



UTILITIES ADVISORY COMMITTEE MEETING

Wednesday, May 15, 2019 at 5:30 p.m.
Los Osos Community Services District Office
2122 9th Street, Suite 106, Los Osos, CA

COMMITTEE MEMBERS

Chuck Cesena, Chairperson
Matthew Fourcroy, Vice Chairperson
James Bishop, Member
Jan Harper, Member
Leonard Moothart, Member
Ron Munds, Member
Eric Silva, Member

STAFF

Renee Osborne, General Manager
Jose Acosta, Utility Systems Manager
Ann Kudart, Administrative Services Manager

AGENDA

- 1. Opening at 5:30 p.m.**
Call to Order, Flag Salute, Roll Call
- 2. Approve UAC Meeting Minutes of April 17, 2019**
(Recommend Committee Approval)
Presented By: Administrative Services Manager Kudart
- 3. Basin Management Committee May 15, 2019 Meeting Update**
(Updates Only)
Presented By: Chairperson Cesena
- 4. Utilities Department Updates**
(Updates Only)
Presented By: Utility Systems Manager Acosta
- 5. Discussion Regarding Water Conservation Rebate Program**
(Review, Discussion and Recommendations to the Board)
Presented By: General Manager Osborne
- 6. Discussion Regarding the LOCSD Water Shortage Contingency Plan**
(Review, Discussion and Recommendations to the Board)
Presented By: Utilities Systems Manager Acosta
- 7. Review of Fiscal Year 2019/2020 Draft Water and Drainage Budgets**
(Review, Discussion and Recommendations)
Presented By: General Manager Osborne and Utility Systems Manager Acosta
- 8. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 9. Schedule Next UAC Meeting** – The next UAC Meeting will be held Wednesday, June 19, 2019 at 5:30 p.m. unless otherwise noted.
- 10. Closing Comments by UAC Committee Members**
- 11. Adjournment**

ITEM 2

**APPROVE UAC MEETING MINUTES OF
APRIL 17, 2019**

**Los Osos Community Services District
DRAFT Minutes of the Utilities Advisory Committee Meeting
April 17, 2019 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u> James Bishop – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Ron Munds, Committee Member – Absent Eric Silva, Committee Member – Absent Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Renee Osborne, General Manager Jose Acosta, Utility Systems Manager Ann Kudart, Administrative Services Manager</p> <p>Chairperson Cesena welcomed new Committee Member James Bishop and thanked him for his service.</p>	
<p>2. Approve UAC Minutes of March 20, 2019</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Moothart made a motion to approve the UAC minutes of March 20, 2019. The motion was seconded by Committee Member Harper and carried unanimously.</p>	<p>Action – File approved minutes.</p>
<p>3. Utilities Department Update</p>	<p>Utility Systems Manager Acosta reported that staff would be meeting with the hauler on Friday to begin planning and logistics for the Bayridge Estates Septic Tanks project and working on a plan for decommissioning the tanks once they are emptied. Chairperson Cesena asked that staff be prepared to address alternative/repurposed uses of the tanks.</p> <p>He reported that the District completed and submitted to the State the Electronic Annual Report which compiled water production figures, water sales, water quality, community demographics, water rates and other pertinent information pertaining to the District's water system.</p> <p>Following the dive inspection of the 10th Street Reservoir, Mr. Acosta reported that repairs are needed; that a contractor provided estimates at \$20,000 for repairs including replacement of the top hatch, replace five to six cathodic protection caps, provide a south-closing ladder gate at the top of the roof ladder entry, replacement of one of the sacrificial anods, replacement of top three rungs inside the tank, and erect scaffolding for spot painting inside of tank. and, provided an estimate of \$124,000 to take the exterior down to bare steel, full enclosure due to lead, priming and painting and an estimate of \$41,000 for spot touching including pressure washing and prime and paint exterior.</p> <p>He reported that following discussions with District Engineer Miller, it was determined that running South Bay is beneficial to continually run to help with saltwater intrusion; and, that a total of 70% of residential meters have been replaced and the final 30% will be replaced this next fiscal year.</p> <p>Public Comment – Jeff Edwards inquired as to the cost to pump the Bayridge septic tanks and the number of tanks; the capacity of the 10th Street Tank; if cost and calculations as required of the water shortage contingency plan are being done; asked for an update regarding water loss and if the District is compiling a database from the information collected from the Occupancy Certification forms.</p>	<p>Action – No action.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>3. Utilities Department Update</p>	<p>Julie Tacker commented on the rehab of the 10th Street Tank and the Highland property has a higher elevation; what is the cost to pump at the various sites; supported the District stop pumping at Palisades.</p> <p>Mr. Acosta responded that the cost to pump the 11 tanks in Bayridge will be approximately \$25,000 which includes the cost of hauling, disposal fees, and any permitting fees; the 10th Street yard has approximately 3,800 gallons of storage capacity; regarding the Water Yard Project, the District is waiting on the underground plans to be finalized; that he is waiting on the Water Rate Group's report before finalizing the Water Shortage Contingency Plan which will then be brought back to UAC before being presented to the Board; that we do maintain a database within our billing system; that water loss is currently at 8.5% and that we were experiencing 15% water loss before the meter replacement program; and, that building a new reservoir was removed from the updated CIP List due to the high cost.</p>	
<p>4. Discussion Regarding Water Conservation Rebate Program</p>	<p>General Manager Osborne provided a brief summary of the first draft of the District's Conservation Rebate Program and reviewed the rebates provided by the County and Golden State Water Company (GSWC) and reviewed the District's proposed rebate program; that a Conservation Fair is being planned for June 23rd at the Community Center featuring local businesses and contractors that sell and install conservation items.</p> <p>The Committee recommended beginning the program January 1, 2019 and following discussion requested Ms. Osborne to return with a range of low-flow toilets available that use less than 1.6 gallons; the perimeters of water-saving washing machines; to check with GSWC on their verification process for rebate applications; and, what is the cost and the range of water savings from the devices.</p> <p>Public Comment – Jeff Edwards commented that this is not the way to approach water conservation and opposed the program; that he supported focusing energy on the County's Title 19 Retrofit to Build program.</p> <p>Linde Owen supported Mr. Edwards' comments and the use of greywater systems.</p> <p>Julie Tacker commented that the GM's time already spent needed to be tracked and billed towards the \$10,000; asked the Committee not to duplicate the County's efforts; requested a breakdown of how much will be spent on Admin and the devices; and, believes that it is too soon for a conservation fair.</p>	<p>Action – The Committee recommended that the item come back at their next meeting.</p>
<p>5. Review of Capital Improvement Projects (CIP) List</p>	<p>Utility Systems Manager Acosta reported that he and District Engineer Miller reviewed and compiled the CIP figures for 2019 with ranking, status and priority. He reviewed that list with the Committee and reported that the first four projects are in process; and, that the SCAD Systems Upgrade which maintains water operation facilities and the South Bay Wells Distribution Project are scheduled for FY2019/20.</p> <p>Public Comment – Julie Tacker asked if the Water Department Heavy Equipment Storage project could be combined with the Water Operation Facility Improvements.</p> <p>Linde Owen commented on the Street Planning Group's discussion in getting the water from dead-end back flushing into trucks to be used for community projects.</p> <p>Jeff Edwards recommended that the District begin a CEQA analysis and perform a coequal analysis of all four alternative sites for the Program C Eastern Wells and that the District attach the highest level of urgency to this project.</p>	<p>Action – The Committee had no further comments or recommendations and this item will be brought to the Board.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Review of Capital Improvement Projects (CIP) List (continue)	Mr. Acosta responded to Ms. Tacker's question reporting that these two projects are at two different locations and that the Heavy Equipment Storage will be at the South Bay facilities where there is more room.	
6. Review of Fiscal Year 2019/20 Draft Water and Drainage Budgets	<p>Utility Systems Manager Acosta provided a brief summary of the report as submitted with the agenda packet reporting that the property tax revenue disbursement and the Cost Allocation Plan were included; and, that a BMC report summarizing each party's cost for 2019 was included and that the District's portion was \$131,556 as shown on page 4 of the Water Budget, Line Item 7318; that the costs for CIP Infrastructure projects were included as well; that Salaries and Wages increased 5%; Minor Tools, Accessories and Field Machines including purchases of asphalt repair equipment and a 2,00 gallon water tank; increase in Repair and Maintenance Buildings to replace rotting siding at well sites; and, an increase in Repair and Maintenance Water Distribution Systems for replacement of 12 sample stations, reservoir repairs and leak detection program completion. He reported that the only project in Drainage is the SCADA Project at \$62,500.</p> <p>Public Comment – Linde Owen commented on salary increases and the GM's salary.</p> <p>Committee Member Moothart moved that staff bring back the Fiscal Year 2019/20 Draft Budgets to include any recommendations from the Joint FAC/UAC meeting. The motion was seconded by Committee Member Harper and approved unanimously.</p>	Action: The Committee recommended that staff bring back the Fiscal Year 2019/20 Draft Budgets to include any recommendations from the Joint FAC/UAC meeting.
7. Public Comments on Items NOT on this Agenda	Linde Owen commented that the student's water conservation posters are adorable but looked like clutter on the streets and put money into better signage.	
8. Schedule Next UAC Meeting	Chairperson Cesena announced the April 23 rd Joint FAC/UAC meeting will begin at 5:00 p.m. and that the next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 15, 2018 at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Committee Member Moothart announced the Morro Bay Science Explorations Native Shellfish and Aquaculture free event on Thursday, May 16 th at the SLO Botanical Garden at 6:00 p.m.	
12. Adjournment	The meeting adjourned at 7:21 p.m.	

