



July 2, 2020

TO: LOCSD Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 6C – 07/02/2020 Board Meeting**
Approve Warrant Register for June 2020

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
George Huang

DESCRIPTION

The attached Warrant Register is presented for review to the Board for their review and approval. The following are some of larger payments made during the month of June:

- Check #29785 to Badger Meter to continue the Districts Water Meter Upgrade Program; 90+% complete.
- Check #29786 to Continental Utility Solutions is our annual fee for our Utility Billing software.
- Check #29790 to L N Curtis for Ropes and Rescue was an approved rescue equipment purchase at the Board level.
- Check #29810 to Central Coast Printing which is our new utility billing vendor.
- Check # 29820 to San Maria FAMCON Pipe & Supply for the purchase of our fire hydrant replacement program.
- Check 29845 for \$92,558.11 to Effect Contractors is a progress payment for the construction of a new storage building at the 8th Street Water Yard.

SUMMARY STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the warrant register for the period June 2020.

DISCUSSION

The District's Accounts Payable invoicing is charged to the following fund codes:

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

Fund 100	Administrative
Fund 200	Bayridge Estate
Fund 301	Fire
Fund 400	Vista de Oro
Fund 500	Water
Fund 600	Wastewater
Fund 800	Drainage
Fund 900	Parks and Recreation

Attachments

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 6/1/2020 Through 6/30/2020

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
29781	6/2/2020	AFLAC	33.12	05/01-31/20 Acct#HJ582 EE Elected Insurance	100
	6/2/2020	AFLAC	268.26	05/01-31/20 Acct#HJ582 EE Elected Insurance	500
29782	6/2/2020	AGP VIDEO, INC	650.00	04/01-30/20 CH20 Ops & Management and BOD Processing	100
29783	6/2/2020	ALLIED ADMIN - DELTA DENTAL	235.82	07/01-31/20ID#07917-07535 Dental Plan	100
	6/2/2020	ALLIED ADMIN - DELTA DENTAL	772.37	07/01-31/20ID#07917-07535 Dental Plan	500
29784	6/2/2020	AT&T	510.55	04/17/20-05/16/20 Cust#9391056297 Telephone Service	301
29785	6/2/2020	BADGER METER INC	9,605.24	5/4/20 Cust#27216 Water Meter & Parts	500
29786	6/2/2020	CONTINENTAL UTILITY SOLUTIONS, INC.	2,684.00	7/31/20-7/30/21 Annual Maint & Tech Support	500
29787	6/2/2020	DIGITAL DEPLOYMENT, INC	200.00	06/01-30/20 Website Hosting Service & Fee	100
29788	6/2/2020	ITRON, INC.	760.00	05/14/20 Re-Install FCS Program Computer Software Maint	500
	6/2/2020	ITRON, INC.	900.10	06/01/20-08/31/20 Contract#SC00001696 Qtrly Maint Hardware	500
29789	6/2/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	238.27	06/01-30/20 Acct#LOSOSOS-BL-283600 Insurance	100
	6/2/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	558.93	06/01-30/20 Acct#LOSOSOS-BL-283600 Insurance	500
29790	6/2/2020	L N CURTIS	5,554.54	05/22/20 Cust# C33451 Rope/Rescue Equipment	301
29791	6/2/2020	PETE'S MORRO BAY TIRE AND AUTO	1,021.14	05/01/20 Vehicle Repairs Tires - 2019 F25SD	500
29792	6/2/2020	SLO COUNTY EMPLOYEES ASSOC	13.08	05/18/20-05/31/20 SLOCEA Dues	100
	6/2/2020	SLO COUNTY EMPLOYEES ASSOC	108.47	05/18/20-05/31/20 SLOCEA Dues	500
29793	6/2/2020	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,154.00	04/1-30/20 405R979032 Water Quality Testing	500
29794	6/2/2020	ROBERT STILTS, CPA	5,000.00	04/16/20-05/15/20 Bookkeeping Services	100
29795	6/2/2020	THE GAS COMPANY	47.39	04/21/220-05/20/20 Acct#14941522279 Gas Service - Fire	301
29796	6/2/2020	THE GAS COMPANY	14.30	04/22/20-05/21/20 Acct#17351580109 Gas Service Suite 110	100
29797	6/2/2020	USA BLUE BOOK	352.23	05/06/20 Cust#922782 Disinfection Feed	500
	6/2/2020	USA BLUE BOOK	152.12	05/06/20 Cust#922782 Process Control & Treatment Supplies	500
	6/2/2020	USA BLUE BOOK	180.64	05/15/20 Cust#922782 Disinfection Feed Pumps	500
29798	6/2/2020	Water Systems Consulting Inc	1,980.00	Services 04/1-30/20 South Bay Well Site Transmission Main	500
29799	6/3/2020	AT&T	218.44	04/20/20-05/19/20 Telephone & Telemetry Services	100
	6/3/2020	AT&T	707.01	04/20/20-05/19/20 Telephone & Telemetry Services	500
	6/3/2020	AT&T	20.92	04/20/20-05/19/20 Telephone & Telemetry Services	800
29800	6/3/2020	Coverall North America, Inc.	236.00	06/01-30/20 Janitorial Services (Suites 106 & 110)	100
29801	6/3/2020	KITZMAN WATER, INC.	88.00	05/31/20 Acct#72975 Softwater Service - Fire	301
29802	6/3/2020	LIFE ASSIST INC	171.60	05/28/20 Acct\$93402CDF Paramedic Supplies	301
29803	6/3/2020	MINER'S ACE HARDWARE	125.99	05/01-31/20 Acct#21480 Supplies/Equip/Tools/Partws/Maint	301

