



March 22, 2022

**TO:** Emergency Services Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 3 – 03/22/2022 ESAC Special Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Troy C. Gatchell  
Marshall E. Ochylski  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held November 18, 2021 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

***Motion: I move that the Emergency Services Advisory Committee approve the minutes of the ESAC meeting held November 18, 2021.***

Attachment  
11/18/21 Emergency Services Advisory Committee Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcscsd.org](http://www.losososcscsd.org)

**Los Osos Community Services District**  
**DRAFT - Minutes of the Emergency Services Advisory Committee Meeting**  
**November 18, 2021 at 5:30 p.m.**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order and Roll Call</b>	<p>Chairperson Ochylski called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            Craig Baltimore, Committee Member – Arrived at 5:42 p.m.            Stephanie Dininni, Committee Member – Absent            Bob Neumann, Committee Member – Present            Gary Orback, Committee Member – Present            Warren Sargent, Committee Member – Present            Vice Chairperson Troy Gatchell – Present            Chairperson Marshall Ochylski – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager            Paul Provence, Battalion Chief            Tom Swanson, CalFIRE Division Chief</p>	
<b>2. Approve ESAC Minutes of May 20, 2021</b>	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment – None.</p> <p><b>Committee Member Neumann made a motion to approve the minutes of May 20, 2021. The motion was seconded by Committee Member Orback and passed by unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Fire Department Update</b>	<p>Battalion Chief Provence discussed call statistics commenting on medical calls, Palisades calls, Covid protocols, Sidewalk CPR, 12 new Reserve Fire Fighters have been hired, and the Fire Engine getting outfitted and tools mounted but we are still waiting on some delayed equipment for the new Fire Engine.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>4. Presentation by Chief Moore</b>	Continued to future meeting	<b>Action – Continued to a future meeting.</b>
<b>5. Discussion of Future Resource Needs for South Bay Fire</b>	<p>General Manager Munds made a presentation commenting on the Special Fire Tax and the future needs.</p> <p>The Committee discussed infrastructure and safety compliance of the current Fire Station; retrofitting the current station and/or potential for a new station; engaging the community/focus group; grant opportunities; level of expectation/protection; review what needs are in the Community now and forecast what the needs will be long-term.</p> <p>Public Comment – Richard Margetson provided a history of how the original Special Fire Tax was passed; commented on how Los Osos has one of the best levels of response for an unincorporated area; on outreach ideas.</p> <p>General Manager Munds commented on working on a strategy and requested the Committee Members to reach out with any ideas or strategies they may have for forecasting the community needs and outreach.</p>	<b>Action – To be brought back to a future meeting</b>
<b>6. Fund 301 FY 2021-22 First Quarter Budget Review</b>	<p>General Manager Munds presented the First Quarter Budget Review for Fund 301.</p> <p>Public Comment – Richard Margetson commented on CPI; all District Fire Vehicles being purchased with cash.</p>	<b>Action – None</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>7. Public Comments NOT on this Agenda</b>	Richard Margetson commented that People Helping People honored General Manager Ron Munds with a Lifetime Achievement Award and Director Chuck Cesena as Person of the Year at their annual awards dinner.	
<b>8. Schedule Next ESAC Meeting</b>	The next Emergency Services Advisory Committee meeting is scheduled for February 17, 2022 at 5:30 p.m.	
<b>9. Closing Comments by ESAC Members</b>	Vice Chairperson Gatchell thanked the Committee for their input and their time.  Chairperson Ochylski thanked the Committee.  Committee Member Orback wished everyone a Merry Christmas and Happy Hanukkah.	
<b>10. Adjournment</b>	The meeting adjourned at 6:24 p.m.	

DRAFT