ITEM 5

DISCUSSION REGARDING WATER CONSERVATION REBATE PROGRAM



May 10, 2019

TO: Utilities Advisory Committee
FROM: Renee Osborne, General Manager
SUBJECT: **Item 5 – 5/15/2019 Utilities Advisory Committee Meeting**
Discussion Regarding Water Conservation Rebate Program

President
Marshall E. Ochylski

DESCRIPTION

Vice President
Charles L. Cesena

Discussion/recommendation regarding use of District Water Conservation Reserves for the District's Rebate Program.

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Christine M. Womack

STAFF RECOMMENDATION

Motion: I move that the Committee recommends that the Board of Directors implement and approve the rebate program and items, and allocate \$10,000 from the Water Conservation Reserves to establish the rebate program for the 2019/2020 Fiscal Year.

General Manager
Renee Osborne

DISCUSSION

District Accountant
Robert Stilts, CPA

The District has \$50,000 in the Water Conservation Reserve account. It has been the intention of the District to create a rebate program for District water consumers. Attached is the second draft of the recommended items for rebate along with the rebate amounts. The rebate amounts suggested are based on a price range of items and compared to current Golden State Water Company (GSWC) and the County Rebate Programs.

Unit Chief
Scott M. Jalbert

Battalion Chief
George Huang

Program Guidelines

All rebate form requests must be accompanied by a receipt dated no earlier than June 1, 2019. Once a particular item is rebated to that home, no other rebates will be allowed for that item. Monthly, we will send the County our customer rebate requests in order to avoid "double dipping" from residents. After speaking with the County, logistically it is better for them to gather and crosscheck all rebate/retrofit information. Once the rebate request is confirmed to not be a duplicate request, the District can then issue a rebate.

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Update

As per the request of the Utilities Advisory Committee, staff has brought back prices and water usage on washing machines and toilets. High Efficiency (H.E.) washing machines (front loading) are the most water efficient washing machines. Front loading machines averaged 7 to 15 gallons per load. H.E. machines vary in price from \$500 to \$1,200. Staff requests the washing machine rebate at \$200 limiting the rebate to only H.E./front loading washing machines.

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

Per the County, all residents should have a minimum of a 1.6 flow toilet to date. Most residents already had 1.6 flow toilets; some switched to 1.2 flow toilets and a few stayed with the 1.6 flow.

The District could see some residents that would like to switch to 1.2 or even lower. Depending on whether you are purchasing a single, double or triple flush system, prices ranged from \$90 to \$400. Staff is requesting a 50% of receipt price rebate not to exceed \$100 for 1.2 Flow or lower toilets.

In addition, staff would like to add the "Hot Water Recirculation System" as part of the District's rebate program. The Tank-less water heater is installed directly to a fixture and only works on that fixture. Whereas, the Hot Water Recirculation System is a plumbing system that moves hot water to fixtures quickly without waiting for the water to get hot. Rather than relying on low water pressure, common in most water lines, recirculating systems rapidly move water from a water heater to the fixtures. In some cases, a plumber is needed to install this system. Additional plumbing will be required in order to support the system. These systems range from \$200 to \$500. Staff is suggesting a 50% rebate from receipt price, rebate not to exceed \$250.

SUMMARY

Staff would like recommendations from the Utilities Advisory Committee on suggested rebate items, amounts, and date of receipts accepted for rebates.

FINANCIAL IMPACT

Staff is recommending \$10,000 to be used in the first round of the rebate program. The District has \$50,000 in conservation reserves.

Attachments - District Rebate Form
Chamber Conservation Program Flyers

**LOS OSOS CSD
2019 CONSERVATION REBATE PROGRAM**

Toilet: 1.2 flow or lower

Rebate Amount: 50% of receipt price not to exceed \$100

*Cost Range: \$90 to \$408

Clothes Washer: HE/Front Load only

Rebate Amount: \$200

*Cost Range: \$590 to \$1,200

Tank-less Water Heater: Gas or Electric

Rebate Amount: \$200

*Cost range: Gas \$1617 - \$890 Electric \$790 - \$390

Hot Water Recirculation System: Any System

Rebate Amount: 50% of receipt price not to exceed \$250

*Cost range: \$200 to \$500

Rain Catchment:

Rebate Amount: 50% of receipt price not to exceed \$100

*Cost Range: \$57 - \$500

*Cost Range shown in report only for informational purposes

FREE DISTRICT ITEMS

Showerheads

Shower Wands

Kitchen Faucet Heads

Hose Timers

Hose Nozzles

Faucet Aerators

Moister Meters

Shower Timers



**LOS OSOS COMMUNITY SERVICES DISTRICT
 REBATE PROGRAM APPLICATION
 2122 9th Street, Suite 110, Los Osos CA 93402
 805-528-9370 District Office**

 Date of Application

 Name (First and Last)

 Customer Account #

 Service Address Los Osos, CA 93402

 Daytime Phone# work/cell

 Mailing Address State Zip

Owner Renter

Circle one

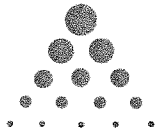
 Email

Fixtures Removed	Quantity	Flow	Brand	Fixture Installed	Quantity	Flow	Brand
Toilets				Toilets			
Clothes Washer				Clothes Washer			
Water Heater				Tankless Water Heater			
				Hot Water Recirculation System			
				Rain Catchment			

Combined rebates that total \$600 or more may be subject to tax and applicants are required to receive an IRS form 1099. If rebates total more than \$600, complete an IRS W-9 form and send it with your application.

