP getting ready to do continued management of pikeminnow in Chorro Creek this fall. NEP is dedicating some substantial funds for that this year.
2. Public Comment – None presented.
 3. Agenda Revisions – None presented.
 4. **ACTION:** Consider Approval of May 20, 2020 EC meeting minutes.

Vote: Sam motioned to approve with the inclusion of edits provided by Matt, Kristin seconded. All in favor. None opposed.

5. **ACTION:** Recommend approval of Restoration Fund Spend Plan Update (see attached)

Staff is asking the EC to approve the amended Restoration Fund spend plan. This is a follow up task after the approval in May for restructuring the Community Projects program. The purpose of the restructuring was to put more emphasis on developing projects with partners and to better assess partner capacity to conduct projects. In May, the Bay Foundation and EC voted to increase the amount of funding for the Community Projects program. The maximum amount for a project was increased to \$10,000 and the total program budget for the year was increased to \$15,000. This means that for FY21 and FY22, we need an additional \$10,000 allocated in the five-year spend plan. The Bay Foundation approved this change in July. There are no foreseeable issues with the Restoration Fund lacking adequate funding for the Community Projects program. The funding has been invested fairly conservatively and is doing fine.

Vote: Marshall moved to approve, Bruce seconded. All in favor. None opposed.

6. **DISCUSSION:** Community Project Program update

Staff provided an update of the revamped Community Project program. Conversations are in progress with Coastal San Luis Resource Conservation District on a project to enhance habitat for pollinators and monarchs and with Creek Lands Conservancy on a project to map plants and then propagate plants to improve diversity in Chorro Flats. Staff are working with both partners to develop the scope and budget for these efforts. Community Projects will come before the Bay Foundation and EC in November for a vote.

7. **DISCUSSION:** Program Evaluation (PE) update

We hosted a virtual visit so EPA could meet some of our partners and get their perspective on working with the Estuary Program. We hosted two meetings via Zoom, one focused on eelgrass research and the other focused on partners. Both went well, and we received very positive feedback from EPA. We received our draft PE letter, and we have passed the PE. This process won't be repeated for another five years. We can provide comments and edits on the draft PE letter, so we will focus on the Challenges section, where they give us things to work on over the next five years. It takes a while to get the signature, so we'll hopefully have it in November. We will update the EC twice a year on how we're addressing those challenges. The Challenges were related to using more measurable targets and results, hazard planning and preparedness, and sharing our progress implementing actions in the CCMP. Matt was struck by the accolades from EPA related to the leadership we provide at the national level, which says a lot about the work that we do. Suzanne added that we are really well respected nationally.

8. **DISCUSSION:** Program Highlights

- **Eelgrass update:** Staff provided updates on eelgrass restoration as well as an application submitted to the National Estuary Program Coastal Watersheds Grant Program.
- **Potential research partnership update:** Staff provided updates on a potential research effort to study herbicide impacts on bay eelgrass.
- **Education & Outreach updates:** Staff described an outreach project with the San Luis Obispo Marine Protected Area Collaborative involving the creation of coloring sheets that can be used with augmented reality. The project targets a younger audience that would normally be reached via school visits or in-person interactions. Another example of this type of project was a recently completed kids' activity booklet, which was able to be shared with MPAs throughout the state to be adapted for their areas. We feel that this augmented reality project also has a high potential for being replicated elsewhere.

Suzanne had a question for staff: How are we doing with COVID? The Monitoring team is spending more time in the field than usual since we don't have any volunteers right now. We've had a lot of social media focus on trash and picking up after your dog. We continue to work, collaborate via Zoom, etc. Overall we're doing OK.

9. Adjourn at 5:04. Motion by Sam, seconded by Matt. All in favor. Adjourn to next meeting of November 18, 2020 at 4:00 pm via video conferencing.

Attachments:

- Minutes from February 19, 2020 EC meeting
- FY2018 to FY2022 Restoration Fund Spend Plan