



December 18, 2024

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 12/18/2024 UAC Meeting**
Approve Prior Meeting Minutes

President

Vice President

Christine M. Womack

Directors

Charles L. Cesena

Tom Cross

Matthew D. Fourcroy

Richard Hubbard

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

John Owens

Battalion Chief

Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held November 20, 2024, for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held November 20, 2024.

Attachment

11/20/2024 Utilities Advisory Committee Minutes

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**DRAFT - Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
November 20, 2024, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Absent Matthew Tallone, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager</p>	
2. Approve UAC Minutes of October 16, 2024	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of October 16, 2024. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</p>	<u>Action</u> – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds commented that the meeting did not occur with the next meeting on Tuesday, December 3, 2024.</p> <p>Public Comment - None</p>	<u>Action</u> - None
4. Preliminary Discussion on Revising the Intent/Will Serve Process	<p>General Manager Munds discussed water service applications and Intent/Will-Serve processes, and possible revisions.</p> <p>The Committee discussed the intent/will serve process and provided feedback to the General Manager. General Manager Munds said he would use the feedback to develop a framework for the UAC to consider at a future meeting.</p> <p>Public Comment - None</p>	
5. Utilities Department Report	<p>Utility Systems Manager Falkner reported on October's 2024's water production, well site production and runtime hours, water billing information, rainfall totals, and the call-out record.</p> <p>General Manager Munds commented on the revenues and the current rate-setting study.</p> <p>Public Comment - None</p>	<u>Action</u> – None
6. Utilities Department Updates	<p>General Manager Munds provided updates on the Program C Well project, SCADA project, and the Groundwater Monitoring Well projects.</p> <p>Committee Member Harper inquired about Sunset Terrace.</p> <p>General Manager Munds responded with a status update, noting that progress is slow.</p> <p>Committee Member Moothart inquired about the Board of Supervisors' (BOS) second-story residential discussions at the meeting.</p> <p>General Manager Munds commented on what was approved at the BOS meeting.</p> <p>Public Comment – None</p>	<u>Action</u> – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on items NOT on this Agenda	Public Comment – None	<u>Action</u> – None
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, December 18, 2024, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Committee Member Moothart thanked General Manager Munds for his efforts. Chairperson Cesena commented on the upcoming Christmas Parade and the Needs and Wishes Benefit at the Community Center.	
10. Adjournment	The meeting was adjourned at 6:25 p.m.	

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