

**Minutes of the Utilities Advisory Committee Special Meeting
July 17, 2019 at 5:30 p.m. at the District Office**

| AGENDA ITEM | DISCUSSION | FOLLOW-UP |
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| <p>1. Call to Order, Flag Salute and Roll Call</p> | <p>Chairperson Cesena called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Absent Leonard Moothart, Committee Member – Present Ron Munds, Committee Member – Present Eric Silva, Committee Member – Present Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Jose Acosta, Utility Systems Manager Ann Kudart, Administrative Services Manager Laura Durban, Administrative Services Manager</p> | |
| <p>2. Approve UAC Minutes of May 15, 2019</p> | <p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None.</p> <p>Committee Member Moothart moved to approve and accept the minutes as presented. The motion was seconded by Committee Member Silva and the motion carried by unanimous consent.</p> | <p>Action – File approved minutes.</p> |
| <p>3. Basin Management Committee June 19, 2019 Meeting Update</p> | <p>Chairperson Cesena reported that BMC is planning to move forward with the Monitoring Well Contract; that Filippini & Thompson was the lowest bidder; discussed the monitoring well on Pasadena which is a Zone E well and will need to keep an eye on as salt concentration is elevating; and, will be interviewing for the Executive Director position.</p> <p>Public Comment – Jeff Edwards inquired if the Basin Management Plan would be updated to make sure it is still relevant giving an example of Programs B nitrate removal and D wells on the east side of the creek.</p> <p>Chairperson Cesena commented that the Board will have to pay attention to the process for the evaluation of the four different well sites and should the investigation be done at every site before going further into the process.</p> | <p>Action – No action.</p> |
| <p>4. Utilities Department Update</p> | <p>Utility Systems Manager Acosta reported that the budget was passed at the July 11, 2019 Board Meeting; South Bay Well Project is getting the well into the gravity zone, RFP for consulting services has been released, winning bid will be presented to the Board at their September meeting; regarding the SCADA Project staff made a visit to Nipomo CSD to look at their SCADA as they use the same equipment/hardware the District is looking at and is working on a compilation of an RFP; repairs will be done for the 10th Street Reservoir including draining the tank so that repairs can be done by Superior Tank Solutions; updated on the leak detection project, awarded Matchpoint to begin coordination of this project and should be done by Fall.</p> <p>Chairperson Cesena inquired if we were done decommissioning the Bayridge tanks.</p> <p>Utility Systems Manager Acosta commented that there is one tank left to be decommissioned and that we got a better price on disposal than originally expected.</p> <p>Public Comment – Jeff Edwards inquired about what the linear footage of the South Bay line and if there is an engineer's estimate; inquired about the Water Yard project budget and if it was over \$200,000.</p> | <p>Action – No action.</p> |

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| 4. Utilities Department Update (continued) | Utility Systems Manager Acosta commented that he does not have the linear footage of the line; that we have not exceeded \$200,000 for the 8 th Street Water Yard and that we are looking to come in under budget. | |
| 5. Review of Board Item Regarding Modification to District Code Title 2, Section 2.01.20 | <p>Utility Systems Manager Acosta gave a brief summary of the staff report as submitted with the Agenda highlighting section 2.01.20 of District Code and inquiring if the Board wants to add any other leaks to the water leak plan; and, provided a synopsis of the water leak process.</p> <p>The Committee discussed the water leak process, what should qualify for leak credit, and with the removal of the language regarding leak credits from Stage III of the Water Shortage Contingency Plan that only that language regarding suspension of credits will be removed from Section 2.01.20.</p> <p>Public Comment – Jeff Edwards commented that a leak policy is needed and concerned this policy is tied to the Water Shortage Contingency Plan; and, believed the District should do away with the current Water Shortage Contingency Plan entirely.</p> <p>Lynette Tornatzky inquired as to how much this impacts the Dvistrict.</p> <p>Committee Member Moothart moved to recommend that staff modify Title 2, Section 2.01.20 to remove the language regarding leak credits from State III of the Water Shortage Contingency Plan. The motion was seconded by Committee Member Munds and the motion carried by unanimous consent.</p> | Action – This item will be brought back at the next UAC meeting for further discussion and recommendations. |
| 6. Public Comments on Items NOT on this Agenda | Jeff Edwards opposed the Board not opting for the water rate increase; inquired if the Board had a legal opinion regarding if the water rate increase could be deferred and if the Board can reactivate the increase if they so choose. | |
| 7. Schedule Next UAC Meeting | The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, August 21, 2019 at 5:30 p.m., unless otherwise noticed. | |
| 8. Closing Comments by UAC Committee Members | <p>Committee Member Munds informed the committee that this is his last meeting as a committee member as he is stepping into the District's General Manager position.</p> <p>Committee Member Moothart thanked Mr. Munds for all his hard work over the years on the committee.</p> <p>Administrative Services Manager Kudart introduced Laura Durban as the new Administrative Services Manager.</p> | |
| 9. Adjournment | The meeting adjourned at 6:10 p.m. | |