



January 9, 2025

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 10A – 01/09/2025 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President

Vice President

Christine M. Womack

Directors

Charles Cesena
Tom Cross
Matthew D. Fourcroy
Richard Hubbard

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

John Owens

Battalion Chief

Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in December 2024.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Finance Advisory Committee Minutes 11/04/2024

Utilities Advisory Committee Minutes 11/20/2024

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**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
November 4, 2024, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u></p> <p>Katherine Corson, Committee Member - Present Gary J. Freiberg, Committee Member – Present Lisa Gonzalez, Committee Member – Present Lee Hood, Committee Member – Present Keith Swanson, Committee Member – Absent Marshall Ochylski, Vice Chairperson – Present - Arrived 5:40 p.m. Christine, Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve FAC Meeting Minutes of September 30, 2024</p>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Correction to the minutes: Item #7 does not state a date.</p> <p>Public Comment – None</p> <p>Committee Member Corson made a motion that the Finance Advisory Committee approve the amended minutes of the FAC meeting held September 30, 2024. The motion was seconded by Committee Member Freiberg and the motion passed 3-0 with Committee Member Gonzalez abstaining.</p>	<p style="text-align: center;"><u>Action:</u> File Approved amended Minutes</p>
<p>3. Review of Board Item Regarding Approval of Warrant Register for October 2024</p>	<p>General Manager Munds presented the Warrants.</p> <p>The Committee discussed the Warrants.</p> <p>Public Comment – None</p> <p>Committee Member Corson recommended to the Board that the Board approve the Warrant Register for October 2024. The motion was seconded by Committee Member Gonzalez and the motion passed unanimously.</p>	<p style="text-align: center;"><u>Action:</u> The Committee recommended to the Board that the Board approve the Warrant Register for October 2024.</p>
<p>4. Review of Board Item Regarding Financial Reports for the Period Ending September 30, 2024</p>	<p>General Manager Munds presented the Financials for each fund.</p> <p>The Committee discussed Financials.</p> <p>Public Comment – Richard Margetson inquired about irrigation sales, a full crew, electric budget adjustment, and capital improvement projects.</p> <p>General Manager Munds responded that irrigation and electricity need to be adjusted, and CIP had been stalled until recently.</p> <p>Committee Member Gonzalez recommended to the Board that the Board receive and file the Financials for the period ending September 30, 2024. The motion was seconded by Committee Member Hood and the motion passed unanimously.</p>	<p style="text-align: center;"><u>Action:</u> The Committee recommended to the Board that the Board receive and file the Financials for the period ending September 30, 2024.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Review of Board Item Third Quarter 2024 Investment Report	<p>General Manager Munds reviewed the District's quarterly report and investment policy statement, examining investments in various accounts, including pooled, new, and wastewater reserve and redemption accounts.</p> <p>The Committee discussed the investment report.</p> <p>Public Comment – None</p> <p>Committee Member Freiberg recommended to the Board that the Board receive and file the Quarterly Investment Report for the third quarter of 2024. The motion was seconded by Committee Member Gonzalez and the motion passed unanimously.</p>	Action: The Committee recommended to the Board that the Board receive and file the Quarterly Investment Report for the third quarter of 2024.
6. Review of Proposed Changes to the District's Investment Policies	<p>General Manager Munds provided background, updates, and recommendations for modifications to the reserve policies.</p> <p>The Committee discussed the changes.</p> <p>Public Comment – Richard Margetson commented on making rate stabilization whole.</p> <p>Committee Member Hood recommended to the Board that the Board tentatively approve the changes to the Reserves Policies as presented or as commented on. The motion was seconded by Committee Member Gonzalez and the motion passed unanimously.</p>	Action: The Committee recommended to the Board that the Board tentatively approve the changes to the Reserves Policies as presented or as commented on.
7. Solid Waste Rate Review	<p>General Manager Munds discussed the background and revisions to the new solid waste rate adjustment methodology, key positive changes, and enhancements to service.</p> <p>The Committee discussed the rate review.</p> <p>Public Comment – Richard Margetson commented on the low-income discounts and the cart exchange.</p> <p>General Manager Munds commented on the shared cost of bulky waste collection and cart exchange, and the low-income discount.</p>	Action: None
8. General Manager Update	<p>General Manager Munds discussed Growth Management Ordinance (GMO), Habitat Conservation Plan (HCPP), and related town hall meeting topics, the SLO County Fire/Cal Fire overpayment settlement, SCADA, and upcoming agenda items.</p> <p>The Committee discussed the updates.</p> <p>Public Comment – Richard Margetson commented on the SLO County Fire/Cal Fire refund.</p>	Action: None
9. Public Comments on Items NOT on this Agenda	<p>Public Comment – Lynette Tornatzky thanked everyone for the informative meeting.</p>	
10. Schedule Next FAC Meeting	<p>The next meeting of the Financial Advisory Committee is scheduled for Monday, December 2, 2024, at 5:30 p.m. unless otherwise noticed.</p>	
11. Closing Comments by FAC Committee	<p>Committee Member Gonzalez wished everyone a nice Thanksgiving.</p> <p>General Manager Munds thanked the Committee.</p> <p>The Committee thanked General Manager Munds.</p>	
12. Adjournment	<p>The meeting adjourned at 6:58 p.m.</p>	

**Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
November 20, 2024, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Absent Matthew Tallone, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager</p>	
2. Approve UAC Minutes of October 16, 2024	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of October 16, 2024. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</p>	<u>Action</u> – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds commented that the meeting did not occur with the next meeting on Tuesday, December 3, 2024.</p> <p>Public Comment - None</p>	<u>Action</u> - None
4. Preliminary Discussion on Revising the Intent/Will Serve Process	<p>General Manager Munds discussed water service applications and Intent/Will-Serve processes, and possible revisions.</p> <p>The Committee discussed the intent/will serve process and provided feedback to the General Manager. General Manager Munds said he would use the feedback to develop a framework for the UAC to consider at a future meeting.</p> <p>Public Comment - None</p>	
5. Utilities Department Report	<p>Utility Systems Manager Falkner reported on October's 2024's water production, well site production and runtime hours, water billing information, rainfall totals, and the call-out record.</p> <p>General Manager Munds commented on the revenues and the current rate-setting study.</p> <p>Public Comment - None</p>	<u>Action</u> – None
6. Utilities Department Updates	<p>General Manager Munds provided updates on the Program C Well project, SCADA project, and the Groundwater Monitoring Well projects.</p> <p>Committee Member Harper inquired about Sunset Terrace.</p> <p>General Manager Munds responded with a status update, noting that progress is slow.</p> <p>Committee Member Moothart inquired about the Board of Supervisors' (BOS) second-story residential discussions at the meeting.</p> <p>General Manager Munds commented on what was approved at the BOS meeting.</p> <p>Public Comment – None</p>	<u>Action</u> – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on items NOT on this Agenda	Public Comment – None	<u>Action</u> – None
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, December 18, 2024, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Committee Member Moothart thanked General Manager Munds for his efforts. Chairperson Cesena commented on the upcoming Christmas Parade and the Needs and Wishes Benefit at the Community Center.	
10. Adjournment	The meeting was adjourned at 6:25 p.m.	