LOS OSOS COMMUNITY SERVICES DISTRICT
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 From 6/1/2020 Through 6/30/2020

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29804	6/3/2020	MISSION COUNTRY DISPOSAL	129.37	06/01-30/20 Acct#4130-5101023 Trash Service - Fire	301
29805	6/3/2020	STANLEY CONVERGENT SECURITY SOLUTIONS	89.49	07/01-31/20 Acct#2234623879 Security Services Office Suites	100
	6/3/2020	STANLEY CONVERGENT SECURITY SOLUTIONS	129.96	07/01/20-09/30/20 Acct#1371001193 Alarm System Monitoring	301
29806	6/3/2020	ZOLL MEDICAL CORPORATION	450.45	05/19/20 Cust#113922 Medical Supplies	301
29808	6/4/2020	Cardmember Services	170.46	05/04/20 CC/Durban - Spectrum (Channel 20)	100
	6/4/2020	Cardmember Services	200.00	05/06/20 CC/Durban - Spectrum -Internet Service Admin/Server	100
	6/4/2020	Cardmember Services	280.72	05/12/20 CC/Durban - The Tribune (Budget Public Hearing)	100
	6/4/2020	Cardmember Services	77.54	05/28/20 CC/Durban - Zoom - For Board and Committee Meetings	100
	6/4/2020	Cardmember Services	180.00	05/12/20 CC/Young - H3 Customs Drinkware (Coffee Mugs)	301
	6/4/2020	Cardmember Services	31.09	05/13/20 CC/Young - Amazon.com (Misc Kitchen Parts)	301
	6/4/2020	Cardmember Services	96.46	05/13/20 CC/Young - Bed Bath & Beyond - Towels	301
	6/4/2020	Cardmember Services	160.83	05/13/20 CC/Young - Cutleryandmore.com (Knives)	301
	6/4/2020	Cardmember Services	19.29	05/14/20 CC/Young - Amazon.com (Bath Mat)	301
	6/4/2020	Cardmember Services	96.51	05/15/20 CC/Young - Amazon.com (Kitchen Appliance)	301
	6/4/2020	Cardmember Services	137.25	05/15/20 CC/Young - Amazon.com (Kitchen Parts)	301
	6/4/2020	Cardmember Services	356.67	05/18/20 CC/Young - Spectrum - Internet/TV	301
	6/4/2020	Cardmember Services	(160.83)	05/26/20 CC/Young - Cutleryandmore.com (Return)	301
	6/4/2020	Cardmember Services	33.02	06/01/20 CC/Young - Fry Specialty - Bathroom Items	301
	6/4/2020	Cardmember Services	278.80	06/02/20 CC/Young - Wayfair (Knife Block Set)	301
	6/4/2020	Cardmember Services	280.24	05/04/20 CC/Asuncion - Cole Palmer -Chlorine analyzer tubing	500
	6/4/2020	Cardmember Services	147.50	05/06/20 CC/Asuncion - ULine - Safety Inspection Cards	500
	6/4/2020	Cardmember Services	25.00	05/06/20 CC/Durban - Spectrum -Internet Service Admin/Server	500
	6/4/2020	Cardmember Services	72.21	05/08/20 CC/Asuncion - BulbConnection.com Unit A Amber Light	500
	6/4/2020	Cardmember Services	109.99	05/08/20 CC/Durban - Spectrum (Internet Wateryard)	500
	6/4/2020	Cardmember Services	185.55	05/11/20 CC/Asuncion - Pollardwater - Valve Key, Angle Stop	500
	6/4/2020	Cardmember Services	69.95	05/15/20 CC/Asuncion - Full Source (Uniform Pants for Requa)	500
	6/4/2020	Cardmember Services	41.85	05/18/20 CC/Durban - USPS - Certified Mail Delinquent Accts	500
	6/4/2020	Cardmember Services	140.31	05/22/20 CC/Asuncion - Nothern Tool - Tools	500
	6/4/2020	Cardmember Services	13.50	05/27/20 CC/Asuncion - Ewing Irrigation - 10th St Well Maint	500
	6/4/2020	Cardmember Services	137.53	05/30/20 CC/Durban - AT&T - 05/22/20-06/21/20	500
29809	6/4/2020	AUTOZONE	3.97	02/03/20 Customer #638878 TuneUp/Oils/Maint	500
29810	6/4/2020	CENTRAL COAST PRINTING	1,279.48	05/20/20 Utility Billing Services (RTS 201-205)	500
29811	6/4/2020	HACH	334.43	05/28/20 Acct#270053 Process Control & Treatment Supplies	500
29812	6/4/2020	MISSION COUNTRY DISPOSAL	148.82	06/01-30/20 Acct#4130-5101854 Trash Service/Wateryard	500

