



LOS OSOS COMMUNITY SERVICES DISTRICT

805-528-9370 Direct / 805-528-9377 Fax

www.losososcsd.org

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, July 2, 2020 – 6 PM

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSD Boardroom will NOT be open for accessing the special meeting.

For quick access, go to <https://us02web.zoom.us/j/449620777>
(This link will help connect both your browser and telephone to the call)
OR dial 1 (669) 900-6833 or 1 (346) 248-7799 and enter **449 620 777**

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcsd.org by 12:00pm on 7/2/2020
- Through the district website www.losososcsd.org/contact-us by 12:00pm on 7/2/2020
- Through teleconference by phone at 1 (669) 900-6833 and enter **449 620 777**
- Through teleconference by phone at 1 (346) 248-7799 and enter **449 620 777**
- Through teleconference meeting at <https://us02web.zoom.us/j/449620777>

AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website www.losososcsd.org on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at www.losososcsd.org.

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §549542, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

1. OPENING – 6:00 PM

- A. Call to Order
- B. Roll Call

2. PUBLIC HEARING AND PRESENTATION

- A. Public Hearing to Adopt Resolutions Submitting the Following Fiscal Year 2020/2021 Assessments and Special Tax Rolls to San Luis Obispo County for Collection:
 1. Bayridge Estates Annual Service Charge
 2. Vista de Oro Annual Service Charge
 3. Drainage Special Tax
 4. Fire Protection and Preventions Services Special Tax
 5. Wastewater District No. 1 Assessments
 6. District Past Due Water Accounts/Delinquent Water Charges

[Recommend open Public Hearing, receive public testimony, and by motion and roll call vote adopt Resolutions 2020-11 Bayridge Estates, 2020-12 Vista de Oro, 2020-13 Drainage, 2020-14 Fire Services, 2020-15 Wastewater, 2020-16 District Past Due/Delinquent Water Accounts]

- B. Recognition of Service to Los Osos Community Services District – Jose Acosta, Utility Systems Manager

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but *not* on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

4. ADMINISTRATIVE AND COMMITTEE REPORTS

- A. Fire Department Report (Written Only)
- B. Sherriff Department Report (No Report)
- C. Utilities Department Report (Written Only)
- D. General Manager Report (Written Only)
- E. Los Osos/Baywood Park Chamber of Commerce Report (Written Only)
- F. Los Osos Community Advisory Council (LOCAC) Report (No Report)
- G. Finance Advisory Committee Meeting Report (No Written Only)
- H. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars
- I. Response to Previously Asked Questions

5. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

6. CONSENT AGENDA

Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda.

- A. Receive Administrative, Committee Reports, and Approved Committee Minutes [Recommend receive and file reports]
- B. Approve Meeting Minutes of June 4, 2020 [Recommend approval of minutes]
- C. Approve Warrant Register for June 2020 [Recommend approval of the warrants for disbursement]
- D. Receive Financial Report for Period Ending March 31, 2020 [Recommend receive and file report]
- E. Not Used
- F. Authorize a Formal Bid Process and Executing a Related Contract for the Exterior Recoating of the 10th Street Tank [Authorize a Formal Bid Process and General Manager to execute contract up to \$65,000]
- G. Adopt Resolution Amending the Personnel Policy to Update the Position Description of Utility Services Manager [Recommend adopt Resolution 2020-17]
- H. Approve the Standard Operating Procedure for the District Reopening Plan [Recommend Approval of Plan]
- I. Reaffirm CAL FIRE/SLO County Fire Department and LOCSD Cooperative Fire Protection Agreement and Update Schedules "A" through "E" to Reflect Changes in Services and Costs for Fiscal Year 2020/2021 as provided in Paragraph 5 of the Cooperative Fire Agreement Amendment 1 [Recommend approval and direct staff to complete and submit the required documents]
- J. Approve Proposal for the Landscape Architectural and Survey Services for the Ferrell Ave. Pathway Project [Recommend approval and direct General Manager to enter into an agreement for services not to exceed \$14,400]
- K. Authorize a Formal Bid Process and Executing a Related Contract for the South Bay Well Site Water Transmission Main to Main Zone [Recommend approval and direct staff to execute related contract]

7. DISCUSSION OF PULLED CONSENT ITEMS

Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.

8. FUTURE AGENDA ITEMS

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

9. CLOSING BOARD COMMENTS

10. ADJOURNMENT

Respectfully submitted,

Ron Munds, General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on June 26, 2020.

Laura Durban, Administrative Services Manager