



September 1, 2022

**TO:** LOCSD Finance Advisory Committee  
**FROM:** Julian Metcalf, Administrative Services Manager  
**SUBJECT:** **Agenda Item 6C – 01/01/2022 Board Meeting**  
 Approve Warrant Register for August 2022

**DESCRIPTION**

The attached Warrant Register is presented for review and for the Board for their review and approval. The following are some of larger payments made during the month of August:

**President**  
 Matthew D. Fourcroy

**Vice President**  
 Charles L. Cesena

**Directors**  
 Troy C. Gatchell  
 Marshall E. Ochylski  
 Christine M. Womack

**General Manager**  
 Ron Munds

**District Accountant**  
 Robert Stilts, CPA

**Unit Chief**  
 Eddy Moore

**Battalion Chief**  
 Paul Provence

<u>Check No</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>Fund</u>
31689	8/10/2022	Hartzell General Engineering Contractor, Inc	\$59,208.1	Hartzell 8th Street Upper Aquifer Well Project	500
31726	8/19/2022	ZOLL MEDICAL CORPORATION	\$9,904.00	X Series Advanced Upgrade kit. NIBP, PACE, w/o microphone (2 units)	301
31695	8/10/2022	R. BAKER, INC.	\$5,400.00	Replace Fire Hydrant that was hit by PG&E	500
31719	8/17/2022	SPECIALIZED EQUIPMENT REPAIR	\$4,318.81	Service for John Deere 310SG Backhoe	500
31712	8/16/2022	Cardmember Services	\$1,466.78	CC/Falkner NewEgg - 2 laptops	500
31712	8/16/2022	Cardmember Services	\$1,184.17	CC/Falkner NewEgg - Nate's desktop	500

**SUMMARY STAFF RECOMMENDATION**

Staff recommends that the Board adopt the following motion:

***Motion: I recommend that the Board approve the warrant register for the period August 2022.***

**DISCUSSION**

The District's Accounts Payable invoicing is charged to the following fund codes:

**Mailing Address:**  
 P.O. Box 6064  
 Los Osos, CA 93412

**Offices:**  
 2122 9<sup>th</sup> Street, Suite 110  
 Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

www.losososcscsd.org

- Fund 100 Administrative
- Fund 200 Bayridge Estate
- Fund 301 Fire
- Fund 400 Vista de Oro
- Fund 500 Water
- Fund 600 Wastewater
- Fund 800 Drainage
- Fund 900 Parks and Recreation

## **Warrant Dashboard**

In June 2022, the District added a Warrant Dashboard to the transparency section of the website. The dashboard is located here:

<https://www.lososocsd.org/warrant-spending-dashboard>

We designed the dashboard as a supplemental tool to add greater transparency and oversight for the Board, committees, and the public. The information is presented on a cash-basis, similar to the existing Warrant Registry.

To prepare the dashboard, staff have reviewed all underlying data for inadvertently included sensitive or private information. At the same time, staff have implemented a practice of excluding such information in the descriptions of transactions on the financial system.

Attachments

LOS OSOS COMMUNITY SERVICES DISTRICT  
 Check/Voucher Register - Warrant Register for Board Packet  
 From 8/1/2022 Through 8/30/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
CalPERSMed2143_A	8/1/2022	CA PUBLIC EMPLOYEES'	0.00	08/01-31/22 ID#4662975925 CalPERS health	100
CalPERSMed2143_A	8/1/2022	CA PUBLIC EMPLOYEES'	0.00	08/01-31/22 ID#4662975925 CalPERS health	500
31593	8/9/2022	FRANCHISE TAX BOARD	35.00	PD 07/25/22-08/07/22 - Garnishment	100
31594	8/9/2022	SLO COUNTY EMPLOYEES ASSOC	15.01	PD 07/25/22-08/07/22 SLOCEA Dues	100
31594	8/9/2022	SLO COUNTY EMPLOYEES ASSOC	124.29	PD 07/25/22-08/07/22 SLOCEA Dues	500
31684	8/10/2022	ADVANTAGE TECH SERVICES, INC.	4,515.00	Engineering & Tech Svc for the 16th St. South Tank	500
31685	8/10/2022	BOONE GRAPHICS	0.00	06/24/22 Utility Billing Services (Rts 206-213)	500
31686	8/10/2022	Diamond Maps	720.00	ACCT# 24195- 8/26/22-8/26/23 Annual Subscription for GIS PI	500
31687	8/10/2022	FARM SUPPLY CO	69.14	40-F Camlock Alum & Silt fence post	500
31688	8/10/2022	HACH	617.09	Acct#270053 Process Control & Treatment Supplies	500
31689	8/10/2022	Hartzell General Engineering	59,208.10	06/30/22 - Hartzell 8th Street Upper Aquifer Well Project Pr	500
31690	8/10/2022	HARVEYS HONEYHUTS	273.15	2 regular units @ Redwood St	800
31691	8/10/2022	MID COAST FIRE PROTECTION INC	106.48	Fire Extinguisher Services	100
31691	8/10/2022	MID COAST FIRE PROTECTION INC	447.21	Fire Extinguisher Services	500
31691	8/10/2022	MID COAST FIRE PROTECTION INC	42.59	Fire Extinguisher Services	800
31692	8/10/2022	MISSION COUNTRY DISPOSAL	154.71	08/01-31/22 Acct# 4130-5101854 Trash Service	500
31693	8/10/2022	MISSION LINEN SUPPLY	36.50	07/28/22 - Cust#213729 Janitorial Supplies - towel rolls/rag	500
31694	8/10/2022	OASIS EQUIPMENT RENTAL	77.13	07/13/22 Account 1340; Roofing materials for 10th St	500
31695	8/10/2022	R. BAKER, INC.	5,400.00	Replace Fire Hydrant that was hit by PG&E	500
31696	8/10/2022	SWCA ENVIRONMENTAL	2,102.00	Prj 00073848-000-SLO Mitigation Monitoring	500
31697	8/10/2022	LOS OSOS CHEVRON	1,022.20	07/01-31/22 Acct #70 Gas & Diesel - Fleet Vehicles	500
31697	8/10/2022	LOS OSOS CHEVRON	255.55	07/01-31/22 Acct #70 Gas & Diesel - Fleet Vehicles	800
31698	8/10/2022	WALLACE GROUP	8,577.07	engineering services	500
31699	8/12/2022	ADAMSKI MOROSKI MADDEN	500.00	06/01/22-06/30/22 General Legal Services	100
31699	8/12/2022	ADAMSKI MOROSKI MADDEN	575.00	06/01/22-06/30/22 General Legal Services	301
31699	8/12/2022	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	125.00	06/01/22-06/30/22 General Legal Services	500
31699	8/12/2022	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	125.00	06/01/22-06/30/22 General Legal Services	650
31700	8/12/2022	AFLAC	33.12	7/01-31/22 Acct#HJ582	100
31700	8/12/2022	AFLAC	157.78	7/01-31/22 Acct#HJ582	500
31701	8/12/2022	AGP VIDEO, INC	200.00	July 22 Board Meetings - SLOSPAN/Indexing	100

