



February 16, 2023

TO: Emergency Services Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 3 – 02/16/2023 Emergency Services Advisory Committee Meeting**
Approve Prior Meeting Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held November 17, 2022 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

Motion: I move that the Emergency Services Advisory Committee approve the minutes of the ESAC meeting held November 17, 2022.

Attachment
11/17/22 Emergency Services Advisory Committee Special Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Emergency Services Advisory Committee Meeting
Thursday, November 17, 2022 at 5:30 p.m.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Roll Call	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> Craig Baltimore, Committee Member – Present Stephanie Dininni, Committee Member – Absent Bob Neumann, Committee Member – Present Gary Orback, Committee Member – Present Warren Sargent, Committee Member – Present Vice Chairperson Gatchell– Present Chairperson Marshall Ochylski – Absent</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Paul Provence, Battalion Chief</p>	
2. Approve ESAC Minutes August 18, 2022	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment – None.</p> <p>Committee Member Neumann made a motion to approve the minutes of August 18, 2022. The motion was seconded by Committee Member Orback and passed by unanimous consent.</p>	<u>Action</u> – File approved minutes.
3. Fire Department Update	<p>Battalion Chief Provence reported on 130 calls that were responded to between September 22 and October 21, 2022, two new paramedics, Firefighter Jim Green retiring, Baywood Elementary event, improving public-interest reporting for Station 15, and the revised draft statistics page available on the district website.</p> <p>The Committee discussed the draft statistic page.</p> <p>Public Comment – Tom Wright commented on setting response time requirements for fire.</p> <p>Emily Miggins commented on the CSD handling public chipping events.</p> <p>General Manager Munds commented on the CSD's limited resources for running chipping events.</p> <p>The Committee discussed chipping event options.</p>	<u>Action</u> – None
4. Station 15 Building Condition Assessment Contract Award Update	<p>General Manager Munds presented an update on the Building Condition Assessment objectives and proposed fees.</p> <p>Committee Member Baltimore commented on information not found in the background report, hazardous material testing, district goals and service standards.</p> <p>The Committee discussed the proposal, site assessment criteria, and master planning.</p> <p>Public Comment – Emily Miggins voiced support for upgrading Station 15.</p>	<u>Action</u> – None
5. Emergency Services Annual Work Plan and Strategic Plan Development Update	<p>General Manager Munds presented an update on the Emergency Services Annual Work Plan and Strategic Plan Development.</p> <p>The Committee discussed the Standard of Cover, ambulance service, CERT training, AEDs, and road improvements.</p> <p>Public Comment – Emily Miggins commented on Fire Safe Council and</p>	<u>Action</u> – None

	<p>CERT Training.</p> <p>General Manager Munds noted that ESAC is gaining momentum again and encouraged a visit to resume any dialogue.</p>	
6. Fund 301 FY 2022-23 Quarterly Review	<p>General Manager Munds presented the 2022-23 First Quarterly Budget Review for Fund 301.</p> <p>The Committee discussed the quarterly review and potential revenue generators.</p> <p>Public Comment – None</p>	<u>Action</u> – None
7. Public Comments NOT on this Agenda	Public Comment – None	<u>Action</u> – None
8. Schedule Next ESAC Meeting	The next Emergency Services Advisory Committee meeting is scheduled for Thursday, February 16, 2023, at 5:30 p.m.	
9. Closing Comments by Committee ESAC Members	<p>Committee Member Baltimore thanked Staff and the Committee.</p> <p>Vice Chairperson Gatchell thanked General Manager Munds and Battalion Chief Provence.</p> <p>General Manager thanked the Committee members for their attendance and input.</p>	
10. Adjournment	The meeting adjourned at 6:45 p.m.	