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29813	6/4/2020	OASIS EQUIPMENT RENTAL	11.74	05/04/20 Vehicle Repairs - Parts, Tires, Lubricants	500
29814	6/4/2020	PG&E	294.05	04/21/20-05/21/20 7954162233-2 Electric Services	100
	6/4/2020	PG&E	399.92	04/21/20-05/21/20 7954162233-2 Electric Services	200
	6/4/2020	PG&E	8.91	04/21/20-05/21/20 7954162233-2 Electric Services	301
	6/4/2020	PG&E	158.25	04/21/20-05/21/20 7954162233-2 Electric Services	400
	6/4/2020	PG&E	8,479.92	04/21/20-05/21/20 7954162233-2 Electric Services	500
	6/4/2020	PG&E	175.57	04/21/20-05/21/20 7954162233-2 Electric Services	800
29815	6/4/2020	SPEED'S OIL TOOL SERVICE, INC	415.00	05/06/20 Brine Disposal Trucking Service - SB Well	500
	6/4/2020	SPEED'S OIL TOOL SERVICE, INC	415.00	05/13/20 Brine Disposal Trucking Service - SB Well	500
	6/4/2020	SPEED'S OIL TOOL SERVICE, INC	415.00	05/20/20 Brine Disposal Trucking Service - SB Well	500
	6/4/2020	SPEED'S OIL TOOL SERVICE, INC	415.00	05/28/20 Brine Disposal Trucking Service - SB Well	500
29816	6/4/2020	LOS OSOS CHEVRON	535.93	05/01-31/20 Acct#70 Gas & Diesel - Fleet Vehicles	500
	6/4/2020	LOS OSOS CHEVRON	133.98	05/01-31/20 Acct#70 Gas & Diesel - Fleet Vehicles	800
29817	6/11/2020	BROWNSTEIN, HYATT, FARBER, SCHRECK	3,116.64	04/30/20 BMC Shared Costs	500
29818	6/11/2020	CLEATH-HARRIS GEOLOGISTS, INC.	705.00	05/01-31/20 Proj#2212-1701 Program C Expansion Wells	500
	6/11/2020	CLEATH-HARRIS GEOLOGISTS, INC.	900.00	05/01-31/20 Proj#2212-2001 South Bay Lower Rehab Well	500
29819	6/11/2020	THE DOCUTEAM, LLC	40.00	05/01-31/20 Acct#0979 Onsite Service (Document Destruction)	100
29820	6/11/2020	Santa Maria FAMCON Pipe & Supply	(643.50)	01/09/20 Acct#505-R&M Water Distribution System (Return)	500
	6/11/2020	Santa Maria FAMCON Pipe & Supply	3,162.80	05/29/20 Acct#505-R&M Hydrants	500
	6/11/2020	Santa Maria FAMCON Pipe & Supply	305.66	06/04/20 Acct#505-R&M Water Distribution System	500
29821	6/11/2020	HACH	334.43	04/28/20 Acct#270053 Process Control & Treatment Supplies	500
29822	6/11/2020	MINER'S ACE HARDWARE	475.97	05/01-31/20 Acct#143640 Supplies/Maint/Equip/Tools/Parts	500
	6/11/2020	MINER'S ACE HARDWARE	113.63	05/01-31/20 Acct#143640 Supplies/Maint/Equip/Tools/Parts	800
29823	6/11/2020	MISSION LINEN SUPPLY	26.90	05/07/20 Cust#213729 Janitorial Supplies - Towel Rolls/Rags	500
	6/11/2020	MISSION LINEN SUPPLY	26.90	05/21/20 Cust#213729 Janitorial Supplies - Towel Rolls/Rags	500
29824	6/11/2020	LAURA DURBAN, LOCS D ADMIN PETTY CASH CUSTODIAN	74.92	08/14/19-06/04/20 Petty Cash Reimbursement - Mileage Postage	100
	6/11/2020	LAURA DURBAN, LOCS D ADMIN PETTY CASH CUSTODIAN	20.55	08/14/19-06/04/20 Petty Cash Reimbursement - Mileage Postage	301
	6/11/2020	LAURA DURBAN, LOCS D ADMIN PETTY CASH CUSTODIAN	67.61	08/14/19-06/04/20 Petty Cash Reimbursement - Mileage Postage	500
29825	6/11/2020	READY REFRESH	90.63	05/01-31/20 Acct#0900008772 Water Delivery	100
29826	6/11/2020	COUNTY OF SAN LUIS OBISPO - EH	606.10	03/19/20-04/30/20 Acct#AR0009718 Cross Connection Services	500

