



September 7, 2023

**TO:** LOCSD Board of Directors  
**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager  
**SUBJECT: Agenda Item 11B- 09/07/2023 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held August 3, 2023 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held August 3, 2023.***

Attachment  
08/03/2023 Draft Board of Directors Meeting Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Regular Meeting of August 03, 2023**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER</b>  <b>FLAG SALUTE</b>  <b>ROLL CALL</b></p>	<p>President Cesena called the meeting to order at 5:32 p.m. and led the flag salute.</p> <p>Roll Call:  Matthew Fourcroy, Director – Present  Troy Gatchell, Director – Present  Christine Womack, Director – Present  Marshall Ochylski, Vice President – Present  Chuck Cesena, President – Present</p> <p>The following Staff was present:  Ron Munds, General Manager  Thomas Green, District Counsel  Laura Durban, Administrative Services Manager  Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p> <p><b>A. PUBLIC EMPLOYMENT</b>  Pursuant to [Government Code §54957 (b)(1)] -  <b>Title: General Manager Contract Review</b></p>	<p>President Cesena announced closed session Pursuant to Government Code §54957 (b)(1).</p>
<p><b>3. PUBLIC COMMENT ON CLOSED SESSION ITEMS</b></p>	<p>Public Comment – None</p>
<p><b>4. ADJOURN TO CLOSED SESSION</b></p>	<p>President Cesena Adjourned to Closed Session at 5:34 p.m.</p>
<p><b>5. RECONVENE TO OPEN SESSION – 6:00 PM</b></p>	<p>President Cesena called the meeting to order at 6:00 p.m.</p>
<p><b>6. REPORT OUT OF CLOSED SESSION MEETING</b></p>	<p>President Cesena reported there was no reportable action.</p>
<p><b>7. GENERAL ACTION ITEMS</b></p> <p><b>A. Water Shortage Contingency Plan Review and Recommended Revisions</b></p> <p><b>B. Review of the San Luis Obispo County’s Water Offset Program Study</b></p>	<p>General Manager Munds reviewed the Water Shortage Contingency Plan including background, updating entering and exiting triggers for stages, metrics, eliminating or modifying prohibitions, and financial penalties.</p> <p>The Board discussed the Water Shortage Contingency Plan.</p> <p>Public Comment – None</p> <p><b>A motion was made by Director Fourcroy that the Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Conceptually approve the recommended changes to the Water Shortage Contingency Plan; and</b></li> <li><b>2. Direct staff to bring back an ordinance to amend Title 2 with the changes conceptually approved.</b></li> </ol> <p><b>The motion was seconded by Director Womack and carried with unanimous consent.</b></p> <p>General Manager Munds presented a review of the SLO County Water Offset Study including, background, primary objectives, a summary of the Water Offset Program, significant findings, conclusions, water use estimates, water savings potential, estimated water savings by purveyor, Water Offset Program recommendations, and next steps.</p> <p>Public Comment – Richard Margetson commented on the offset program recommendations, the number of households, the number of toilets, and the retrofits outside the sewer service area.</p>

<p><b>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Public Comment – Karen Kimura President of Los Osos Pickle Ball Community commented on the need for Pickleball in Los Osos, history, shadow lines and requested a letter of support from the CSD.</p> <p>Andie Green commented on resident support and growing attendance for pickleball, setting up courts, and uniting the community.</p> <p>Gary Katayama inquired about the Community Resilience Center Grants.</p> <p>Richard Margetson commented on the People Helping People rummage sale at the Community Center on September 8th and 9th.</p>
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p> <p><b>D. Utilities Department Report</b></p> <p><b>E. General Manager Report</b></p> <p><b>F. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>G. Los Osos Community Advisory Council (LOCAC) Report</b></p> <p><b>H. Parks and Recreation Committee Meeting Report</b></p> <p><b>I. Utilities Advisory Committee Meeting Report</b></p> <p><b>J. Finance Advisory Committee Meeting Report</b></p> <p><b>K. Emergency Services Advisory Committee Meeting Report</b></p> <p><b>L. Basin Management Committee Meeting Report</b></p> <p><b>M. Directors’ Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>N. Response to Previously Asked Questions</b></p>	<p>No Report</p> <p>Sergeant Eleotte Coyes reported for July 2023, 71 calls which include 3 assaults, 53 disturbances, 3 burglaries, 7 thefts, 3 vandalisms, 0 mail thefts, 0 phone scams, 20 suspicious circumstances, 70 enforcement stops, and 27 preventative patrols.</p> <p>Captain Klingenberg reported for July 2023, 1 non-collision DUI, 3 collision DUI’s, 1 injury collision, and 7 non-injury collisions.</p> <p>Director Fourcroy inquired about the presence of patrols when students return to school.</p> <p>General Manager Munds commented on five major CIP projects going on currently.</p> <p>General Manager Munds discussed the Standard of Cover Study Survey and the Cal Fire audit, and thanked San Luis Ambulance for providing the additional service.</p> <p>Director Fourcroy inquired about the Cal Fire Building Assessment.</p> <p>Vice President Ochylski commented that the Festival of Flavors event that ends in one week.</p> <p>Director Gatchell discussed the LOVR improvement project and a speed limit reduction from Palisades to MDO.</p> <p>Director Fourcroy commented on community input on short and long-term strategies. The next meeting will be on August 15, 2023</p> <p>President Cesena commented the major topics were the Water Resiliency Project and Title 19.</p> <p>Director Womack summarized the FAC meeting held on July 31, 2023, where it approved the Warrant Register, recommended receiving and filing Financial Reports, and welcomed the three new FAC Members.</p> <p>No Report. Next meeting 8/17/2023.</p> <p>President Cesena commented that the BMC did not meet, but Title 19 will be a main topic at the next meeting.</p> <p>None</p> <p>None</p>
<p><b>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND</b></p>	<p>Public Comment – None</p>

<b>COMMITTEE REPORTS AND THE CONSENT AGENDA</b>	
<b>11. CONSENT AGENDA</b> <b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</b> <b>B. Approve Meetings Minutes of July 6, 2023</b> <b>C. Approve Warrant Register for July 2023</b> <b>D. Receive Financial Report for Period Ending June 30, 2023</b> <b>E. Receive Quarterly Investment Report for Q2 2023</b> <b>F. Approve the Release of a Bid Package for the Well Equipping Phase of the Program C Well Project</b>	Public Comment - None  <b>A motion was made by Vice President Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with unanimous consent.</b>
<b>12. DISCUSSION OF PULLED CONSENT ITEMS</b>	None
<b>13. FUTURE AGENDA ITEMS</b>	President Cesena commented on a verification program for detached guest houses that may be a UAC item.
<b>14. CLOSING BOARD COMMENTS</b>	Vice President Ochylski commented on the Festival of Flavors.
<b>15. ADJOURNMENT</b>	The meeting was adjourned at 7:23 p.m.