For Office Use Only					
Rebate Item	Quantity	\$Amount Total	Receipt Enclosed	Confirmed item as water saving	Additional Notes
Toilets					
Clothes Washer					
Tankless Water Heater					
Hot Water Recirc. System					
Rain Catchment					
Check #	_____	Date of check	_____		
Amount	_____	Confirmed By	_____		
W9 attached	_____	Date	_____		

**UPDATED
LOS OSOS/BAYWOOD PARK
CHAMBER OF COMMERCE
CONSERVATION FAIR FLYERS**



Golden State
Water Company
A Subsidiary of American States Water Company



Attention: Contractors, Plumbers, Landscape Professionals, and Product Suppliers

SLO County, Los Osos CSD and Golden State Water Company would like to invite you to an informational meeting to discuss the available rebates and upcoming changes to the Los Osos rebate program. This includes the process for accessing the pool of rebate funds available to you to sell and install the various products related to the rebate programs.

Your participation and partnership are critical to the ongoing participation of the rebate programs and the success of the upcoming Water Conservation Fair in Los Osos.

A variety of rebates are available:

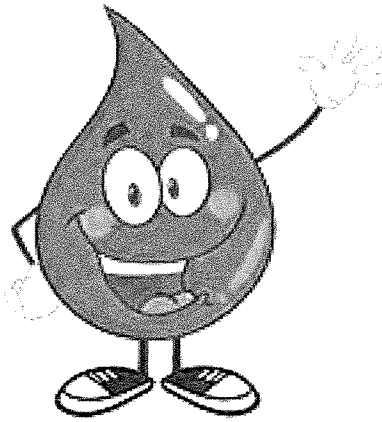
- Toilets and Urinals
- Showerheads
- Aerators
- Hot water recirculating systems
- HE Clothes Washers
- Gray water systems
- High efficient sprinklers
- Smart irrigation controllers
- State Turf Removal Program

New rebates may be available such as Rain Catchment.

The meeting should take approximately two hours of your time. Refreshments are included as well as roundtable discussions for your input to help the programs. Program materials and customer handouts will be made available to you to understand, promote, and work with the application process.

Please RSVP by **May 25** to Anthony.Lindstrom@gswater.com or rosborne@lososocsd.org

The meeting will be held at the
Los Osos CSD Board room, 2122 9th Street, Suite 106. On May 30th at 6:00 PM.



**SPONSORSHIP REQUEST –
2019 Water Conservation Fair - Sunday, June 23rd**

We invite you to be a sponsor for the 2019 Water Conservation Fair being held at the South Bay Community Center.

Conservation Fair Sponsorships include -

- Booth at the Conservation Fair
- Company Name mentioned in all social media and advertisements for the Water Conservation fair.
- Personal Advertisement with “Water Guy”. Advertisement will be on the Chamber, LOCSD, and Golden State websites and Facebook pages.

Sponsorships due by June 15th.*

___ \$50 Chamber Member Sponsor ___ \$75 Non-Chamber Member Sponsor

Name of business or person _____

Contact Email _____ Phone _____

Please return this form to Los Osos/Baywood Park Chamber of Commerce.
Make check payable to Los Osos/Baywood Park Chamber. Tax ID#95-3751092
Email logo artwork to info@lobpchamber.org

**or promised by due date*

Sponsored
by:



ITEM 6

DISCUSSION REGARDING THE DISTRICT WATER SHORTAGE CONTINGENCY PLAN



May 8, 2019

TO: LOCSD Utility Advisory Committee
FROM: Renee Osborne, General Manager [Signature]
Jose Acosta, Utilities System Manager [Signature]
SUBJECT: **Agenda Item 6 – 5/15/2019 Utility Advisory Committee Meeting**
Review, Discuss and Recommendation Regarding LOCSD Water Shortage Contingency Plan

President
Marshall E. Ochylski

Vice President
Charles L. Cesena

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Christine M. Womack

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
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www.losososcsd.org

DESCRIPTION

The Board, at their January 10, 2019 meeting, directed staff to present the Water Shortage Contingency Plan (WSCP) and Title 2, to the Utilities Advisory Committee (UAC) for review and discussion; specifically pertaining to water leak credits.

RECOMMENDATION

Part 1: I recommend that staff prepare the LOCSD Water Shortage Contingency Plan for presentation to the Board of Directors for their approval.

Part 2: (a) I recommend that the Board of Directors direct staff to retroactively award leak credits ___ years back, as per Title 2 policy.

(b) I recommend that the Board of Directors direct staff to not retroactively award leak credits and only award any leak credits, which may be presented, after the implementation of the amended WSCP.

DISCUSSION

At the January 10, 2019 Board of Directors meeting the Board directed staff to present the District WSCP along with Title 2 of the District Code for review and discussion. The Board directed staff to present both documents to UAC for review, discussion and recommendation regarding possible updates. The directive was specifically to review the sections pertaining to leak credits for District customers.

Both documents were presented at the February 20, 2019 UAC meeting. At the meeting, it was discussed that other changes to the WSCP should be considered. The UAC made a couple minor recommended changes to the WSCP and forwarded the review of Title 2 and issue regarding leak credits for review to the Rate Group.

Attached is an updated WSCP with recommended modifications by UAC and staff. The Water Rate Group made the recommendation to remove the section stating, "No leak adjustment credits will be awarded", from Stage III of the WSCP. The Rate Group also reviewed Title 2, pertaining to Credits for Fixing Water Leaks, and had no recommended changes to this policy.

The Board also requested the UAC to make a recommendation on how to proceed with any water leak credits. There are a couple options:

1. The Board approve staff to go back a specific amount of time, e.g., 5 years, and retroactively award water leak credits.
2. No leak credits be awarded retroactively and implementation of the new WSCP take effect once the final version is approved and posted.

Attached is a copy of the current Title 2 policy regarding water leak credits. The policy will continue to be referenced as the procedure for implementing any leak credits.

Staff has also attached a report with the number of service line leaks reported to the District in the last 5 years by customers. These are leaks that could qualify for leak credits. The financial impact is also included on this report.

Staff is requesting the UAC to review the WSCP and Title 2 water leak credit policy and make any recommended changes. The WSCP and Title 2 water leak credit policy will be presented to the Board of Directors for review and possible approval at their June 6, 2019 Board meeting.

Financial Impact

Financial impact may occur based on the recommendation from UAC regarding leak credits.

