

**Los Osos Community Services District**  
**DRAFT Minutes of the Utilities Advisory Committee Meeting**  
**August 15, 2018 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute and Roll Call	<p>Chairperson Cesena called the meeting to order at 5:32 p.m. and led the flag salute.</p> <p><u>Roll Call:</u>            Jan Harper, Committee Member – Present            Gene Heyer, Committee Member – Present            Leonard Moothart, Committee Member – Present            Ron Munds, Committee Member – Arrived at 5:31 p.m.            Eric Silva, Committee Member – Arrived at 5:30 p.m.            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Jose Acosta, Utility Systems Manager            Ann Kudart, Administrative Services Manager</p>	
2. Approve UAC Minutes of June 20, 2018	<p>Public Comment - None</p> <p><b>Committee Member Harper made a motion to approve the UAC minutes of June 20, 2018. The motion was seconded by Committee Member Heyer and carried 3-0.</b></p>	<b>Action – File approved minutes.</b>
3. Utilities Department Updates	<p>Utility Systems Manager Acosta reported that the new vehicle should be arriving in mid-September; the 8<sup>th</sup> Street Water Yard Storage Building contract was awarded to Effects Contractors at the July Board meeting and they are securing the County permits; and, six quotes have been received for the 10<sup>th</sup> Street Reservoir Dive and that the District accepted the lowest quote of approximately \$3,300. Regarding water production versus consumption figures, Mr. Acosta reported that the District has made this a priority and that an initial plan of attack was discussed including replacement of all customer meters to ensure consumption accuracy, review of AWWA procedures and documentation, assessing possible areas in the distribution system prone for possible leaks, assessing the well meters for accuracy and possible replacement once the assessments are completed staff will bring back recommendations to the Committee regarding solutions to close the gap. Mr. Acosta reported on new leak detection technology that is available including acoustic detection.</p> <p>Public Comment – Lynette Tornatzky thanked Mr. Acosta for providing a thorough report.</p> <p>Richard Margetson supported the use of acoustic detection and that the District is \$150,000 over what the Water Rate Study anticipated due to increased water consumption.</p>	<b>Action – Updates, no action.</b>
4. Review of Board Item Regarding Purchase of Valve Exercising Machine and Backhoe Repairs	<p>Utility Systems Manager Acosta reported that the purchase of these repairs and equipment were discussed with the Committee and that the District received quotes and staff recommends Willie's Mobile Equipment Repair for the backhoe repairs and E.H. Wachs for the purchase of the valve exercising equipment.</p> <p>Public Comment - None</p> <p><b>The Committee unanimously recommended that the Board approve the repairs to the backhoe and the purchase of the valve exercising machine.</b></p>	<b>Action – The Committee recommended that the Board approve the repairs to the backhoe and the purchase of the valve exercising equipment.</b>
5. Review of Board Item Regarding Purchase of 16 <sup>th</sup> Street Drainage Pump	<p>Utility Systems Manager Acosta reported that the 16<sup>th</sup> Street facility cannot keep up with storm flooding at the intersection and the current pump, which has been in service at this location for 20+ years, is noisy and requires costly repairs. Staff reviewed these concerns with District Engineer Miller and it was determined to downsize the larger pump from 6" to 4" and replace the smaller submersible pump with a larger pump.</p>	<b>Action – The Committee recommended that the Board approve the purchase of the equipment.</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>5. Review of Board Item Regarding Purchase of 16<sup>th</sup> Street Drainage Pump (continue)</b>	<p>Public Comment – Lynette Tornatzky supported the purchase of the equipment.</p> <p>Richard Margetson asked what amount was budgeted for this equipment and Mr. Acosta responded that \$65,000 was budgeted for replacement of the panel control, replacement of both pumps, and necessary modifications.</p> <p><b>Committee Member Moothart made a motion to recommend that the Board approve the purchase of the equipment. The motion was seconded by Committee Member Heyer and carried 5-0.</b></p>	
<b>6. Review of Board Item Regarding Purchase of Replacement Pump and Panel at Bayridge Drainage Basin and Panel Replacement at Don and Mitchell Drainage Basin</b>	<p>Utility Systems Manager Acosta reported that the pump and panel at the Bayridge drainage facility need to be replaced as well as at the drainage basin at Don and Mitchell. He reported that the District received two bids and that the lowest responsive bidder is Alpha Electrical Service.</p> <p>Committee Member Heyer recused himself due to his work with Alpha Electric.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper made a motion to recommend that the Board award the bid to Alpha Electrical Service. The motion was seconded by Committee Member Moothart and carried 4-0 with Committee Member Heyer abstaining.</b></p>	<p><b>Action – The Committee recommended that the Board award the bid to Alpha Electrical Service.</b></p>
<b>7. Public Comments on Items NOT on this Agenda</b>	<p>Richard Margetson commented that he would like to see a Board discussion regarding the consumption/production issue. He commented on the letter from the District to the County regarding the dryland farming and that guidelines from the Coastal Commission in 2007 or 2008 had no discussion of water going to dryland farmers, only ag exchange.</p>	
<b>8. Schedule UAC Meeting</b>	<p>The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, September 19, 2018 at 5:30 p.m. unless otherwise noticed.</p>	
<b>9. Closing Comments by UAC Committee Members</b>	<p>Chairperson Cesena thanked everyone for their support and participation.</p> <p>Committee Member Harper thanked Utility Systems Manager Acosta and the crew for the good work being done.</p>	
<b>10. Adjournment</b>	<p>The meeting adjourned at 6:23 p.m.</p>	