



February 23, 2017

TO: LOCSD Board of Directors

FROM: Renee Osborne, General Manager

SUBJECT: Agenda Item 12B – 3/2/2017 Board Meeting
Consider Request from County Clerk-Recorder for Use of District Board Room as a “Vote Center” in 2018

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www.losososcscsd.org

DESCRIPTION

Consideration of a request from the County Clerk-Record to use the District's Board Room as a Vote Center in 2018.

STAFF RECOMMENDATION

Staff recommends approval of the County's request. This will only impact the General Manager, by set up and breakdown of the current tables and chairs. Sound system break down will be avoided at all costs. Motion should be as follows if Board Approves:

Motion: I move that the Board allow the County of San Luis Obispo Office of the Clerk-Recorder to use the District Board Room, Suite 106, as a future “Vote Center” site and to direct Staff to make the necessary arrangements.

DISCUSSION

The County of San Luis Obispo will partake in a pilot study and the County Clerk-Recorder's Office is seeking 13 voting centers in order to fulfill SB450, the California Voter's Choice Act.

The purpose of this “Vote Center” is for any voter to be able to drop off their ballot or have another one issued if they lost the one that was mailed to them. The room will be used for 4 days straight from Saturday, June 1, 2018 through Tuesday, June 4, 2018 from 8:00 a.m. to 5:00 p.m. and from 7:00 a.m. to 8 p.m. on Election Day 2018.

FINANCIAL IMPACT

There will be no large financial impact as long as the sound system remains in place. There will be additional minor electrical usage.

Attachment

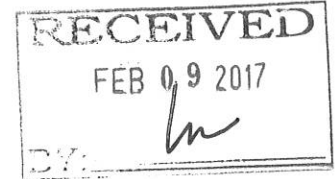


COUNTY OF SAN LUIS OBISPO
OFFICE OF THE CLERK-RECORDER

Tommy Gong - County Clerk Recorder
Elaina Cano - Assistant County Clerk Recorder

February 3, 2017

Los Osos Community Services District
2122 9th St., Ste 102
Los Osos CA 93402



Re: Facility Use 2018 Elections

Dear Facility Manager,

SB450, the California Voter's Choice Act, was signed into law by Governor Brown in September of 2016. This Bill allows for certain Counties and eventually the State to conduct their elections by all mail ballot. Our County has been chosen as one of the pilot counties to have the option to conduct all mail ballot elections for 2018. The complexity of the bill causes us a few challenges to mitigate. Four days before the election (E-4), we are required to have a "Vote Center" for every 10,000 registered voters. While we will be using our San Luis Obispo and Atascadero office locations, we will need 13 additional locations to serve as Vote Centers.

We would like to use your facility for one of those Vote Centers. Below is listed what we would need to be able to use your building.

- One room or area big enough for a table and chairs and some voting booths along with electrical outlets to plug in voting machines
- The use of the room for 4 straight days, including Saturday, Sunday, and possibly holidays (Monday, Tuesday)
- Wifi/internet accessibility
- The ability to securely lock the room after hours
- We would have a minimum of 4 staff at your facility from 8 am to 5 pm. They would need to have access to the restrooms. In addition, on Election Day this Vote Center would be open from 7 am to 8 pm

The purpose of the Vote Center is for any voter to drop off their ballot or have another one issued if they lost the one that was mailed to them.

If we may use your facility as a Vote Center, please contact me as soon as possible as we need to have a draft plan, which includes a list of the Vote Centers to the Secretary of State soon. Please feel free to call me if you have any questions or need more clarification.

Thank you

Tommy Gong
County Clerk-Recorder

Facility Requested

Los Osos CSD
2122 9th St Ste.102
Los Osos

Primary Election June 5, 2018
General Election November 6, 2018

Please complete this form and return it to us in the enclosed postage paid envelope.

Facility Availability Form

Please indicate below if your facility is available for use on the following election dates				
June 2 nd thru June 4 th 2018	Yes		November 3 rd thru November 6 th 2018	Yes
	No		No	
Facility Charge	\$	Certificate of Insurance is automatically issued for \$1,000,000.00. If more is needed please note amount here:		
Primary Contact person, email & phone number:				
Print Authorizing Name:		Signature		

Please return completed form by fax, email or in postage paid envelop and direct questions to:

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