Attachments

LOS OSOS COMMUNITY SERVICES DISTRICT WATER SHORTAGE CONTINGENCY PLAN

Stage (Household allocations are based on household of 3)	Reduction Target	Climate Trigger (MEDIAN RAINFALL 17 INCHES)	Chloride Trigger (8th or 10th Street Wells-Zone D)	TDS Trigger (8th or 10th Street Wells-Zone D)	Recommended Climate & Water Quality Requirements To Exit Water Shortage Stages (de-trigger)	Prohibitions
STAGE I ALERT Customers: Residential Allocation: 183 gal/day/household or 61 gal/day/occupant	5%	Rainfall total as March 31:< than median (17 in.) for current year	N/A	N/A	Receive rainfall >= median by March 31	<ul style="list-style-type: none"> All outdoor irrigation of vegetation shall occur only between dusk and dawn. The use of potable water to wash sidewalks, walkways, driveways, parking lots, open ground and other hard-surface areas by direct application shall be prohibited. The use of non-drinking-water fountains, except for those using recirculated water, shall be prohibited. Use of water which results in flooding or run-off in gutters or streets shall be prohibited.
STAGE II WARNING Customers: Residential Allocation: 174 gal/day/household or 58 gal/day/occupant	15%	Stage I plus rainfall total as of March 31: <= 32 in. for over two yrs. or <= 48 in. over three yrs. or 65 in. over four yrs. or 81 in. over five years	N/A	N/A	Receive rainfall >= median by March 31	In addition to Stage I conservation measures: <ul style="list-style-type: none"> Use of water from fire hydrants shall be limited to fire suppression and/or other activities immediately necessary to maintain health, safety and welfare of residents within the boundaries of the Los Osos Community Services District. The use of District potable water for construction projects shall be prohibited. The washing of automobiles, trucks, trailers, boats and other types of mobile equipment not occurring upon the immediate premises of a commercial car wash and/or commercial service station shall be prohibited unless residents have an automatic shut-off hose nozzle and do not allow water to run off their property. The use of potable water to irrigate lawns, landscape plantings, groundcovers, and shrubs shall be limited to prescribed days and hours. Irrigation shall only occur between dusk and dawn, and shall only occur on Wednesday and Sunday for <u>even</u> numbered addresses, and Tuesday and Saturday for <u>odd</u> numbered addresses. Community recreational facilities shall be exempt from this prohibition. Water main flushing shall only occur in emergency situations as declared by the General Manager.
STAGE III EMERGENCY Customers: Residential Allocation: 150 gal/day/household or 50 gal/day/occupant NO TRANSFERS ALLOWED	25%	Stage I plus rainfall total as of March 31: <= 29 in. for over two yrs. or <= 43 in. over three yrs. or 58 in. over four yrs. or 72 in. over five years Stage III shall be enacted no earlier than April 2015. Declared by BOD 4/2/2015 – Based on Climate Trigger ONLY Modified on 5/7/2015	150 mg/l	700 mg/l	Receive rainfall >= median by March 31, for two consecutive years . If in Stage III due to water quality, two consecutive semi-annual samples must be below trigger concentrations to exit Stage III	In addition to Stage I & II conservation measures: <ul style="list-style-type: none"> Irrigation of community recreational facilities shall be exempt from this prohibition. Penalties up to 2 times the established rate for usage above the allocation, may be applied. District will notify customer of usage above allocation, if the customer fails to modify usage, penalties will be applied. No new Intent to Serve applications No allocations may be transferred to another property
STAGE IV SEVERE Customers: Residential, Commercial Allocation: 135 gal/day/household or 45 gal/day/ occupant NO TRANSFERS ALLOWED	35%	Stage I plus rainfall total as of March 31: <= 26 in. for over two yrs. or <= 38 in. over three yrs. Or 51 in. over four yrs. Or 64 in. over five years, Stage IV shall be enacted no earlier than November 2015	250 mg/l	850 mg/l	Receive rainfall >= median by March 31, for two consecutive years , transition to Stage II for current year. If in Stage IV due to water quality, two consecutive semi-annual samples must be below trigger concentrations to exit Stage IV	In addition to Stage I, II, & III conservation measures: <ul style="list-style-type: none"> Irrigation of community recreational facilities and residential edible crops shall be exempt from this prohibition. New water connections to the District water system shall be prohibited Commercial allocation 10% below baseline Penalties up to 4 times established rate may be applied No allocations may be transferred to another property
STAGE V CRITICAL ALL CUSTOMERS Allocation: 126 gal/day/household or 42 gal/day/ occupant NO TRANSFERS ALLOWED	50%	Stage I plus rainfall total as of March 31: <= 17 in. for over two yrs. or <= 26 in. over three yrs. or 34 in. over four yrs. or 43 in. over five years	500 mg/l	1,000 mg/l	Receive rainfall >= median by March 31, transition to Stage II for current year. If in Stage V due to water quality, two consecutive semi-annual samples must be below trigger concentration to exit Stage V	In addition to Stage I, II, III, & IV conservation measures: <ul style="list-style-type: none"> Commercial allocation 15% below baseline Penalties up to 4 times established rate may be applied No allocations may be transferred to another property

2.01.20 Credits for Fixing Water Leak (Adopted 12/4/2014)

A. Application: The General Manager shall make available to any customer an application form that customers can use to apply for a credit. The customer may apply if the current bill is 50% greater than normal usage during the same period the prior year. Prior to being considered for a leak adjustment, the customer must pay an amount equal to the same usage as the previous year or same usage as previous bill if they have not owned the home for a year. The customer may apply if they have experienced a water leak in their service line and can prove that such leak has been promptly corrected. Customer service lines are defined as the line from the water meter on the customer's side to the home. Exemptions from credits include leaks in irrigation systems, toilets, and faucets. The application shall include:

- The date of discovery of the leak;
- The date of repair;
- Evidence such as dated plumbing bills and receipts for materials and supplies related to the leak repair; and
- The signature of the water customer.

B. Process: The General Manager shall review all application forms received by customers. The General Manager shall approve a credit of up to 50% of the differential of the highest billing period invoice during the tenure of the leak and the average of all invoices for said customer over the last twelve-month period if the General Manager, in his/her discretion, finds:

1. The leak was related to a physical break in the customer's service line; and
2. The leak was promptly repaired after the discovery; and
3. The customer has not received an LOCSO water leak credit during the preceding twenty-four (24) month period.

C. Disputes: Any customer that disputes a determination by the General Manager may seek Board of Directors review of said determination by paying the established fee and making written application to the Board of Directors, in care of the General Manager, within ten (10) business days of the General Manager's decision. The decision of the Board of Directors shall be final.

D. All credits are suspended completely if and when the District reaches Stage III of the Water Shortage Contingency Plan.

E. No leak adjustments will be given for incidents due to sewer lateral connection work.

**SERVICE LINE LEAK REPORT
WILL BE PROVIDED PRIOR TO
THE UAC MEETING**

ITEM 7

**REVIEW OF FISCAL YEAR 2019/2020
DRAFT WATER AND DRAINAGE BUDGETS**



May 9, 2019

TO: LOCSD Utilities Advisory Committee
FROM: Renee Osborne, General Manager
Jose Acosta, Utilities System Manager
SUBJECT: **Agenda Item 7 – 5/15/2019 Utilities Advisory Committee Meeting**
Review of Fiscal Year 2019/2020 Draft Water and Drainage Budgets

DESCRIPTION

President
Marshall E. Ochylski

Staff is presenting the Water and Drainage Fiscal Year (FY) 2019-20 Draft Budgets for review and discussion to the Utilities Advisory Committee (UAC).

Vice President
Charles L. Cesena

STAFF RECOMMENDATION

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Christine M. Womack

Motion: I recommend that staff modify the Fiscal Year 2019-20 Draft Budgets as discussed and with recommendations presented. I recommend that staff present the Draft Budgets to the Board of Directors for adoption of a Final Budget.

DISCUSSION

General Manager
Renee Osborne

Staff is presenting the Water and Drainage FY 2019-20 Draft Budgets for review and discussion to the UAC. The budgets are inclusive of anticipated and forecasted revenues and expenditures. Staff has made some adjustments to certain GL codes, increasing or decreasing the amounts, combining some codes and removing some codes that were not being used or seen as duplicates. Requested adjustments to the budgets are as follows:

District Accountant
Robert Stilts, CPA

500 – Water

Unit Chief
Scott M. Jalbert

The Water budget will experience several increases and changes in budget amounts. The increases and changes are as follows:

Battalion Chief
George Huang

- Increase of 5% within Salaries and Wages, this cost is estimated to cover the costs for salary step and possible COLA increases.
- Increase in Minor Tools, Accessories & Field Machines would include purchases of asphalt repair equipment and 2,000 gallon water tank.
- Increase in R&M Buildings is to replace rotting siding at well sites, where electrical panels are located.
- Increase within R&M Water Distribution System are for replacements of 12 sample stations, 10th Street reservoir repairs and leak detection program completion.