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29827	6/11/2020	SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	1,540.00	05/01-30/20 Brine Disposal Services SB Well	500
29828	6/11/2020	WALLACE GROUP	410.83	04/01-30/20 Engineering Services and Tax Roll Prep	200
	6/11/2020	WALLACE GROUP	57.50	04/01-30/20 Engineering Services and Tax Roll Prep	301
	6/11/2020	WALLACE GROUP	410.83	04/01-30/20 Engineering Services and Tax Roll Prep	400
	6/11/2020	WALLACE GROUP	1,616.25	04/01-30/20 Engineering Services and Tax Roll Prep	500
	6/11/2020	WALLACE GROUP	410.84	04/01-30/20 Engineering Services and Tax Roll Prep	800
29829	6/11/2020	WALLACE GROUP	471.25	FY20/21 Fire Tax Rolls & CPI Work Performed	301
29830	6/11/2020	AGP VIDEO, INC	650.00	05/01-31/20 CH20 OPS & Maintenance	100
29831	6/11/2020	ALICIA ZUNIGA	171.85	Milleage Reimbursement and Postage Reimbursement	500
29832	6/12/2020	NATHANIEL PALL	0.00	06/05/20 Reimbursement for Bank Service Charge for Payroll	100
29833	6/18/2020	CENTRAL COAST APPLIANCE	721.26	06/01/20 FF Oven Repair	301
29834	6/18/2020	GEORGE CONTENTO	3,000.00	07/01-31/20 Office Rent (Suites 106 & 110)	100
29835	6/18/2020	HUMANA INSURANCE COMPANY	216.00	07/01-31/20 ID#732930-001 Insurance (18RFF)	301
29836	6/18/2020	DE LANGE LANDEN FINANCIAL SERVICES	288.05	06/01-30/0 Acct#630919 Kyocera Service Contract/Insurance	100
29837	6/18/2020	LIFE ASSIST INC	449.57	06/08/20 & 06/09/20 Acct#93402CDF Paramedic Supplies	301
29838	6/18/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	238.27	07/01-31/20 Acct#LOSOSOS-BL-283600 Insurance Life/ADD/WI/LTD	100
	6/18/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	564.65	07/01-31/20 Acct#LOSOSOS-BL-283600 Insurance Life/ADD/WI/LTD	500
29839	6/18/2020	OFFICE DEPOT INC	175.78	05/01-31/20 Acct#28702448 General Office Supplies - Fire	301
29840	6/18/2020	SLO COUNTY EMPLOYEES ASSOC	13.08	06/01-14/20 SLOCEA Dues	100
	6/18/2020	SLO COUNTY EMPLOYEES ASSOC	108.47	06/01-14/20 SLOCEA Dues	500
29841	6/18/2020	ROBERT STILTS, CPA	5,000.00	05/16/20-06/15/20 Bookkeeping Services	100
29842	6/18/2020	ZOLL MEDICAL CORPORATION	72.34	05/24/20 Cust#113922 Medical Supplies	301
29843	6/23/2020	BROWNSTEIN, HYATT, FARBER, SCHRECK	2,214.99	05/31/20 BMC Shared Costs	500
29844	6/23/2020	COASTAL COPY, LP	79.87	04/24/20-05/23/20 Acct#LO22 MaincCopier/Printer/Fax Overages	100
29845	6/23/2020	EFFECT CONTRACTORS	92,558.11	853 El Morro Building Construction Production	500
29846	6/23/2020	NBS GOVERNMENT FINANCIAL GROUP	2,632.93	07/01/20-09/30/20 Qtrly Admin Fee (WW Assessment #1 Bond)	600
29847	6/23/2020	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	176.12	04/11/20-07/10/20 Acct#0017387073 Postage Meter Lease	100
29848	6/23/2020	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,688.00	05/01-31/20 405R979032 Water Quality Testing	500

