President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Tom Cross
Richard Hubbard
Christine M. Womack

General Manager
Greg Kwolek

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Joshua Lorenzo

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www.losososcsd.org

Date: September 3, 2026

To: LOCSD Board of Directors

From: Greg Kwolek, General Manager

Subject: **Agenda Item 7A – 09/03/2026 Board Meeting**
Appointment Process and Timeline for One Open Seat

RECOMMENDATION

Staff recommends the Los Osos Board of Directors direct staff to open an application for the Los Osos CSD Board of Directors District Area 2 seat.

BACKGROUND

The District had three Board of Director seats scheduled for election in November 2026. The candidate filing period closed on August 12, 2026. The CSD was informed by the County Clerk Recorder's Office on August 17, 2026, that Director Cesena (District Area 1) and Director Womack (District Area 4) were the only qualified candidates for their respective seats. Because no additional candidates filed for those District Areas, Directors Cesena and Womack will be appointed in lieu of an election.

The CSD was also informed that no candidate filing papers were submitted for District Area 2, including from the incumbent Board Member.

DISCUSSION

Since no candidate filed to fill the vacant seat for the next term, a qualified individual must be selected for appointment to serve as the District Area 2 Director.

To facilitate the selection of a qualified individual, staff recommends opening an application process similar to the process followed by the District in 2024. The proposed "Application for Appointment" is attached. If directed by the Board, staff will open the application period on the day following this meeting.

The deadline for submission of applications will be 4:00 p.m. on September 24, 2026. This will provide staff sufficient time to review the applications and prepare a staff report for the October 1, 2026, Board meeting. Applicants will be invited to attend the October 1, 2026, meeting to answer questions from the Board.

Following consideration of the applicants, the Board will be asked to adopt a resolution identifying its selected candidate for appointment. The County has requested that the District submit the resolution by October 22, 2026. The County Board of Supervisors will formally appoint the selected individual to the District Area 2 seat for the upcoming four-year term.

The application and appointment process will be publicized via the District's social media channels, on the website, the electronic newsletter and a press release.

ATTACHMENT

Application for Appointment
Election District Map

LOS OSOS COMMUNITY SERVICES DISTRICT

2122 9th Street, Suite 110
Los Osos, CA 93402

APPLICATION FOR APPOINTMENT TO BOARD OF DIRECTORS FOR DISTRICT AREA 2

The Los Osos Community Services District is an independent government agency that provides water, drainage, parks and recreation, solid waste, street lighting (only for Vista De Oro and Bayridge Estates), and fire, emergency, and rescue response services. Board Members serve an important role in how these services are provided by establishing policies, defining priorities, setting utility rates, and ensuring tax dollars are spent efficiently and effectively.

The Board of Directors is made up of five persons who serve staggered four-year terms and meet once a month on the first Thursday at 6:00 p.m. Board Members also serve on Advisory Committees and may represent the District on other regional agencies or commissions. Board Members earn $100 per day while attending meetings or training, up to a maximum of $600 per month.

Effective members of the Board of Directors do not need to have direct experience with the services the District provides. They do, however, need to be able to put in the time necessary to understand the issues the facing the District, spend a few hours before each meeting reviewing and understanding materials, and work effectively with the other Board Members, District staff and the members if the community to achieve the best outcomes for the District and its residents, property owners, and businesses.

As of December 2026, the Board seat representing District Area 2 will become vacant. No candidate filed to run for the Area 2 seat during the candidate filing period for the November 2026 election. Because the filing deadline has passed, the District is accepting applications from interested Area 2 residents to fill the upcoming vacancy by appointment.

The current Board of Directors will review the applications and interview applicants at a public Board meeting before selecting an individual to fill the vacant seat. Applicants must reside within District Area 2. Please refer to the attached District Map to Determine whether your residents is located within District Area 2.

Applicants are requested to attend the October 1st, 2026, Board Meeting at 6:00 p.m. in the District Board Room located at 2122 9th Street Suite 106, Los Osos, and be prepared to answer questions regarding their application.

Applications are due on September 24, 2026, at 4:00 p.m. Please submit to:

Los Osos Community Services District
Attn: Laura Durban, Deputy Board Secretary
P.O. Box 6064
Los Osos, CA 93412

Applications may also be dropped off in the District's drop-box located at 2122 9th Street Suite 110, Los Osos or e-mailed to ldurban@losososcsd.org

APPLICATION FOR APPOINTMENT

Name: _____

Address: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

Length of Residency in the District: _____

1. The undersigned declares that:
   a. I am a registered voter residing within the boundaries of District 2 of the Los Osos Community Services District (Government Code §61040(b)); and
   b. I am prepared to take and subscribe to the official oath of office (Election Code §10554); and
   c. I am not disqualified from appointment to the District Board of Directors because of the conviction of crimes referenced in Government Code §1021; and
   d. I am willing and able to attend and participate at regular District meetings held on the first Thursday of the month; and
   e. I am willing and able to participate at District Special Meetings and District committees that I may be assigned to.