The requested amounts for Infrastructure CIP are for the following:

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

- SCADA – 75% of the total costs will be covered by the water budget, total \$187,500.
- Program C Well – The costs included here are for any preliminary studies, test wells, drilling and water quality sampling, total \$200,000.
- South Bay Well Project- These costs have increased from the 2014 dollar figures. This project would connect the production from South Bay wells into the lower pressure zones, total \$507,500.
- 8th Street Upper Aquifer Well - This project was originally funded in the 2018/19 budget but has not been completed. These funds will not be realized in the 2018/19 budget but rather used in FY 2019/20, total \$315,824.
- Water Yard Storage Building – This project was originally funded in the 2018/19 budget but has not been completed. These funds will not be realized in the 2018/19 budget but rather used in FY 2019/20, total \$200,000.

Offices:
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800 – Drainage

The requested amount for Infrastructure CIP are for the SCADA project, 25% of the total cost will be covered with the drainage budget. There are no other capital improvement projects planned at this time within the Drainage budget.

SUMMARY

Staff is requesting UAC to review the Water and Drainage FY 2019-20 Draft Budgets and make any recommended changes. The budgets will be presented to Finance Advisory Committee (FAC) once feedback and recommendations are final with UAC. Once both UAC and FAC have had a chance to review and make recommendations, final budgets will be compiled. Once final budgets are compiled they will be presented to the Board of Directors for review.

Supplemental documents attached are:

- Water and Drainage Fiscal Year 2019-20 Draft Budgets
- Property Tax Supporting Documents
- Cost Allocation Plan

FINANCIAL IMPACT

1. There is no negative financial impact to the Drainage fund budget.
2. There is a \$622,286.80 negative impact on the Water fund budget.
3. There will be no money set aside for the Capital Outlay Reserve account in the FY 2019-20 water fund budget.
4. Capital Outlay Reserves will be used to cover capital improvement projects within the water fund budget.

Attachments

DRAFT 500 - WATER

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
REVENUES					Property tax amount reflects 50% reallocation to other funds
Property Taxes					
4035	Property Taxes	67,531.10	149,788.75	125,384.00	
	Total Property Taxes	67,531.10	149,788.75	125,384.00	
Service Charges & Fees					
4030	Residential Single Family	1,595,968.99	2,135,000.00	2,135,000.00	same number as last year
4102	Residential- Multi - Family-Water Sales	172,493.77	199,900.00	199,900.00	same number as last year
4103	Commercial, Home Care, Retail-Water Sales	218,314.87	321,000.00	321,000.00	same number as last year
4104	Irrigation- Water Sales	22,869.75	53,000.00	53,000.00	same number as last year
4114	Water Other Service Revenues	(1,479.75)	1,000.00	1,000.00	
4931	Water Activation Fees	5,050.00	6,000.00	5,000.00	
4932	Penalties	21,253.73	20,000.00	20,000.00	
4933	Door Hangers/Lockout Notices	12,800.00	10,000.00	12,000.00	
4937	NSF Fees	435.00	500.00	400.00	
	Total Service Charges & Fees	2,047,706.36	2,746,400.00	2,747,300.00	
Other Revenues					
4105	Recycled Water Revenue	0.00	57,000.00	57,000.00	same number as last year
4930	Other Revenue	5,578.54	1,000.00	1,000.00	same number as last year
	Total Other Revenues	5,578.54	58,000.00	58,000.00	
Use of Money & Property					
4504	Interest Income	0.00	2,964.00	0.00	not using gl code only 4510
4505	HO Prop Tax Relief	759.54	1,509.00	1,477.00	
4510	Investment Income on funds	4,503.06	4,000.00	4,000.00	We will have a new projected number by next UAC
	Interfund Loan Payments to Water	34,676.05	34,676.05	34,676.05	
	Total Use of Money & Property	39,938.65	43,149.05	40,153.05	
	Total Revenues	2,160,754.65	2,997,337.80	2,970,837.05	

500 - WATER

		Fiscal YTD 2/28/2019	Mid Year Adjustment	2019-2020 Budget	Notes
EXPENDITURES					
Personnel					
Salaries/Wages					
8018	Holiday Pay	19,520.72	25,000.00	25,000.00	
8045	Overtime Pay	204.66	4,000.00	4,000.00	
8050	Administrative Leave Pay	2,449.99	3,680.00	3,680.00	
8051	Floating Holiday Pay	2,596.66	5,000.00	5,000.00	
8054	Salaries & Wages - Regular	283,843.64	356,316.15	374,131.96	Increase includes step increases for employees, and possible COLA increase
8056	Retroactive Pay	460.80	1,000.00	1,000.00	
8060	Sick Leave Pay	11,171.57	24,150.00	24,150.00	
8063	Standby Pay	14,978.51	14,700.00	15,000.00	
8066	Comp Time Used	14,958.34	11,550.00	12,000.00	
8081	Vacation Pay	22,793.09	39,900.00	39,900.00	
Total Salaries/Wages		372,977.98	485,296.15	503,861.96	
Payroll Taxes & Benefits					
5030	Life Insurance - ER	1,073.50	1,700.00	1,700.00	
5031	Disability Insurance	282.77	500.00	500.00	
5035	AD & D Insurance	282.50	0.00	0.00	
5040	LTD Insurance	1,990.51	3,300.00	3,300.00	
5050	Medicare - ER	5,463.55	9,000.00	9,000.00	
5060	Cafeteria Plan - ER	48,749.11	65,000.00	65,000.00	
5070	Retirement ER - Regular	61,375.05	67,000.00	67,000.00	
5075	Retirees Medical - ER	1,245.79	1,620.00	1,620.00	
5120	Workers Comp Insurance - ER	15,767.18	15,767.18	15,800.00	
5124	Retirement - ER - Tier 2	4,347.71	5,970.00	5,970.00	
Total Payroll Taxes & Benefits		140,577.67	169,857.18	169,890.00	
Employment Services					
5100	Unemployment Insurance - ER	3,454.31	5,500.00	5,500.00	
5103	Federal Unmpl	(1,961.74)	0.00	0.00	
6230	Medical Exam	0.00	150.00	150.00	
Total Employment Services		1,492.57	5,650.00	5,650.00	
Total Personnel		515,048.22	660,803.33	679,401.96	

500 - WATER

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
Services & Supplies					
Clothing & Uniform					
7246	Uniform & Gear	1,990.06	2,600.00	2,600.00	
7248	Uniform Safety Boots	842.07	1,000.00	1,000.00	
Total Clothing & Uniform		2,832.13	3,600.00	3,600.00	
Contract Services					
6100	Labor & Support-IT Services	0.00	300.00	300.00	
6110	IT Purchased Services	2,331.78	5,400.00	5,400.00	
7250	Water Quality Testing	25,698.34	28,000.00	28,000.00	
7255	Security Services	7,285.70	8,000.00	8,000.00	
7301	Contract Maint Services	0.00	1,000.00	0.00	Remove
7321	Janitorial Cleaning & Supplies	471.63	850.00	850.00	
Total Contract Services		35,787.45	43,550.00	42,550.00	
Equipment & Tools					
6438	Disinfection Feed Pumps	1,617.63	1,500.00	1,800.00	
7242	Minor Tools, Accessories & Field Machines	3,171.46	3,500.00	18,000.00	Asphalt repair equipment, 2k gal tank on Budget Planning list
7253	Rent - Equipment	22.00	1,000.00	500.00	
7256	Meter Purchases & Replacements	67,275.51	75,000.00	75,000.00	
Total Equipment & Tools		72,086.60	81,000.00	95,300.00	
Financial Services					
7309	Late Fees	38.42	50.00	50.00	
7310	Bank Service Charges	13.56	0.00	0.00	
Total Financial Services		51.98	50.00	50.00	
Ins., Lic. & Regulatory Fees					
6120	Computer Licenses	0.00	200.00	200.00	
6340	Misc Fees	0.00	3,000.00	3,000.00	
6342	Fees - Regulatory	3,561.00	18,000.00	18,000.00	
6345	Property Taxes & Assess. Costs	3,203.78	6,300.00	6,300.00	
7325	Insurance	34,272.96	34,272.96	35,000.00	
Total Ins., Lic. & Regulatory Fees		41,037.74	61,772.96	62,500.00	

