



## **PARKS & RECREATION ADVISORY COMMITTEE MEETING**

Tuesday, July 16, 2019 at 5:30 p.m.  
Los Osos Community Services District Office  
2122 9<sup>th</sup> Street, Suite 106, Los Osos, CA

### COMMITTEE MEMBERS

Matthew Fourcroy, Chairperson  
Christine Womack, Vice Chairperson  
Alissa Feldman, Member  
William Fitzgerald, Member  
Jennifer Foronjy, Member  
Andrea Lueker, Member  
Shaunna Sullivan, Member

### STAFF

Renee Osborne, General Manager  
Ann Kudart, Administrative Services Manager  
Laura Durban, Administrative Service Manager

## AGENDA

1. **Opening at 5:30 p.m. – Call to Order; Flag Salute; and Roll Call**
2. **Approve Parks and Recreation Committee Meeting Minutes of May 21, 2019**  
*(Recommend approval)*  
Presented by: Administrative Services Manager Kudart
3. **Working Group Updates**  
*(Discussion and direction to groups)*  
Presented by: Chairperson Fourcroy and General Manager Osborne
  - a. Dog Park – Committee Fitzgerald and Committee Lueker
  - b. LOCAC Tree and Landscape Committee Update – Committee Member Sullivan
  - c. Pocket Parks – Committee Member Feldman and Committee Member Foronjy
4. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
5. **Schedule Next Parks and Recreation Committee Meeting** – The next meeting will be held on Tuesday, September 17, 2019 at 5:30 p.m. unless otherwise noted.
6. **Closing Comments by Parks and Recreation Committee Members**
7. **Adjournment**