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29849	6/23/2020	TECHXPRESS INC	1,411.00	07/01-31/20 IT Support Services	100
29850	6/23/2020	VERIZON WIRELESS	66.68	05/08/20-06/07/20 Acct#472454582-00001 Cellular Service	301
	6/23/2020	VERIZON WIRELESS	208.55	05/08/20-06/07/20 Acct#472454582-00001 Cellular Service	500
	6/23/2020	VERIZON WIRELESS	139.04	05/08/20-06/07/20 Acct#472454582-00001 Cellular Service	800
29851	6/23/2020	VISION SERVICE PLAN	64.11	07/01-31/20 Acct#121302260001 Vision Plan	100
	6/23/2020	VISION SERVICE PLAN	171.33	07/01-31/20 Acct#121302260001 Vision Plan	500
29852	6/24/2020	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	2,541.00	05/01-31/20 General Legal Services	100
	6/24/2020	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	1,000.00	05/01-31/20 General Legal Services	500
29853	6/24/2020	ALLSTAR FIRE EQUIPMENT INC.	280.00	04/17/2020 SCBA Equipment	301
29854	6/24/2020	WELLS FARGO VENDOR FIN SERV	99.74	06/24/20-07/23/20 Acct#90136374384 Copier Service Lease	301
29855	6/24/2020	LIFE ASSIST INC	58.50	06/16/20 Acct#93402CDF Paramedic Supplies	301
29856	6/24/2020	RS COMMUNICATION CONSULTANTS	1,282.71	06/09/20 Radio Parts (Approved 05/07/20 Agenda Item 6G)	301
5103/5113/5123/5132	6/30/2020	CA PUBLIC EMPL RET SYSTEM	641.51	06/01-30/20 CalPERS Unfunded Accrued Liabilities	100
	6/30/2020	CA PUBLIC EMPL RET SYSTEM	1,921.21	06/01-30/20 CalPERS Unfunded Accrued Liabilities	301
	6/30/2020	CA PUBLIC EMPL RET SYSTEM	3,728.52	06/01-30/20 CalPERS Unfunded Accrued Liabilities	500
PD060520_457	6/5/2020	CALPERS 457	72.00	05/18/20-05/31/20 SIP457 Contributions	100
	6/5/2020	CALPERS 457	2,086.00	05/18/20-05/31/20 SIP457 Contributions	500
PD060520_EDD	6/5/2020	CA EMPLOYMENT DEVELOPMENT DEPT	602.24	State Payroll Taxes PD:05/18/20-05/31/20	100
	6/5/2020	CA EMPLOYMENT DEVELOPMENT DEPT	401.72	State Payroll Taxes PD:05/18/20-05/31/20	301
	6/5/2020	CA EMPLOYMENT DEVELOPMENT DEPT	578.73	State Payroll Taxes PD:05/18/20-05/31/20	500
PD060520_IRS	6/5/2020	DEPARTMENT OF THE TREASURY	1,686.11	Federal Payroll Taxes PD: 05/18/20-05/31/20	100
	6/5/2020	DEPARTMENT OF THE TREASURY	1,027.06	Federal Payroll Taxes PD: 05/18/20-05/31/20	301
	6/5/2020	DEPARTMENT OF THE TREASURY	1,914.58	Federal Payroll Taxes PD: 05/18/20-05/31/20	500
PD060520_PERSRet	6/5/2020	CA PUBLIC EMPL RET SYSTEM	1,487.70	Retirement Earned PD05/18/20-05/31/20	100
	6/5/2020	CA PUBLIC EMPL RET SYSTEM	415.83	Retirement Earned PD05/18/20-05/31/20	301
	6/5/2020	CA PUBLIC EMPL RET SYSTEM	3,198.17	Retirement Earned PD05/18/20-05/31/20	500
PD061920_457	6/19/2020	CALPERS 457	72.00	06/01/20-06/14/20 SIP457 Contributions	100
	6/19/2020	CALPERS 457	2,086.00	06/01/20-06/14/20 SIP457 Contributions	500
PD061920_EDD	6/19/2020	CA EMPLOYMENT DEVELOPMENT DEPT	580.64	State Payroll Taxes Paydate 06/01/20-06/14/20	100
	6/19/2020	CA EMPLOYMENT DEVELOPMENT DEPT	472.97	State Payroll Taxes Paydate 06/01/20-06/14/20	301