500 - WATER

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
Legal & Professional					
7318	Professional & Consulting BMC	26,436.69	55,746.00	131,556.00	Number based off of BMC Budget dated January 16, 2019
7320	Professional & Consulting Services	6,441.68	10,000.00	10,000.00	
7326	Legal Services	105,197.50	115,000.00	20,000.00	
7336	Legal Services- ISJ	0.00	1,000.00	1,000.00	
7340	Legal Notifications	(353.32)	1,000.00	1,000.00	
Total Legal & Professional		137,722.55	182,746.00	163,556.00	
Office/Operations					
6130	Computer Hardware	14.26	1,000.00	3,000.00	
6140	Computer Software	7,326.15	7,500.00	7,500.00	
7140	General Supplies & Minor Equipment	775.65	1,000.00	1,000.00	
7160	Postage, Shipping & Mail Supplies	10,708.48	15,000.00	15,000.00	
7180	Billing Supplies, Forms & Printing	221.10	2,200.00	2,200.00	
7226	Membership & Dues	1,769.86	3,000.00	3,000.00	
7230	Misc Small Parts & Supplies	1,594.26	2,000.00	2,000.00	
7237	Process Control & Treatment Supplies	3,248.18	4,000.00	4,000.00	
7239	Water Treatment Chemicals	4,964.07	8,000.00	8,000.00	
7249	Safety Supplies	632.76	1,000.00	1,000.00	
Total Office/Operations		31,254.77	44,700.00	46,700.00	
Other Expense					
7330	Misc Operating	19.50	250.00	250.00	
7348	Water Conservation Program	2,541.70	3,000.00	3,000.00	
Total Other Expense		2,561.20	3,250.00	3,250.00	
Rent & Utilities					
6000	Cell Phones	2,252.29	3,500.00	3,500.00	
6025	Telephone	6,740.90	10,000.00	10,000.00	
7352	Rent - Offices & Other Structures	0.00	2,900.00	0.00	Remove
8610	Electric	66,590.78	100,000.00	100,000.00	
8620	Gas Service	189.23	250.00	250.00	
8630	Trash Services	1,923.38	4,000.00	3,000.00	
8644	Disposal Services	25,973.50	30,000.00	30,000.00	
8670	Street Lighting	287.24	400.00	400.00	
Total Rent & Utilities		103,957.32	151,050.00	147,150.00	

500 - WATER

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
Repairs & Maintenance					
6405	R & M - Extinguishers	311.89	350.00	350.00	
6422	R & M - Hydrants	575.85	1,100.00	1,100.00	
6640	R & M - Equip & Other Non-Structural Fixed Assets	887.79	750.00	1,000.00	
6641	R & M - Wells	570.31	1,000.00	1,000.00	
6750	R & M - Minor Tools & Equipment	1,835.18	2,400.00	2,400.00	
6800	R & M - Grounds & Collection Systems	614.37	600.00	600.00	
6830	Paving & Concrete	0.00	4,000.00	4,000.00	
6900	R & M - Buildings & Structures	2,602.24	6,000.00	16,000.00	Replace rotting siding at 10th St and SB Wells
7241	R & M - Water Distribution System	7,733.12	15,000.00	99,400.00	S.S. replacements, 10th St Tank repairs, Dist. Sys. leak detection
Total Repairs & Maintenance		15,130.75	31,200.00	125,850.00	
Travel & Training					
7323	Books, Publications & Subscriptions	0.00	250.00	250.00	
7324	Education & Training Fees	5,047.38	5,900.00	5,900.00	
8410	Certifications	0.00	500.00	500.00	
8510	Lodging & Meals -	600.20	2,000.00	2,000.00	
8539	Meals	0.00	700.00	0.00	Remove
8550	Mileage Reimbursement & Parking	98.54	700.00	500.00	
Total Travel & Training		5,746.12	10,050.00	9,150.00	
Vehicle Maintenance & Repairs					
7006	Tuneup/Oil/Maintenance	749.68	1,600.00	1,600.00	
7211	Misc Fuel & Diesel	1,349.20	2,300.00	2,300.00	
7220	Gasoline	4,416.55	5,000.00	5,000.00	
7228	Markings & Other Misc Services	99.67	500.00	200.00	
7232	Vehicle Repairs - Parts, Tires & Lubricants	3,348.37	5,000.00	5,000.00	
Total Vehicle Maintenance & Repairs		9,963.47	14,400.00	14,100.00	
Total Services & Supplies		458,132.08	627,368.96	713,756.00	

500 - WATER

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
Capital Outlay					
9006	Infrastructure CIP	94,241.00	502,524.00	1,410,824.00	SCADA, Program C Well, SB Well, Water Yard Storage Building, 8th Street Well Construction.
9059	Vehicles, Equipment, & Fixtures	32,602.28	32,602.28	0.00	
Total Capital Outlay		126,843.28	535,126.28	1,410,824.00	
Debt Service					
9022	Debt Service - Principal	160,870.79	160,871.00	165,777.00	
9023	Debt Service - Interest & Annual Fee	104,773.65	104,773.00	99,792.00	
9024	Loan Administration Fee	10,546.91	10,547.00	10,064.00	
Total Debt Service		276,191.35	276,191.00	275,633.00	
Reserves					
9571	*Capital Outlay Reserve	0.00	403,266.56	0.00	This budget will focus on completing projects.
9572	*General Contingency (Operations) Reserve	0.00	57,000.00	57,000.00	
Total Reserves		0.00	460,266.56	57,000.00	
<u>TRANSFERS</u>					
9511	Interfund Transfer Out	235,091.98	469,802.72	456,408.89	Draft Number
Total Transfers		235,091.98	470,183.95	456,408.89	
Total Expenditures		1,611,306.91	3,029,940.08	3,593,023.85	
Net Revenues over Expenditures		549,447.74	(32,602.28)	(622,186.80)	Funds will be transferred from Capital Outlay Reserves

DRAFT 800 - DRAINAGE

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
<u>REVENUES</u>					
Property Taxes					
4034	Property Tax Revenue from Water	29,957.75	29,957.75	0.00	No funds will need to be allocated from water property tax this fiscal budget.
4035	Property Taxes	15,543.58	24,015.00	24,886.00	
Total Property Taxes		45,501.33	53,972.75	24,886.00	
Special Taxes & Assessments					
4400	Drainage Assessments	64,782.00	95,440.00	95,440.00	Same number as last year. Waiting for tax roll
Total Special Taxes & Assessments		64,782.00	95,440.00	95,440.00	
Other Revenues					
4935	Sale-Specs/Plans & Non-Capital Items	243.29	0.00	0.00	
Total Other Revenues		243.29	0.00	0.00	
Use of Money & Property					
4505	HO Prop Tax Relief	75.54	152.00	147.00	
4510	Investment Income on funds	(1.20)	300.00	300.00	
Total Use of Money & Property		74.34	452.00	447.00	
Total Revenues		110,600.96	149,864.75	120,773.00	
<u>EXPENDITURES</u>					
Personnel					
Salaries/Wages					
8045	Overtime Pay	0.00	200.00	200.00	
8054	Salaries & Wages - Regular	8,879.20	16,000.00	16,000.00	
Total Salaries/Wages		8,879.20	16,200.00	16,200.00	
Total Personnel		8,879.20	16,200.00	16,200.00	
Services & Supplies					
Equipment & Tools					
6390	Equipment	0.00	300.00	300.00	
7242	Minor Tools, Accessories & Field Machines	227.22	300.00	300.00	
Total Equipment & Tools		227.22	600.00	600.00	

