



August 20, 2025

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 08/20/2025 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles L. Cesena  
Tom Cross  
Richard Hubbard

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held July 16, 2025, for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held July 16, 2025.***

Attachment  
07/16/2025 Utilities Advisory Committee Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcsd.org](http://www.losososcsd.org)

**DRAFT - Los Osos Community Services District  
Minutes of the Utilities Advisory Committee Meeting  
July 16, 2025, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute Roll Call</b>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Absent Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Present Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<b>2. Approve UAC Minutes of May 21, 2025</b>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of May 21, 2025. The motion was seconded by Committee Member Tallone and carried with unanimous Consent.</b></p>	<b>Action –File approved minutes.</b>
<b>3. Basin Management Committee Update</b>	<p>General Manager Munds provided a summary from the BMC meeting, which included the County's approval of the State Water Policy, a letter supporting Cabrillo Estates' connection to wastewater, the Transient Model, the Recycled Water Project Planning Study, and the Spring 2025 chloride and water level metrics.</p> <p>The Committee discussed the updates.</p> <p>Public Comment – Richard Margetson commented on the Title 19 Retrofits to Build program and suggested that the County may consider dropping Title 19 over time, as no Certificates were issued in June.</p>	<b>Action - None</b>
<b>4. Cabrillo Basin Update</b>	<p>General Manager Munds presented an update on the Cabrillo Stormwater Basin, which includes background, the FEMA 406 Hazard Mitigation Grant Process Summary, the cost summary to date, the Cal OES 404 Mitigation Fund Request, and a project summary.</p> <p>The Committee discussed concerns about FEMA's ability to allocate funds, the 404 Mitigation Fund request, the integrity of the basin, and having a geotechnical engineer to inspect it.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>5. Utilities Department Report</b>	<p>Utility Systems Manager Falkner reported including June 2025's water production, well site production and runtime hours, water billing information, rainfall totals, and the call-out record.</p> <p>The Committee discussed.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>6. Utilities Department Updates</b>	<p>General Manager Munds provided updates on rate increase approval, the Program C Well project, SCADA, the Board-approved Fiscal Year 2025/2026 budget, the LOMS recycled water connection, and the water resiliency infrastructure pipeline project.</p> <p>The Committee discussed sustainable yield, and the Coastal Commission.</p> <p>Committee Member Cesena inquired if the Committee thinks the County should pay for part of the pipeline and the Committee voiced support.</p> <p>Public Comment – Richard Margetson commented on past history concerning water and building.</p>	<b>Action – None</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>7. Public Comments on items NOT on this Agenda</b>	Public Comment – None	<u>Action</u> – None
<b>8. Schedule the Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, August 20, 2025, at 5:30 p.m. unless otherwise noticed.	
<b>9. Closing Comments by UAC Committee Members</b>	Committee Member Cesena thanked the Committee.	
<b>10. Adjournment</b>	The meeting was adjourned at 6:32 p.m.	

DRAFT