



October 7, 2021

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 6A- 10/07/2021 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Troy C. Gatchell
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in September 2021.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

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UTILITIES ADVISORY COMMITTEE MEETING

Wednesday, July 21, 2021 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSO Boardroom will NOT be open for accessing the meeting.

For quick access, go to <https://us04web.zoom.us/j/114611628>
(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **114 611 628**

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcscsd.org by 12:00pm on 07/21/2021
- Through the district website www.losososcscsd.org/contact-us by 12:00pm on 07/21/2021
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **114 611 628**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSO
- Through teleconference meeting at <https://us04web.zoom.us/j/114611628>

AGENDA

- 1. Opening at 5:30 p.m.**
Call to Order, Roll Call
- 2. Approve UAC Meeting Minutes of June 16, 2021**
(Recommend Committee Approval)
Presented By: Administrative Services Manager Durban
- 3. Basin Management Committee Update**
Presented By: General Manager Munds
- 4. Water Purveyor Letter Regarding Water Availability for Accessory Dwelling Units**
Presented By: General Manager Munds
- 5. Utility Department Report**
Presented By: Utility Systems Manager Falkner
- 6. Utilities Department Updates**
Presented By: Utility Systems Manager Falkner/General Manager Munds
- 7. Water Shortage Contingency Plan Review**
Presented By: Utility Systems Manager Falkner/General Manager Munds
- 8. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 9. Schedule Next UAC Meeting –** The next UAC Meeting will be held Wednesday, August 18, 2021 at 5:30 p.m. unless otherwise noted.
- 10. Closing Comments by UAC Committee Members**
- 11. Adjournment**

**Minutes of the Utilities Advisory Committee Meeting
July 21, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Matthew Fourcroy, Vice Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Margaret Falkner, Utility Systems Manager</p>	
<p>2. Approve UAC Minutes of June 16, 2021</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of June 16, 2021. The motion was seconded by Committee Member Moothart and carried with the following vote.</p> <p>Ayes: Harper, Moothart, Bishop Nays: None Abstain: None Absent: None</p>	<p>Action – File approved minutes.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds presented providing an overview of the Basin Management Committee Meeting from July 21, 2021</p> <p>The Committee discussed the BMC meeting including the Sustainable Yield</p> <p>Public Comment – Jeff Edwards commented on the BMC Minutes; safe/sustainable yield; work done by Cleath Harris; Intertie between Golden State and the CSD.</p> <p>Lynette Tornatzky inquired about the BMC position of water that flows from the seeps near Sweet Springs.</p> <p>General Manager Munds responded he is unsure of the water seeps; on the emergency intertie and what the challenges are.</p>	<p>Action – None</p>
<p>4. Water Purveyor Letter Regarding Water Availability for Accessory Dwelling Units</p>	<p>General Manager Munds presented providing an overview which is available in the staff report discussing key points in the letter.</p> <p>The Committee commented on the letter being good and well-articulated.</p> <p>Committee Member Moothart commented on stating more clearly that the District should say that we will not support new development if key points are not met.</p> <p>General Manager Munds commented that since this letter is written with two other agencies, the time and effort to go to change something would only be for a substantial change.</p> <p>Committee Member Bishop inquired to the effectiveness of the water offset program.</p> <p>General Manager Munds commented that it's hard to tell and that better verification would be needed before the District would accept it.</p>	<p>Action – Recommend to the Board to approve the letter as presented.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
4. Water Purveyor Letter Regarding Water Availability for Accessory Dwelling Units (continued)	<p>Public Comment – Jeff Edwards voiced that he does not support the letter; commented that the letter will not help the County, and the Coastal Commission will want to fold ADU into the Community Plan; on Retrofit Program and ADU Program.</p> <p>Committee Member Bishop moved to recommend to the Board to approve the letter as presented. The motion was seconded by Committee Member Harper and carried with the following vote.</p> <p>Ayes: Bishop, Harper, Moothart Nays: None Abstain: None Absent: None</p>	
5. Utilities Department Report	<p>Utility Systems Manager Falkner presented the Department Updates which is made available in the Staff Report.</p> <p>Public Comment – None</p>	Action – None
6. Utilities Department Update	<p>General Manager Munds reported on the Program C Well Project; 8th Street Upper Aquifer Well; 16th Street South Tank Project; 16th Street North Tank Fill-Line Project.</p> <p>Public Comment – Jeff Edwards inquired when the written comments submitted for the Mitigated negative Declaration for the Program C well would be available.</p> <p>General Manager Munds responded that the comments will be available about one week before the Board of Directors meeting on August 5, 2021.</p>	Action – None
7. Water Shortage Contingency Plan Review	<p>General Manager Munds presented the Water Shortage Contingency Plan Review.</p> <p>The Committee discussed the plan including enforcement, outreach, signage, communication, social media presence, bill attachments, usage, and network the District can ask to help spread the information about the Water Shortage Contingency Plan.</p> <p>Public Comment – Lynette Tornatzky commented that she publishes the Chamber of Commerces newsletter, and if she can get the article before the end of the month, she can have information in the next months Chamber Newsletter.</p> <p>General Manager Munds commented that he will update the UAC with what the District has done at a future UAC meeting.</p>	Action – None
8. Public Comments on Items NOT on this Agenda	<p>Julie Tacker commented on the Palisades Well; Los Osos Community Park well and the Purple Pipe system put into place that is not in use, the County estimates it uses 4 Acre feet per year and they should be hooking up and using the purple pipe system instead of using the well.</p> <p>General Manager Munds commented that he would look into the purple pipe at the Community Park.</p>	
9. Schedule Next UAC Meeting	<p>The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, August 18, 2021 at 5:30 p.m., unless otherwise noticed.</p>	
10. Closing Comments by UAC Committee Members	<p>Committee Member Harper thanked Ron on the Water Shortage discussion and keeping it in front of the public.</p> <p>Committee Member Moothart thanked the staff for their continued work and dedication to the District and the Basin.</p> <p>Chairperson Cesena commented on looking for 2 candidates to fill UAC openings.</p>	
11. Adjournment	<p>The meeting adjourned at 7:04 p.m.</p>	