DRAFT 800 - Drainage

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
Insurance, Licenses & Regulatory Fees					
6342	Fees - Regulatory	5,692.00	6,000.00	6,000.00	
6345	Property Taxes & Assessments Costs	108.56	200.00	2,000.00	
7325	Insurance	(131.40)	1,500.00	1,500.00	
Total Insurance, Licenses & Regulatory Fees		5,669.16	7,700.00	9,500.00	
Legal & Professional					
7320	Professional & Consulting Services	366.25	2,000.00	2,000.00	
7326	Legal Services	35.00	500.00	500.00	
Total Legal & Professional		401.25	2,500.00	2,500.00	
Office/Operations					
7140	General Supplies & Minor Equipment	9.62	50.00	0.00	Removing code
7226	Membership & Dues	0.00	200.00	0.00	Removing code
7230	Misc Small Parts & Supplies	271.71	500.00	550.00	
7249	Safety Supplies	0.00	100.00	100.00	
Total Office/Operations		281.33	850.00	650.00	
Other Expense					
7346	Promotional Expenses - Event	250.00	300.00	300.00	
Total Other Expense		250.00	300.00	300.00	
Rent & Utilities					
6000	Cell Phones	1,249.83	1,700.00	1,700.00	
6025	Telephone	186.78	250.00	250.00	
8610	Electric	1,307.73	2,200.00	2,200.00	
8670	Street Lighting	662.15	1,000.00	1,000.00	
Total Rent & Utilities		3,406.49	5,150.00	5,150.00	
Repairs & Maintenance					
6405	R & M - Extinguishers	36.68	50.00	50.00	
6640	R & M - Equip & Other Non- Structural Fixed Assets	573.09	1,000.00	1,000.00	
6750	R & M - Minor Tools & Equipment	425.12	500.00	500.00	
6800	R & M - Grounds & Collection Systems	67.53	1,000.00	1,000.00	
6900	R & M - Buildings & Structures	432.27	1,500.00	1,500.00	
Total Repairs & Maintenance		1,534.69	4,050.00	4,050.00	

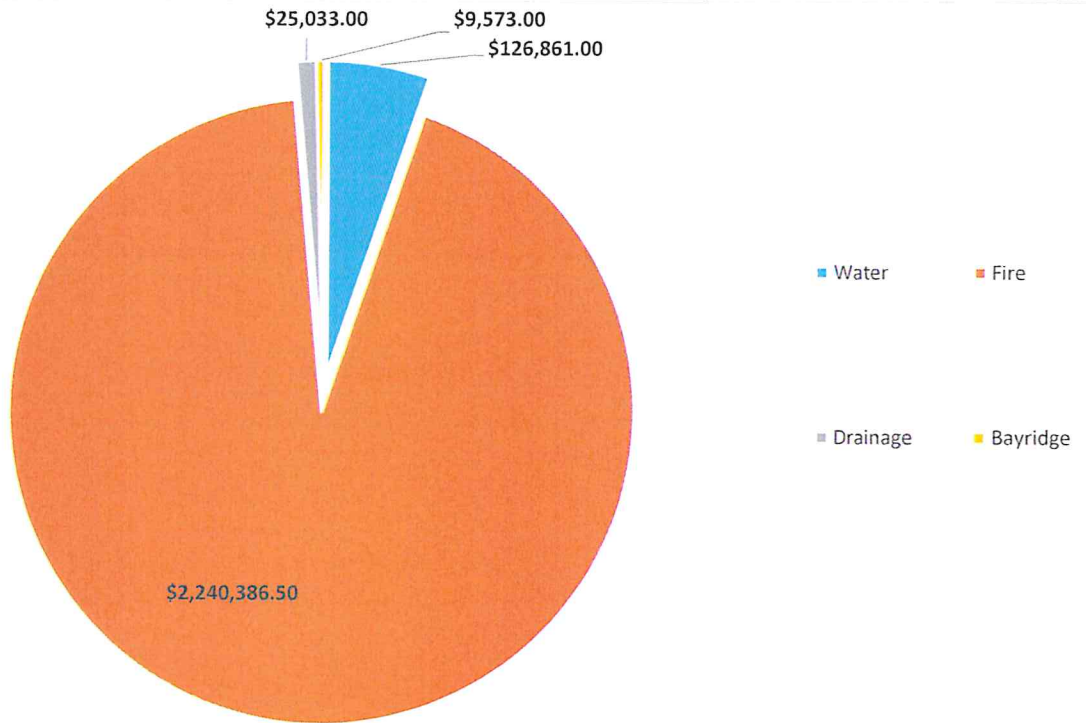
DRAFT 800 - Drainage

		Fiscal YTD 3/31/2019	Mid Year Adjustment	2019-2020 Budget	Notes
Travel & Training					
7324	Education & Training Fees	0.00	2,200.00	2,000.00	
8410	Certifications	0.00	100.00	100.00	
8475	Training Materials	0.00	250.00	250.00	
8510	Lodging & Meals - Local	0.00	500.00	500.00	
8539	Meals	0.00	100.00	0.00	Remove
8550	Mileage Reimbursement & Parking	0.00	300.00	300.00	
Total Travel & Training		0.00	3,450.00	3,150.00	
Vehicle Maintenance & Repairs					
7211	Misc Fuel & Diesel	323.68	550.00	550.00	
7220	Gasoline	1,104.13	1,000.00	1,000.00	
Total Vehicle Maintenance & Repairs		1,427.81	1,550.00	1,550.00	
Total Services & Supplies		13,197.95	26,150.00	27,450.00	
Capital Outlay					
9006	Infrastructure CIP	77,203.36	110,000.00	62,500.00	SCADA Project off CIP List. Figure based on previous estimates.
Total Capital Outlay		77,203.36	110,000.00	62,500.00	
TRANSFERS					
9511	Interfund Transfer Out	5,499.23	10,998.46	10,676.23	Draft Number
Total Transfers		5,499.23	10,998.46	10,676.23	
Total Expenditures		104,779.74	163,348.46	116,826.23	
Net Revenues over Expenditures		5,821.22	(13,483.71)	3,946.77	

**Property Tax
Supporting
Documents**

PROPERTY TAX REVENUE UPDATED APRIL 5, 2019

Zone	Expensed Fund	2019/2020 Estimates	HO Property Tax Relief	Total Revenue Estimates	Total after allocations	Notes
A	Water	\$252,245	\$1,477	\$253,722	\$126,861.00	Minus 25% \$63,430.50 Reallocation to Fire Minus 12.5% to Parks \$31,715.25 and 12.5% to ?
B	Fire	\$2,164,204	\$12,752	\$2,176,956	\$2,240,386.50	Plus 25% from Water \$63,430.50
D	Drainage	\$24,886	\$147	\$25,033	\$25,033.00	No additional allocations
F	Bayridge	\$9,517	\$56	\$9,573	\$9,573.00	No additional allocations



Allocation of PG&E County Wide Unitary Tax Revenue

Expensed Fund	Total Property Tax After Allocations	PG&E Amount Currently at Risk	Total Property Tax Minus PG&E Risk
Water	\$126,861.00	\$2,362.65	\$124,498.35
Fire	\$2,240,386.50	\$14,001.97	\$2,226,384.53
Drainage	\$25,033.00	\$141.71	\$24,891.29
Bayridge	\$9,573.00	\$78.58	\$9,494.42

APRIL 2019 ESTIMATES
 USING PY EQUALIZED ROLL VALUES
 PY AB8 & UNITARY FACTORS,
 AND RDA INCREMENT ADJ'D FOR ERAF.

