



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805-543-4244 • Fax: 805-543-4248
www.calfireslo.org



Robert Lewin, Fire Chief

May 22, 2015

TO: LOCSD Board of Directors

FROM: Phill Veneris, North Coast Battalion Chief

SUBJECT: Agenda Item 111 – 06/04/2015 Board Meeting
Accept Fireman's Fund Heritage Grant in the Amount of \$10,163 and Approve a Budget Adjustment

DESCRIPTION

This Staff Note requests the approval to receive a Heritage Program by Fireman's Fund Grant and approve Staff's spending proposal.

STAFF RECOMMENDATION

Staff recommends that the Board approve the following motion:

Motion: I move that the Board accept the donation of \$10,163 from the Fireman's Fund Insurance Company, approve a budget adjustment to appropriate it to pertinent accounts in Fund 301 – Operating Expenditures and ratify the application as submitted by the General Manager.

DISCUSSION

On May 7, 2015, CAL FIRE/SLO County Fire Department was notified that a grant request had been submitted by local landowner John A. Hamby, Managing Director of DeWitt Stern of California Insurance Services. DeWitt Stern works with Fireman's Fund Insurance Company on a variety of projects. Together, they nominated the South Bay Fire Department (Station 15-South Bay) to receive a \$10,190 grant, with the request that it be used to benefit emergency response in the Los Osos area. Chief Robert Lewin notified Station 15 – South Bay of the grant. Staff immediately began the process of collecting and submitting documentation to complete the grant application by the May 20, 2015 deadline.

Staff submitted an application for this grant proposing to split the funds four ways:

- Fire Safety Tools: 52 dual CO2/Smoke Detectors with 10 year battery:
 - ❖ 52 @ \$43.19 ea. (tax/shipping included) = \$2,246

- Fire Safety Education: CPR/AED Course:
 - ❖ 20-25 students @ little to no cost per person = \$1,000
- Fire Safety Tools: Mine Safety Appliances (MSA) Self Contained Breathing Apparatus (SCBA) bottles:
 - ❖ Two (2) 4500 lb. MSA SCBA bottles @ \$840 ea. (tax/shipping included) = \$1,680
- Fire Safety Tools: Structural Personal Protective Equipment (PPE):
 - ❖ Two (2) full sets of PPE's @ \$2,618.50 ea. (tax/shipping included) = \$5,237
- This equals a total of: \$10,163.00.

On May 19, 2015, Station 15 – South Bay Staff met with Miner's Ace Hardware (Los Osos) Management and confirmed that they will provide a 20% discount per detector, which has been incorporated into the cost noted above.

On May 27, 2015, Station 15 – South Bay received notification that its grant application had been accepted and processed and the funds were forthcoming.

Throughout the process, Staff has worked with General Manager Kivley, who has been supportive of the grant as well as Staff's recommendations for its expenditure.

FINANCIAL IMPACT

The above motion and acceptance of this grant should not affect the Fund 301 budget, either positively or negatively. All revenues received from the Fireman's Fund Heritage Program will be offset with corresponding expenditures.

Respectfully Submitted,

Robert Lewin, Unit Chief
CAL FIRE/San Luis Obispo County Fire Department



By Phill Veneris, North Coast Battalion Chief
CAL FIRE/San Luis Obispo County Fire Department

Attachments



Fireman's Fund[®]
Insurance Company

Protecting your future since 1863

The Heritage Program[®] by Fireman's Fund Grant Compliance Agreement

This agreement is made and entered into by and between the

CAL FIRE / South Bay Fire (Department/District) ("the
Department") located at (street address)
2315 Bayview Heights Drive, Los Osos CA 93402

and Fireman's Fund Insurance Company ("Fireman's Fund") of Novato, CA and its respective subsidiaries (collectively referred to as the "Company"). Fireman's Fund provides donations to fire departments and fire and burn prevention programs at non-profit organizations.

Whereas, it is intended that the Department will utilize a grant award or donation received from Company for the specific purpose outlined in the Department's grant application and/or approved by Company. Company reserves the right to communicate with and visit the Department on an ongoing basis to ensure that the funding is utilized for the express purpose intended. The Department is required to apply a grant or donation from Company within 90 days of receipt of funds or obtain an extension from Company. Additionally, the Department must supply Company with a copy of the paid invoice within 30 days of purchases utilizing funding from the Heritage Program. Invoice copies should be sent to:

Fireman's Fund Insurance Company
Attn: Barbara Morrisey
777 San Marin Drive
SM-1, A18
Novato, CA 94998-1000

barbara.morrisey@ffic.com

The Department must notify Company within 60 days of receipt of funds if it decides to purchase a different quantity of items than what was awarded by Company, or if it chooses to apply funds differently than originally intended or approved by Company. Unused funds must be returned to Company.

If the Department plans to use funds for any purpose other than originally outlined and approved by Company, the Department must first obtain approval from Company. In the event that the funding is not utilized for the purpose(s) approved by Company and/or outlined in the original application and Company is not notified of any changes to the original request, Company reserves the right to revoke the funding or donation, request the return of the full donation amount, and eliminate the Department from consideration for future funding through the Heritage Program.

