



May 18, 2022

TO: Utilities Advisory Committee
FROM: Julian Metcalf, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 05/18/2022 UAC Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held April 27, 2022 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held April 27, 2022.

Attachment
04/27/2022 Utilities Advisory Committee Minutes

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**DRAFT - Minutes of the Utilities Advisory Committee Meeting
April 27, 2022 at 5:30 p.m. at the District Office**

| AGENDA ITEM | DISCUSSION | FOLLOW-UP |
|---|--|--|
| 1. Call to Order and Roll Call | <p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Absent Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member - Absent Gene Scovell, Committee Member – Arrived 5:33pm Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Margaret Falkner, Utility Systems Manager</p> | |
| 2. Approve UAC Minutes of March 16, 2022 | <p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to approve the meeting minutes of March 16, 2022. The motion was seconded by Committee Member Harper and carried with unanimous consent.</p> | Action – File approved minutes. |
| 3. Review of Board Item 2022/2023 Budget for Fund 500 & Fund 800 | <p>General Manager Munds presented the preliminary Fund 500 and 800 budget.</p> <p>The Committee discussed personnel costs, reserves, operating budget, capital improvement projects, Water Rebate Program, Water Conservation Program, and recycled water.</p> <p>Public Comment – None</p> <p>Committee Member Moothart thanked Staff for a smooth budget process.</p> <p>Committee Member Harper moved to recommend to the Board that the Board approve the budgets for Funds 500 and 800 as presented. The motion was seconded by Committee Member Moothart and carried out with unanimous consent.</p> | Action – Recommend to the Board that the Board approve the budgets for Funds 500 and 800. |
| 4. Basin Management Committee Update | <p>General Manager Munds presented a discussion of the Basin Metric Evaluation, funding, Organizational Structure Study, Preliminary Monitoring Results, Third Program C Well Project, the WRF Study, and Transient Model.</p> <p>The Committee discussed the presentation and points of discussion at the BMC meeting.</p> <p>Public Comment – None</p> | Action – None |
| 5. Utility Department Report | <p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the District website.</p> <p>The Committee discussed the production, runtime, and rainfall.</p> <p>Public Comment – None</p> | Action – None |
| 6. Utilities Department Updates | <p>General Manager Munds reported on the 8th Street Upper Aquifer Well; 16th Street South Tank Project; Program C Well.</p> <p>Public Comment – Lynette Tornatzky inquired if any photos were taken of the inside of the tank.</p> <p>General Manager Munds responded he will look into it.</p> | Action – None |

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|---|---|----------------------|
| 7. Public Comments on Items NOT on this Agenda | Public Comment – None | <u>Action</u> – None |
| 8. Schedule Next UAC Meeting | The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 18, 2022, at 5:30 p.m., unless otherwise noticed. | |
| 9. Closing Comments by UAC Committee Members | <p>Committee Member Harper commented on the LOCAC event at the Red Barn Sunday May 1, 2022 and the LOCAC Elections.</p> <p>Committee Member Moothart commented on the last Rotary Club meeting.</p> <p>Chairperson Cesena commented on a Coastal Commission letter and a joint purveyor’s letter as a response.</p> | |
| 10. Adjournment | The meeting adjourned at 6:41 p.m. | |

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