2. Why do you wish to serve on the Los Osos Community Services District Board of Directors?

3. Please provide any background information and prior experience serving communities that you would like the Board of Directors to consider in evaluating you for the current vacancy on the District Board.

(Please attach additional information as desired.)

I CERTIFY BY MY SIGNATURE THAT THE INFORMATION PROVIDED BY ME FOR THIS APPLICATION IS TRUE AND CORRECT.

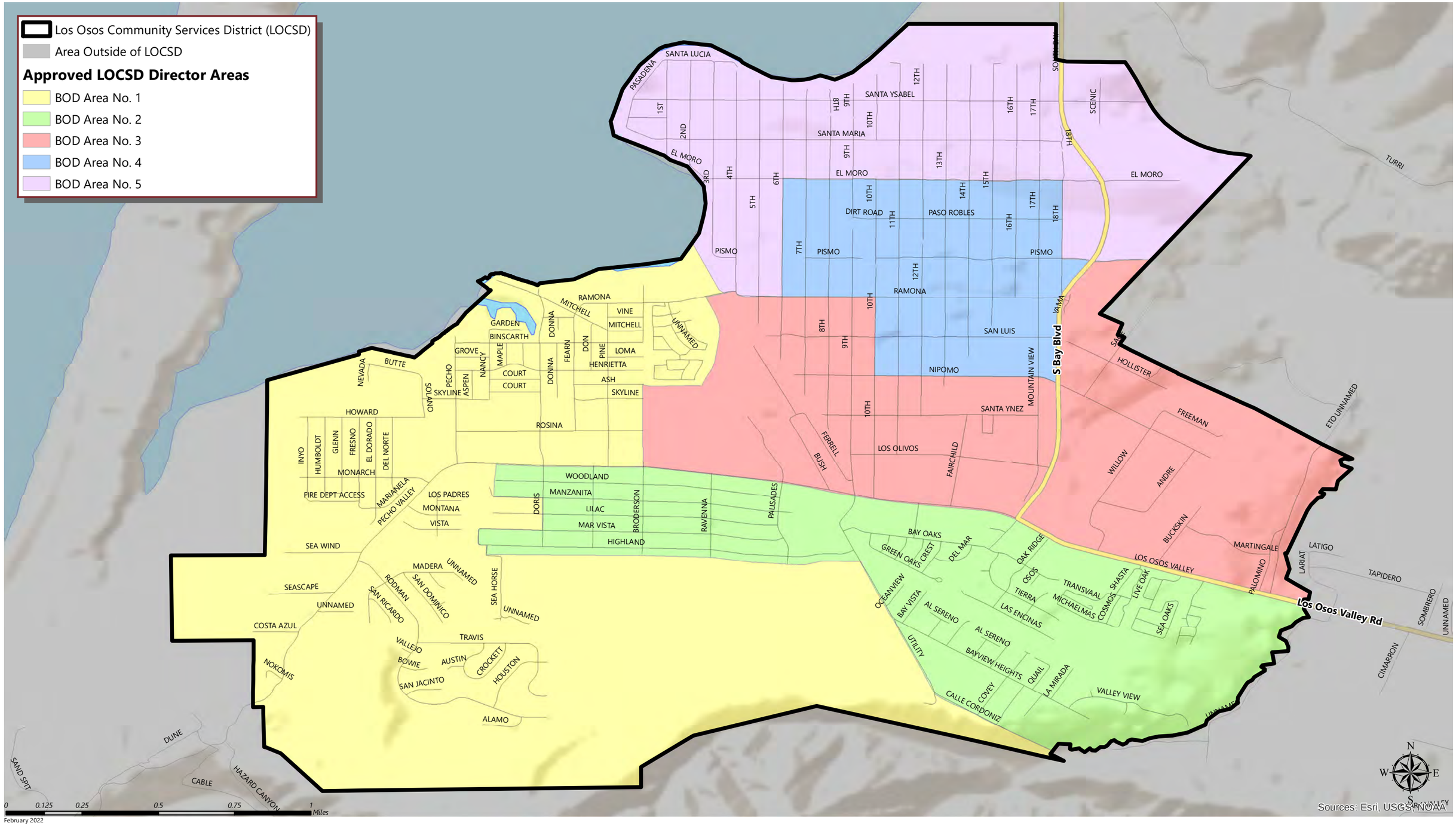
Signature: _____

Name : _____
[Print Name]

Applications are due September 24th by 4PM

LOS OSOS COMMUNITY SERVICES DISTRICT

APPROVED BOARD OF DIRECTORS (BOD) AREAS



February 2022

COOPERATIVE STRATEGIES
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