



October 5, 2023

TO: LOCSO Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 7B- 10/05/2023 Board Meeting
Approve Prior Meeting Minutes

President
Charles L Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held September 7, 2023 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held September 7, 2023.

Attachment
09/07/2023 Draft Board of Directors Meeting Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of September 07, 2023

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER FLAG SALUTE ROLL CALL	President Cesena called the meeting to order at 5:03 p.m. and led the flag salute. Roll Call: Matthew Fourcroy, Director – Present Troy Gatchell, Director – Present Christine Womack, Director – Present Marshall Ochylski, Vice President – Present Chuck Cesena, President – Present The following Staff was present: Ron Munds, General Manager Daniel Cheung, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS A. PUBLIC EMPLOYMENT Title: General Manager Performance Evaluation	President Cesena announced closed session Pursuant to Government Code §54957 (b)(1).
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS	Public Comment – None
4. ADJOURN TO CLOSED SESSION	President Cesena Adjourned to Closed Session at 5:05 p.m.
5. RECONVENE TO OPEN SESSION – 6:00 PM	President Cesena called the meeting to order at 6:02 p.m.
6. REPORT OUT OF CLOSED SESSION MEETING	President Cesena reported that the Directors reviewed the General Manager's Performance Evaluation. Directors thanked General Manager Munds for his hard work. District Counsel Cheung reported there was no reportable action.
7. GENERAL ACTION ITEMS A. No general action items	None
8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	Public Comment - None
9. ADMINISTRATIVE AND COMMITTEE REPORTS A. Fire Department Report B. Sheriff Department Report C. California Highway Patrol Report	Battalion Chief Provence reported 131 calls, mainly medical, including one structure fire and one grass fire. In addition, the medic squad experienced engine failure, boat operation, and multi-company training was conducted, and the Reserve Firefighter application deadline will be September 22, 2023. Vice President Ochylski inquired about the medic squad engine that failed. Battalion Chief Provence commented on the age, and repair cost of the engine. Sergeant Eleotte Coyes reported 195 calls for August 2023, including 7 assaults, 54 disturbances, 3 burglaries, 6 thefts, 8 vandalisms, 1 mail theft, 0 phone scams, 33 suspicious circumstances, 39 enforcement stops, and 44 preventative patrols. In two weeks, Sergeant Ron Slauter will provide reports to the CSD. For August 2023, Captain Klingenberg reported 3 injury collisions, 3 non-injury collisions, 2 DUI arrests, and 1 collision/crime incident. Going forward, Lieutenant Tim Santoro will also provide reports to the CSD. Vice President Ochylski inquired about the arrest results in the collision/crime incident. Directory Fourcroy thanked Captain Klingenberg for the cruiser's presence on the first day of school.

<p>D. Utilities Department Report</p>	<p>General Manager Munds commented on the 2023-24 Capital Improvement Projects and the BMC projects.</p> <p>The Board discussed the 16th Street North Tank project and the increase in water usage.</p>
<p>E. General Manager Report</p>	<p>General Manager Munds commented on recycled water for schools, the solid waste rate setting manual, clean-up week of October 2 – 6. He recognized staffers Rumel Florentino for 16 years, Nate Pall for 13 years, and Carol Gilmer for four years.</p>
<p>F. Los Osos/Baywood Park Chamber of Commerce Report</p>	<p>No Report</p>
<p>G. Los Osos Community Advisory Council (LOCAC) Report</p>	<p>Director Fourcroy reported that the Title 19 Study and the SLOCOG 2023 Regional Transportation Plan were discussed. Director Womack will attend the next LOCAC meeting in lieu of Vice President Ochylski.</p>
<p>H. Parks and Recreation Committee Meeting Report</p>	<p>Director Fourcroy reported discussions were on active recreation, youth sports league representatives' presentations, and a two-pronged approach plan.</p>
<p>I. Utilities Advisory Committee Meeting Report</p>	<p>President Cesena reported that Title 19 was discussed.</p>
<p>J. Finance Advisory Committee Meeting Report</p>	<p>Director Womack reported that new investments were discussed, the Warrant Register and receiving and filing the Financial Reports was recommended for approval.</p>
<p>K. Emergency Services Advisory Committee Meeting Report</p>	<p>Vice President Ochylski reported on an update from Chief Provence, a discussion on facility improvements, and the Standard of Cover Study contract proposal was recommended for approval.</p>
<p>L. Basin Management Committee Meeting Report</p>	<p>General Manager Munds reported on the Transient Model project, the Skyline Monitoring well, and the inclusion of the third Program C well.</p>
<p>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p>	<p>None</p>
<p>N. Response to Previously Asked Questions</p>	<p>None</p>
<p>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment – None</p>
<p>11. CONSENT AGENDA A. Receive Administrative, Committee Reports, and Approved Committee Minutes B. Approve Meetings Minutes of August 3, 2023 C. Approve Warrant Register for August 2023 D. Receive Financial Report for Period Ending July 31, 2023 E. Introduction and First Reading by Title Only of an Ordinance Amending and Restating the Districts Water Shortage Contingency Plan found in Title 2.06 of the District Code</p>	<p>Public Comment - None</p> <p>A motion was made by Vice President Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with unanimous consent.</p>

<p>F. Authorize the General Manager Execute Addendum 2 for a Four-Year Lease Extension for Office Space at 2122 9th Street, Suites 106 & 110 with a Rent Increase with Property Owner George Contento</p> <p>G. Authorize the General Manager to Execute an Agreement with Citygate and Associates to Perform a Standard of Cover Study to Evaluate Los Osos Emergency Services</p>	
<p>12. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>13. FUTURE AGENDA ITEMS</p>	<p>President Cesena commented on the Ad Hoc Committee concerning the repaired basin.</p>
<p>14. CLOSING BOARD COMMENTS</p>	<p>President Cesena commented that the People Helping People rummage sale is Friday and Saturday, September 8 & 9, at the Community Center, and to be careful driving around schools as they are back in session.</p>
<p>15. ADJOURNMENT</p>	<p>The meeting was adjourned at 6:50 p.m.</p>

DRAFT