It is the intention of Company to promote the donation and Company will work with the Department on promotional efforts to ensure that they are mutually beneficial. If the Department is awarded a grant or donation, Company expects the Department to participate in a check presentation ceremony that is scheduled mutually, but held within three months after the check is received and/or when the equipment arrives. Company reserves the right to film and/or photograph the award presentation and publicize the request and award in all internal and external marketing and communications activities related to the Company Heritage Program. Company will provide stickers to the Department which indicates that the

equipment was purchased with a donation from Company and the stickers are to be placed on the equipment purchased with funds directed by Company, as well as an electronic logo for printed materials. For large donations such as fire safety houses, Company has the right to assist the Department with design and signage on the equipment and may provide additional funding for this purpose. Company invites your department to contact us to discuss any additional marketing or public relations assistance we can provide on your behalf.

Finally, as a way to demonstrate the overall impact of this program, Company asks that the Department provide documentation demonstrating the effect the donation has had on operations. This can be documented via E-mail, letter, photos, video, or however the department sees fit. We request that this impact be documented and shared with Company within six months of the receipt of the donation or as special calls occur and the donation helped make a difference.

By signing this agreement, Department agrees to carry out the aforementioned activities as planned.

Agreed to and Accepted:

Department: Los Osos Community Services District
By: (X) Kathy A. Kivley
Date: May 13, 2015
Print Name and Title: Kathy A. Kivley
Dept. Tax/Fed ID #: 77-050-4518
Make Checks Payable to: CAL FIRE / SOUTH BAY FIRE
Send Check to: 2315 Bayview Heights Dr., Los Osos CA 93402
(No PO Boxes)

If check is payable directly to a vendor:

Vendor Name: _____
Contact Name: _____
Tax ID Number: _____
Street Address (NO PO Boxes) for check to be sent: _____

PLEASE PRINT LEGIBLY

Fireman's Fund Heritage Receipt

[Logout](#)

Confirmation of Application Receipt:

Your proposal was successfully submitted to the Fireman's Fund Heritage. No further action on your part is required and you can expect to receive notice of your proposal's status shortly. To print a copy of this completed application go to 'File', then 'Print' on your browser toolbar. Click here to [return to the homepage](#) when you are finished.

Contact Information

*** 1. Your First Name**

Phill

*** 2. Your Last Name**

Veneris

*** 3. Your Title**

Battalion Chief

*** 4. Fire Dept. or Organization Name**

South Bay Fire Department

*** 5. Fire Chief or Executive Director's Name**

Rob Lewin

6. Address

2315 Bayview Heights Drive

7. City

Los Osos

8. County

San Luis Obispo

*** 9. State**

California

10. Zip Code

93402

*** 11. Your Telephone Number**

(805) 528-1053

*** 12. Your E-mail Address**

phil.veneris@fire.ca.gov

About Your Organization

*** 1. Fire Dept. or Organization Name**

South Bay Fire Department

*** Is your organization or municipality insured by or an applicant for insurance with a Fireman's Fund company?**

No

*** 2. Federal Tax ID Number**

77-050-4518

*** 3. Department or Organization Address**

2315 Bayview Heights Drive

*** 4. City**

Los Osos

*** 5. State**

California

*** 6. Zip Code**

93402

*** 7. Telephone Number**

(805) 528-1053

*** 8. Fax Number**

(805) 528-3164

*** 9. Type of Department or Organization**

Fire district

*** 10. Staff Description**

Comb. paid & vol. staff

Tell Us About Your Needs*** 1. Project Title**

Fireman's Fund Grant 2015

*** 2. Proposal Date (MM/DD/YYYY)**

05/19/2015

*** 3. Insurance agency that will be directing grant award**

Fireman's Fund Insurance

*** 4. Name of contact at insurance agency**

Barbara Morrisey

*** 5. Category of Request**

Equipment

Fire safety education

Fire safety tools

*** 6. If you responded "other" to the previous question, please elaborate.**

N/A

*** 7. Total Amount of Request**

\$10,163.00

*** 8. Detailed Request**

The South Bay Fire Department (SBFD) requests funding through the Fireman's Fund Insurance grant to provide for the following equipment and programs.

1. 52 dual CO2/Smoke Detectors with 10 year batteries (compliant with California Senate Bill 745) to be distributed to low-income and/or senior residents in Los Osos, CA. South Bay Fire Department Staff has spoken with Miner's Ace Hardware management and confirmed that they will provide a 20% discount per detector, pending this grant award. See Note below for further information.

2. A CPR/AED Course for approximately 20-25 residents, to be funded at little to no cost to the student. In FY 2013/14, South Bay Fire partnered with Central Coast CPR to host a community-wide CPR/AED Course for 24 students at minimal cost. Central Coast CPR, in kind, reduced the cost per student by 33%, equaling \$50 per person. The attached receipt reflects this charge. South Bay Fire has reached out to Central Coast CPR to partner for a like course, pending this grant award. At the time of online application submission, Central Coast CPR has not yet confirmed this price, however South Bay Fire does not anticipate a price change. South Bay Fire hosted this course in FY 2013/14 at the South Bay Community Center free of charge. South Bay Fire has recently spoken with the South Bay Community Center Facility Manager and has an agreement to use the facility free of charge in FY 2015/16 for the purposes of this course, if awarded this grant. See Note below for further information.