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	6/19/2020	CA EMPLOYMENT DEVELOPMENT DEPT	562.74	State Payroll Taxes Paydate 06/01/20-06/14/20	500
PD061920_IRS	6/19/2020	DEPARTMENT OF THE TREASURY	1,637.90	Federal Payroll Taxes 06/01/20-06/14/20	100
	6/19/2020	DEPARTMENT OF THE TREASURY	1,185.58	Federal Payroll Taxes 06/01/20-06/14/20	301
	6/19/2020	DEPARTMENT OF THE TREASURY	1,861.95	Federal Payroll Taxes 06/01/20-06/14/20	500
PD061920_PERSRet	6/19/2020	CA PUBLIC EMPL RET SYSTEM	1,487.70	Retirement Earned 06/01/20-06/14/20	100
	6/19/2020	CA PUBLIC EMPL RET SYSTEM	632.75	Retirement Earned 06/01/20-06/14/20	301
	6/19/2020	CA PUBLIC EMPL RET SYSTEM	<u>3,223.77</u>	Retirement Earned 06/01/20-06/14/20	500
Report Total			<u>220,417.33</u>		

05/04 - FAC Meeting
05/07 - BOD Meeting
05/20 - UAC Meeting

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Chuck Cesena DATE 6-8-2020

FOR THE MONTH OF May 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 5/7 MEETING: BOD

MEETING DATE: 5/20 MEETING: UAC

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Chuck Cesena DATE: 6-8-2020

Office Use Only:
Date Received: 6/8/2020
Reviewed and Validated By: [Signature]



June 04, 2020

TO: LOCSD Board of Directors

FROM: Charles Cesena, President

SUBJECT: Agenda Item #4G - UAC Meeting Summary, May 20, 2020

The committee met online via zoom and was called to order at 5:30 with all members in attendance.

President

Charles L. Cesena

Minutes from the April 15, 2020 meeting were approved.