**ITEM 2**

**APPROVE PARKS AND RECREATION  
COMMITTEE MEETING MINUTES  
OF MAY 21, 2019**

**Los Osos Community Services District**  
**DRAFT Minutes of the Parks & Recreation Advisory Committee Meeting**  
**May 21, 2019 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute, and Roll Call	<p>Chairperson Fourcroy called the meeting to order at 5:31 p.m. and led the flag salute.</p> <p><u>Roll Call:</u>            Alissa Feldman, Committee Member – Present            William Fitzgerald, Committee Member - Absent            Jennifer Foronjy, Committee Member – Absent            Andrea Lueker, Committee Member – Arrived at 5:45 p.m.            Shaunna Sullivan, Committee Member – Arrived at 5:35 p.m.            Christine Womack, Vice Chairperson – Absent            Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u>            Renee Osborne, General Manager            Ann Kudart, Administrative Services Manager</p>	
3. Approve Parks and Recreation Committee Meeting Minutes of April 2, 2019	<p>Chairperson Fourcroy presented the draft minutes to the Committee for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Feldman moved to approve the meeting minutes of April 2, 2019 and the motion carried by unanimous consent.</b></p>	<b>Action:</b> File minutes.
3. Update Regarding Request for Reimbursement from the County for Rubber Chip Removal Project	<p>Chairperson Fourcroy reported that the Board directed that the Parks and Recreation Advisory Committee not attend the Board of Supervisors meeting, to not deal with this matter directly as it is a Board issue, that there will be an ongoing effort requesting reimbursement to the District be addressed during their budget process, and then to address the subject annually in a letter from the District to the Board of Supervisors.</p> <p>Public Comment – Linde Owen supported a monthly letter to the County.</p>	<b>Action:</b> No Action.
4. Working Group Updates a. Dog Park  b. LOCAC Tree and Landscape Committee Update  c. Pocket Parks	<p>Committee Members Fitzgerald and Leuker were unavailable to report.</p> <p>Committee Member Sullivan was out of town and was unable to attend LOCAC's Tree and Landscape Committee meeting.</p> <p>Committee Member Feldman reported that the working group had not yet met. Chairperson Fourcroy reported that there is nothing concrete yet and the Committee needs a vision of what a pocket park would look like, sketch a layout of seating/benches, landscaping, and playground equipment.</p> <p>Public Comment – Julie Tacker asked what brainstorming means.</p> <p>Chairperson Fourcroy responded as the groups are not brainstorming as much as trying to zero in on a dog park and a pocket park.</p> <p>Linde Owen commented that there needs to be more focus, define the purpose, how many people will access it, put an article in the Estero Bay News, that she finds it frustrating to hold meetings when there little to do, and supported meetings only be held every two months, not monthly.</p>	<b>Action:</b> No action.
5. Discussion Regarding a Potential Pocket Park at the District's Ferrell Avenue Yard	<p>General Manager Osborne presented the report as submitted with the agenda packet providing a brief history of the Community Gardens and that the next step toward permitting would be to conduct a snail survey.</p> <p>Public Comment – Linde Owen commented on thinking outside the box, be more creative, look into walkways, and supported waiting until October to conduct the snail study.</p>	<b>Action:</b> The Committee recommended that the Board approve the \$3,000 to conduct a snail survey be added to Fund 900 budget.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>5. Discussion Regarding a Potential Pocket Park at the District's Ferrell Avenue Yard (continue)</b></p>	<p>Public Comment – Julie Tacker disagreed that no permit was required; that disturbing soil requires a permit and an archology assessment; supported improving the path; will need an encroachment permit; and that there should be a needs assessment and how do we prioritize what that is.</p> <p><b>Committee Member Lueker moved that the Committee recommend that the Board approve the \$3,000 for a snail survey be added to Fund 900 budget. The motion was seconded by Committee Member Feldman and carried by unanimous consent.</b></p>	
<p><b>6. Review Fund 900 Parks and Recreation Draft Fiscal Year 2019/2020 Budget</b></p>	<p>General Manager Osborne provided a brief summary of the staff report as submitted with the agenda packet reporting that the Board reallocated 12.5% of the property tax revenue from Water to Fund 900 Parks and Recreation; and, reviewed the Admin Allocation.</p> <p>Public Comment – Linde Owen commented on developing a purpose and being more thoughtful before using money and supported using empty land at Sunnyside as a dog park.</p> <p>Julie Tacker commented on expenses and the increase to reserves amounts as shown in the Fiscal Impact and the costs for the Ferrell Avenue Pocket Park.</p> <p><b>Committee Member Lueker moved that the Committee recommend that the Board approve the budget as amended with an additional \$3,000 for the scheduled snail study. The motion was seconded by Committee Member Sullivan and carried by unanimous consent.</b></p> <p>General Manager Osborne responded that at this time Sunnyside is exploring other options and they are not interested in renting or leasing to the District.</p>	<p><b>Action: The Committee recommended that the Board approve the budget as amended with the Professional and Consulting Services for an additional \$3,000 for the scheduled snail study.</b></p>
<p><b>7. Public Comments on Items NOT on this Agenda</b></p>	<p>Linde Owen commented that LOCAC's Tree and Landscape Committee met reporting that a memorial tree was planted however no plaque can be added; that the County's Planning Department is strengthening the tree ordinance; and, the Committee will be working with County Code Enforcement regarding planting in the rights-of-way.</p> <p>Julie Tacker voiced her concerns regarding the need for early neighbor notification before beginning any work at the potential Ferrell Avenue Pocket Park; and, commented on homeless being allowed to sleep on public property.</p>	
<p><b>8. Schedule Next Parks and Recreation Committee Meeting</b></p>	<p>The next Parks and Recreation Advisory Committee meeting is scheduled to be held on July 16, 2019 at 5:30 p.m. unless otherwise noticed.</p>	
<p><b>9. Closing Comments by Parks and Recreation Committee Members</b></p>	<p>Committee Member Lueker commented that the County agreed to allow a consolidated permit for Morro Bay's proposed sewer plant and urged the public to attend the July Coastal Commission meeting to provide comments.</p>	
<p><b>10. Adjournment</b></p>	<p>The meeting adjourned at 6:42 p.m.</p>	