Note: The average age of a Los Osos resident is 47.2 years (www.city-data.com); approximately 15 years higher than the average California resident (32.1 years). With a high percentage of elderly and disabled population, Los Osos is home to over 80% of skilled nursing facilities in San Luis Obispo County, as well as four mobile home parks in the District. As the primary response agency to over 14,000 residents, these statistics present a unique challenge to educate residents in first-aid medical care and home safety. SBFD is not aware of any public CPR/AED courses that are provided in the area, yet we receive several requests annually for this training.

Fire protection to the community is provided by the Los Osos Community Services District (LOCS) through the South Bay Fire Department, the sole fire department within Los Osos, with the secondary responding agency being 2.3 miles away (City of Morro Bay). Los Osos is largely a bedroom community for San Luis Obispo, which is 10.6 miles east, and to a lesser extent, Morro Bay, to the north. Because of its isolated location, access to or from Los Osos is limited, with just two roads connecting Los Osos to other communities: South Bay Boulevard, which leads to Morro Bay via Highway 1, and Los Osos Valley Road, which leads to San Luis Obispo. Inclement weather and road construction occasionally forces the closure of a route, possibly requiring detours to arrive at one's destination. It is possible that the community could be cut off completely should both access roads be cut off.

3. SBFD has twenty-five 4500 lb. MSA SCBA bottles currently, which includes 10 loaners from another fire department. In order to staff our emergency rescue vehicles with the thirty-five necessary bottles and return the loaner SCBA's, SBFD needs to purchase at least 4 to 5 MSA SCBA 4500 bottles annually. Staff believes that this will keep stock in rotation and increase the total number to meet the target of thirty-five SCBA bottles in the next couple years. The current draft fiscal 2015/16 budget does not contain sufficient funds to purchase the 4 to 5 that are necessary. If approved, this grant would provide 2 additional SCBA 4500 bottles in addition to the 3 bottles that are proposed within the SBFD 2015/16 budget, to meet our minimum requirements.

4. Two full sets of Structural Personal Protective Equipment (PPE), which includes helmet, goggles, shroud, nomex hood, turnout coat, leather structure gloves, bunker pants with suspenders and leather structure boots. The South Bay Fire Department Reserve Firefighter Program includes twenty-five firefighters that augment permanent firefighters on the fire engines daily and provide surge protection in the event of large incidents. The SBFDP PPE budget provides for replacement of some structural PPE gear, as well as station uniforms and wildland fire PPE and is currently under-funded. If approved, this grant would provide 2 full structural PPE's for 2 of the 7 firefighters hired in the spring of 2015.

*** 9. Summary of Budget**

1. Fire Safety Tools: 52 dual CO2/Smoke Detectors with 10-year battery: \$2,246
2. Fire Safety Education: CPR/AED Course for 20-25 students: \$1,000
3. Fire Safety Tools: Two (2) 4500 lb. MSA SCBA bottles: \$1,680
4. Fire Safety Tools: Two (2) full sets of Structural Personal Protective Equipment: \$5,237

Total: \$10,163.00

9a. Additional Budget Detail

- [CPR-AED Course Receipt.pdf \(38.4 K\)](#), uploaded by Phill Veneris on 05/19/2015
- [Dual CO2 - Smoke Detector Price.pdf \(113.7 K\)](#), uploaded by Phill Veneris on 05/19/2015

10. Vendor Estimate

See attachments.

10a. Additional Vendor Estimate Detail

- [MSA SCBA Bottles Quote.pdf \(49.01 K\)](#), uploaded by Phill Veneris on 05/19/2015
- [Structural PPE Quote.pdf \(110.21 K\)](#), uploaded by Phill Veneris on 05/19/2015

11. If you are requesting funding for equipment, do you have a preference for a specific manufacturer?

Yes

12. If you answered "yes" to the question above, please tell us why you have a preference for that manufacturer(s).

Mine Safety Apparatus (MSA) is our requested manufacturer for SCBA bottles, because they are the only bottle compatible with the MSA self-contained breathing apparatus packs that we have in use. This will also serve to maintain consistency in appearance, color and safety equipment provided within the already-established structural PPE ensemble.

*** 13. Does your department need volunteers for specific non-firefighting activities or projects?**

No

*** 14. If you answered "yes" to the question above, please describe ways volunteers can help your department.**

N/A

*** 15. Additional Information**

The South Bay Fire Department is grateful to the Fireman's Fund Insurance Company and the efforts of Mr. John Hamby in his nomination of our Department.

With these funds, we are confident that the residents of Los Osos will benefit from this valuable education, detectors and will improve the safety for firefighters in the field.

*** 16. Would you like to receive regular updates on the Fireman's Fund Heritage program?**

Yes

Compliance Agreement

*** 1. Compliance Agreement**

I agree to these terms.

*** 2. Special Circumstances**

No

3. If "yes," please explain.

Need Support?