Vice President

Christine M. Womack

General Manager Ron Munds provided a summary of that afternoon's Basin Management Committee meeting. A draft of the 2019 Annual Monitoring Report indicated that although we had met the Basin Yield Metric for the fourth year in a row, the Water Level and Chloride Metrics deteriorated, as did the Seawater intrusion front. The BMC's major focus at the meeting was on a Strategic Planning initiative to establish a common baseline understanding of the roles and responsibilities of the committee members and to guide future actions and investments. We need a defined funding plan for future infrastructure improvements, hopefully one that involves private well owners outside the prohibition zone. One possible outcome would be the possible formation of a Joint Powers Authority or JPA.

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Ron Munds

Utility Systems manager Jose Acosta provided a report for the month of March regarding water use, financial data and statistics relative to Water Department operations. He also provided an update on the department's maintenance activities and projects. Of special note, we have finally broken ground on the new Water Department building.

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

Paul Provence

Mr. Munds presented the proposed 2020-21 budgets for funds 200 (Bayridge Estates), 400 (Vista de Oro), 500 (Water) and 800 (Drainage). All funds were in excellent position, the Bayridge Estate loan from fund 500 will be paid off this year and Vista de Oro's in June of 2022. For Fund 500, insurance and personnel costs rose significantly, partially due to the decision to fund 50% of the Administrative Clerk's position from this fund. We also added \$215,000 in capital expenditures, including a new utility truck and other necessary equipment. All reserves remain fully funded even though the LOCSD Board had voted to reduce the amount of Zone A property taxes that had been going to the Fund 500 revenues from 50% to 35%, a loss of approximately \$40,000. This money was evenly divided between the Fire (300) and Parks and Recreation (900) Funds. The committee expressed some concern about this action being taken without committee review and asked that any changes to next year's Zone A allocation be reviewed by the committee prior to Board action. The committee then voted to recommend approval of the four fund budgets that were reviewed. The next UAC meeting is scheduled for June 17, 2020 at 5:30.

Mailing Address:

P.O. Box 6064
Los Osos, CA 93412

Offices:

2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370

FAX: 805/528-9377

The next scheduled meeting is on June 17, 2020.

www.losososcsd.org

- Attachment 04/15/20 Agenda and Approved Minutes

03/02 – FAC Meeting
03/05 – BOD Meeting
03/23 – Special BOD Meeting

**please include any qualifying Ad Hoc or
outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Chuck Cesena DATE 5/18/2020

FOR THE MONTH OF March 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 3/05 MEETING: Bod Meeting
MEETING DATE: 3/23 MEETING: Special BOD
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Chuck Cesena DATE: 5/18/2020

Office Use Only:
Date Received: 5/18/2020
Reviewed and Validated By: [Signature]

04/02 - BOD Meeting
04/07 - Special BOD Meeting
04/15 - UAC Meeting
04/21 - PRAC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME Chuck Cesena DATE 5-11-2020

FOR THE MONTH OF April 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 4-2 MEETING: BOD
MEETING DATE: 4-7 MEETING: S BOD
MEETING DATE: 4-15 MEETING: UAC
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300

SIGNATURE: Cl Cesena DATE: 5-11-2020

Office Use Only:
Date Received: 5/18/2020
Reviewed and Validated By: [Signature]



May 7, 2020

TO: LOCSO Board of Directors

FROM: Charles Cesena, President

SUBJECT: Agenda Item #4F - UAC Meeting Summary, April 15, 2020

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Paul Provence

The meeting was hosted online via Zoom and was called to order at 5:30pm. Committee Member Silva and Vice Chairperson Fourcroy were both absent.

The UAC committee was provided Brown Act Training by Director Ochylski.

The Committee had a discussion on what occurred at the Basin Management Committee Meeting, Utility Department Report, Utility Department Updates, and the 2020 UAC Work Plan.

Utility Systems Manager, Jose Acosta, provided a report for the month of February regarding water use, financial data and statistics relative to operations.

Utility Systems Manager, Jose Acosta, provided information on projects and maintenance activities for the month of February.

General Manager, Ron Munds, led a discussion on the UAC 2020 work plan.

The next scheduled meeting is on May 20, 2020.

- Attachment 02/19/20 Agenda and Approved Minutes

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