COUNTY OF SAN LUIS OBISPO
APRIL PRELIMINARY PROPERTY TAX REVENUE ESTIMATES
FOR FISCAL YEAR 2019/2020

**Adjust estimates for assessed value
 growth trends in your specific area.**

April 5, 2019

ESTIMATED REVENUE BASED ON A/V

FUND	AGENCY	2018/2019 AB-8 FACTORS	(Adjusted for Sec Roll Corrections & Unsec Delinquencies)				2019/2020 ESTIMATED LOCAL TAX REVENUE	-10% Diablo Decr UNITARY REVENUE \$26,213,958 Acct 4000007	2018/2019 UNITARY FACTOR	UNITARY RAILROAD REVENUE \$97,610 Acct 4000007	2018/2019 UNITARY RAILROAD FACTOR	2019/2020 TOTAL ESTIMATED TAX REVENUE
			5.6% Growth SECURED Acct 4000005	0% Growth UNSEC Acct 4000025	0.15% Growth HOMEOWNERS Acct 4200075	5.6% Growth LESS RDAs Acct 4000015						
0675	CSA #10 ZONE A	0.01364%	74,773	1,644	456	76,874	857	0.00327%	9	0.00946%	77,740	
0687	NIPOMO LIGHT	0.00699%	38,318	843	234	39,395	585	0.00223%	6	0.00569%	39,986	
0693	SAN MIGUEL LIGHT	0.02004%	109,857	2,416	670	112,943	1,489	0.00568%	27	0.02725%	114,459	
0694	CSA # 23(FORMER SM LGT)	0.00481%	26,368	580	161	27,109	540	0.00206%	4	0.00360%	27,653	
0723	CSA #1	0.00173%	9,484	209	58	9,750	157	0.00060%	1	0.00129%	9,908	
0724	CSA #1 ZONE A	0.00722%	39,579	870	242	40,691	671	0.00256%	5	0.00532%	41,367	
0725	CSA #1 ZONE B	0.00323%	17,706	389	108	18,204	341	0.00130%	2	0.00210%	18,547	
0726	CSA #1 ZONE C	0.00161%	8,826	194	54	9,074	128	0.00049%	1	0.00123%	9,203	
0727	CSA #1 ZONE D	0.00736%	40,347	887	246	41,480	519	0.00198%	5	0.00515%	42,004	
0741	CSA #7	0.01026%	56,244	1,237	343	57,824	710	0.00271%	9	0.00877%	58,543	
0742	CSA #7 ZONE A	0.04396%	240,983	5,300	1,471	247,754	2,939	0.01121%	36	0.03650%	250,729	
0743	CSA #7 ZONE B	0.00706%	38,702	851	236	39,789	634	0.00242%	6	0.00661%	40,429	
0747	LOS OSOS CSD-ZONE A	0.04416%	242,080	5,324	1,477	248,881	4,808	0.01834%	33	0.03408%	253,722	
0748	LOS OSOS CSD-ZONE B	0.38116%	2,089,473	45,952	12,752	2,148,176	28,492	0.10869%	288	0.29481%	2,176,956	
0750	LOS OSOS CSD-ZONE D	0.00439%	24,065	529	147	24,742	288	0.00110%	3	0.00331%	25,033	
0752	LOS OSOS CSD-ZONE F	0.00167%	9,155	201	56	9,412	160	0.00061%	1	0.00126%	9,573	
0755	CSA #10	0.04436%	243,176	5,348	1,484	250,008	2,519	0.00961%	31	0.03136%	252,558	
0761	CSA #12	0.00373%	20,447	450	125	21,022	7,888	0.03009%	3	0.00300%	28,913	
0773	CSA #16	0.00664%	36,400	800	222	37,422	527	0.00201%	5	0.00481%	37,954	
0781	HERITAGE CSD	0.06388%	350,182	7,701	2,137	360,021	4,296	0.01639%	44	0.04529%	364,361	
0803	SAN MIGUEL SANITARY	0.01033%	56,628	1,245	346	58,219	1,025	0.00391%	16	0.01610%	59,260	
0811	OCEANO COMM SERV	0.18750%	1,027,852	22,604	6,273	1,056,730	13,907	0.05305%	286	0.29300%	1,070,923	
0825	CAYUCOS FIRE	0.05720%	313,563	6,896	1,914	322,373	3,253	0.01241%	39	0.04024%	325,665	
0827	SAN MIGUEL FIRE	0.06850%	375,509	8,258	2,292	386,059	5,101	0.01946%	106	0.10828%	391,266	
0831	SANTA MARGARITA FIRE	0.02079%	113,968	2,506	696	117,170	2,115	0.00807%	15	0.01564%	119,300	
0837	ARROYO GR CEMETERY	0.02581%	141,487	3,112	864	136,655	2,163	0.00825%	23	0.02382%	138,841	
0843	ATAS CEMETERY	0.07581%	415,581	9,139	2,536	375,517	6,000	0.02289%	67	0.06913%	381,584	
0844	CAMBRIA CEMETERY	0.01983%	108,706	2,391	663	111,760	1,562	0.00596%	15	0.01580%	113,337	
0845	CAYUCOS-MB CEMETERY	0.07225%	396,066	8,710	2,417	407,193	22,906	0.08738%	52	0.05308%	430,151	
0847	PASO ROBLES CEMETERY	0.09948%	545,337	11,993	3,328	505,518	7,235	0.02760%	85	0.08703%	512,838	
0851	SAN MIGUEL CEMETERY	0.01716%	94,069	2,069	574	96,712	1,476	0.00563%	33	0.03370%	98,221	
0852	SANTA MARGARITA CEM	0.00725%	39,744	874	243	40,860	1,625	0.00620%	18	0.01810%	42,503	
0853	SHANDON CEMETERY	0.00344%	18,858	415	115	19,387	1,093	0.00417%	2	0.00246%	20,482	
0854	TEMPLETON CEMETERY	0.02232%	122,356	2,691	747	125,793	1,651	0.00630%	22	0.02248%	127,466	
0895	AVILA BEACH CSD	0.05256%	288,127	6,336	1,758	296,222	70,227	0.26790%	36	0.03710%	366,485	
0896	AVILA CO WTR ID #1	0.05249%	287,744	6,328	1,756	295,828	3,324	0.01268%	35	0.03622%	299,187	

Water
Fire
Drainage
Bayridge

Cost Allocation Plan

DRAFT

**COST ALLOCATION PLAN
FISCAL-YEAR 2019-2020**

\$533,811.57

TOTAL PROJECTED GENERAL FUND/ADMINISTRATION COSTS

	FIRE	WATER	PARK & REC	DRAINAGE	BAYRIDGE	VISTA DE ORO	WASTE WATER	TOTALS
Allocation Per Cent	10.00%	85.50%	1.00%	2.00%	0.50%	0.50%	0.50%	100.00%
AMOUNT	\$53,381.16	\$456,408.89	\$5,338.12	\$10,676.23	\$2,669.06	\$2,669.06	\$2,669.06	\$533,811.57