



Date: June 4, 2020
To: LOCSD Board of Directors
From: Ron Munds, General Manager
Subject: Agenda Item #4D General Manager Activity for May 2020

GENERAL ACTIVITIES

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Paul Provence

- COVID-19 Response. The General Manager continues to monitor the County’s Office of Emergency Services conference calls in order to understand the changing response from the State and local levels. The office remains closed to the public but staff continues to provide service to the community through phone and email contact. We will be closely following both the County and State changes to allowable business functions to determine when to open the office to the public. I am always available by phone or email to answers any questions you may have; 805-528-9379 or rmunds@losososcscd.org.

- The Board and Board President received a request for the District to agendize an item to discuss sending a letter to Nation Oceanic and Atmospheric Administration supporting their designation of coastal water off the central coast as the Chumash National Marine Sanctuary. The request was received when the June Board agenda was being finalized and staff was unable to gain approval to prepare a report to include on the agenda. As a reference, it has been District policy to not be involved in matters outside the jurisdiction and/or authority of the District. If the public or Board members as individuals wish to submit comments, the deadline is June 15, 2020.

- At the May Board meeting, Director Womack inquired about the assessment of late fees on delinquent water bills and if the District was seeing an increase in late payments since the Shelter at Home order. Below is a table that shows amount of fees that have been waived since March.

FEES WAIVED TO DATE				
	Cycle 2	Cycle 1	Cycle 2	
Past Due Date	Mar 2020	Apr 2020	May 2020	
# of Late Fee Accts	72	109	129	
Late Fee	\$ 1,461.90	\$ 2,979.21	\$ 1,862.52	\$ 6,303.63
Door Hanger Fee			\$ 550.00	\$ 550.00
Lock Out Fee			\$ 4,125.00	\$ 4,125.00
TOTALS	\$ 1,461.90	\$ 2,979.21	\$ 6,537.52	\$ 10,978.63

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To date, the numbers in the table are consistent with pre COVID-19 statistics so the District has not seen an increase in late payments. Additionally, per Executive Order N-42-20 which restricts water shutoffs to homes and businesses, 55 accounts from the March billing would have been shutoff in May for non-payment based on the age (i.e. number of day) of their past due bills.

- The General Manager met with the Cal Fire newly assigned Battalion Chief, Paul Provence. Chief Provence is excited to be part of the Los Osos community and looking forward to a formal introduction to the Board and community once in-person meetings resume.