



October 1, 2020

TO: LOCSO Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 9B – 10/01/2020 Board Meeting**
Approve Prior Meeting Minutes

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held September 3, 2020 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held September 3, 2020.

Attachments

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of September 3, 2020

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER/FLAG SALUTE/ROLL CALL</p>	<p>President Cesena called the meeting to order at 6:00 p.m.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Vicki Milledge, Director – Present Marshall Ochylski, Director – Present Christine Womack, Vice President – Present Chuck Cesena, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Laura Durban, Administrative Services Manager</p>
<p>2. PUBLIC HEARING AND PRESENTATIONS</p> <p>A. Morro Bay National Estuary Program State of the Bay Presentation – Presented by Lexie Bell, Executive Director</p> <p>B. Public Hearing to adopt Ordinance No. 2020-03 of the Los Osos Community Services District amending and restating Chapter 4.04 of Title 4 of the District Code to modify Hearing Board Membership.</p>	<p>Lexie Bell, Executive Director, presented the Morro Bay Estuary Program, State of the Bay Presentation which is made available on the District's Website.</p> <p>Public Comment: None</p> <p>Board Members commented and discussed the presentation.</p> <p>Director Ochylski thanked Lexie Bell and her Staff for a job well done.</p> <p>General Manager Munds provided a brief summary of the ordinance and proposed changes.</p> <p>Public Comment: None</p> <p>Director Ochylski moved that the Board adopt Ordinance No. 2020-03 of the Los Osos Community Services District amending and restating Chapter 4.04 of Title 4 of the District Code to modify Hearing Board Membership. The motion was seconded by Vice President Womack and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Womack, Fourcroy, Ochylski, Cesena Nays: None Abstain: None Absent: Directors: None</p>
<p>3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Julie Tacker commented on her concern of the use of the Palisades Well.</p> <p>General Manager Munds commented on the Palisades Well concerns and District options.</p>
<p>4. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. Utilities Department Report</p> <p>D. General Manager Report</p> <p>E. Los Osos/Baywood Park Chamber of Commerce Report</p>	<p>Written Report only</p> <p>Vice President Womack suggested having the Fire and Sheriff Department participate in the Board Meeting.</p> <p>General Manager Munds explained when the District moved to the webinar format the decision was made to have written reports to abbreviate the process.</p> <p>Written Report only</p> <p>Written Report only</p> <p>General Manager Munds commented on well production; the Basin Management Committee (BMC)/Los Osos Community Plan (LOCP) update; the Mission Country Disposal Fall Clean-up Week has been cancelled; the 2019-2020 Annual Financial Audit; the impact of waiving late and other fees; the new Utilities System Manager Margaret Faulkner.</p> <p>Director Fourcroy inquired about what has progressed with the 10th Street Well.</p> <p>General Manager Munds responded with the work that has been done and next steps to reactivate the 10th Street Well.</p> <p>President Cesena commented on the Planning Commission meetings.</p> <p>Written Report only</p>

AGENDA ITEM	DISCUSSION
<p>F. Los Osos Community Advisory Council (LOCAC) Report</p> <p>G. Parks and Recreation Committee Meeting Report</p> <p>H. Utilities Advisory Committee Meeting Report</p> <p>I. Finance Advisory Committee Meeting Report</p> <p>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>K. Response to Previously Asked Questions</p>	<p>Meeting was cancelled</p> <p>Director Fourcroy went over commented on the Ferrell Ave Pathway discussed at the August 18, 2020 Parks and Recreation Meeting.</p> <p>Board Members discussed the Ferrell Ave Pathway.</p> <p>Director Fourcroy provided a summary of the last UAC meeting.</p> <p>Chairperson Ochylski provided a summary of the August 31st FAC meeting in which the Committee recommended Board approve Agenda Items 5C and 5D.</p> <p>Vice President Womack commented on the Financial Investment Policy discussed at the FAC meeting.</p> <p>Director Ochylski gave a report on the Morro Bay Estuary Program Meeting and the Basin Management Committee Meeting.</p> <p>President Cesena Commented on CAPSLO's Executive Director Biz Steinburg winning a Congressional Women Of The Year Award.</p> <p>None</p>
<p>5. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>President Cesena had a question concerning Agenda Item 6E, Personnel Policy, and pulled the item for further discussion.</p> <p>Public Comment: Julie Tacker commented on the Basin Management Committee Report and the 10th Street Well addressing the intertie connections and Program C Well.</p> <p>Board Members discussed the 10th Street Well and Intertie connection.</p>
<p>6. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meeting Minutes of August 6, 2020</p> <p>C. Approve Warrant Register for August 2020</p> <p>D. Receive Financial Report for Period Ending July 31, 2020</p> <p>E. Adopt Resolution 2020-19 Amending and Updating the Personnel Policy</p> <p>F. Adopt a Resolution 2020-20 Amending and Updating the Capitalization Policy</p> <p>G. Adopt a Resolution 2020-21 Adopting Rules Governing Bid Protests for Construction Projects</p> <p>H. Adopt Resolution 2020-22 accepting CAL FIRE Volunteer Fire Assistance (VFA) Grant</p>	<p>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda except for Item 6E. The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Fourcroy, Milledge, Womack, Cesena Nays: None Abstain: None Absent: None</p>
<p>7. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>The Board discussed Consent Agenda Item 6E Personnel Policy, Chapter 2.2050.3, Property Return Agreement. The Board agreed that the item will say 'shall' and not 'may'.</p> <p>Section 2.2050.3 will be updated as follows: Upon employment with the District, each employee shall complete a Property Return Agreement if they receive any District property.</p> <p>Public Comment: None</p>

AGENDA ITEM	DISCUSSION
7. DISCUSSION OF PULLED CONSENT ITEMS (continued)	A motion was made by Director Fourcroy that the Board approve the pulled Consent Agenda Item 6E. The motion was seconded by Vice President Womack and carried with the following vote: Ayes: Directors Fourcroy, Womack, Milledge, Ochylski, Cesena Nays: None Abstain: None Absent: None
8. FUTURE AGENDA ITEMS	None
9. CLOSING BOARD COMMENTS	None
10. ADJOURNMENT TO CLOSED SESSION	No Public Comment
10A. Public Comment on Closed Session	The meeting was adjourned to closed session at 7:18 p.m.

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