

**Minutes of the Utilities Advisory Committee Meeting  
January 18, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order Flag Salute Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Gene Scovell, Committee Member – Absent Chuck Cesena, Chairperson – Present Matthew Fourcroy, Vice-Chairperson – Absent</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p><b>2. Approve UAC Minutes of November 16, 2022</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of November 16, 2022. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Brown Act Training</b></p>	<p>Director Ochylski presented the Brown Act Presentation.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>4. Basin Management Committee Update</b></p>	<p>General Manager Munds reported the December BMC meeting was cancelled and announced the completion of the rehabilitation of an old district well into a monitoring well at the Ferrell Street Yard.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Utility Department Report</b></p>	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the district website.</p> <p>Committee Member Moothart inquired if usage is down due to the rain.</p> <p>General Manager Munds commented that problems with the South Bay Lower well contributed to the longer runtimes of other wells.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>6. Utilities Department Updates/Vista de Oro Incident Update</b></p>	<p>General Manager Munds reported on the Bay Oaks Well, 10<sup>th</sup> Street Transfer Pump Project, and updates on the Vista de Oro Incident.</p> <p>The Committee discussed the UAC report.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>7. Fiscal Year 2022-23 Mid-Year Budget Adjustment Review for Funds 500 &amp; 800</b></p>	<p>General Manager Munds commented on major adjustment requests and impacts to budget Funds 500 and 800 and noted Fund 800 will be reworked.</p> <p>The Committee discussed the 2022-23 Mid-Year review.</p> <p>Public Comment – Margetson commented on the use of reserve accounts for interfund loans.</p> <p>The Committee discussed interfund loans.</p> <p><b>Committee Member Ouellette recommend that the UAC recommend to the Board of Directors the adoption of the Mid-Year budget adjustments for Fund 500 as presented. The motion was seconded by Committee Member Harper and passed with unanimous consent.</b></p>	<p><b>Action – Recommended to the Board to approve the Mid-Year Budget Adjustments for fund 500 as presented.</b></p>

<b>8. Public Comments on items NOT on this Agenda</b>	Public Comment – None	
<b>9. Schedule the Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, February 15, 2023, at 5:30 p.m., unless otherwise noticed.	<b>Action – None</b>
<b>10. Closing Comments by UAC Committee Members</b>	<p>Vice President Fourcroy thanked General Manager Munds and commented on the flow of information concerning the Vista de Oro incident.</p> <p>Committee Member Moothart thanked General Manager Munds.</p>	
<b>11. Adjournment</b>	The meeting adjourned at 6:56 p.m.	