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31702	8/12/2022	ALLIED ADMINISTRATORS - DELTA	188.65	9/01-30/22 ID#07917-07535 Dental Plan	100
31702	8/12/2022	ALLIED ADMINISTRATORS - DELTA	673.59	9/01-30/22 ID#07917-07535 Dental Plan	500
31703	8/12/2022	BOONE GRAPHICS	2,026.35	07/27/22 Utility Billing Services (Rts 206-213)	500
31704	8/12/2022	Coverall North America, Inc.	271.00	08/01-31/22 Janitorial Services (Suites 106 & 110)	100
31705	8/12/2022	KITZMAN WATER, INC.	298.13	07/31/22 Acct#72975 Softwater Service - Fire	301
31706	8/12/2022	THE LINCOLN NATIONAL LIFE	271.24	08/01-31/22 Acct#LOSOSOS-BL-283600 Insurance (Life/AD+D/WI/L	100
31706	8/12/2022	THE LINCOLN NATIONAL LIFE	644.13	08/01-31/22 Acct#LOSOSOS-BL-283600 Insurance (Life/AD+D/WI/L	500
31707	8/12/2022	McClatchy Company LLC	136.32	Public Notice on 7/1/22 for BOD tax assessment hearings	100
31708	8/12/2022	OFFICE DEPOT INC	552.71	Office suplies in July & printer for wateryard	100
31708	8/12/2022	OFFICE DEPOT INC	897.78	Office suplies in July & printer for wateryard	500
PD081222_457	8/12/2022	CALPERS 457	2,091.00	CALPERS_457 07.25.22 - 08.07.22 PD08.12.22	500
PD081222_EDD	8/12/2022	CA EMPLOYMENT DEVELOPMENT	913.42	State payroll taxes 07/25/22-08/07/22	100
PD081222_EDD	8/12/2022	CA EMPLOYMENT DEVELOPMENT	331.46	State payroll taxes 07/25/22-08/07/22	301
PD081222_EDD	8/12/2022	CA EMPLOYMENT DEVELOPMENT	946.98	State payroll taxes 07/25/22-08/07/22	500
PD081222_IRS	8/12/2022	DEPARTMENT OF THE TREASURY	1,991.95	Federal Payroll Taxes 07/25/22-08/07/22	100
PD081222_IRS	8/12/2022	DEPARTMENT OF THE TREASURY	1,134.81	Federal Payroll Taxes 07/25/22-08/07/22	301
PD081222_IRS	8/12/2022	DEPARTMENT OF THE TREASURY	2,918.94	Federal Payroll Taxes 07/25/22-08/07/22	500
PD081222_PERSRet	8/12/2022	CA PUBLIC EMPL RET SYSTEM	1,861.36	CalPERS retirement 07.25.22-08.07.22 PD8.12.22	100
PD081222_PERSRet	8/12/2022	CA PUBLIC EMPL RET SYSTEM	159.38	CalPERS retirement 07.25.22-08.07.22 PD8.12.22	301
PD081222_PERSRet	8/12/2022	CA PUBLIC EMPL RET SYSTEM	3,897.57	CalPERS retirement 07.25.22-08.07.22 PD8.12.22	500
31709	8/16/2022	GEORGE CONTENTO	3,000.00	09/01-30/22 Office Rent (Suites 106 & 110)	100
31710	8/16/2022	HUMANA INSURANCE COMPANY	247.00	09/01-30/22 ID#732930-001 Insurance	301
31712	8/16/2022	Cardmember Services	200.00	CC/Metcalf - Spectrum (Internet Service Admin/Server)	100
31712	8/16/2022	Cardmember Services	54.99	CC/Metcalf Zoom (For Board & Committee Meetings)	100
31712	8/16/2022	Cardmember Services	105.85	CC/Metcalf Domain renewal GoDaddy	100
31712	8/16/2022	Cardmember Services	32.00	CC/Metcalf Notary services OAK BUSINESS SERV	100
31712	8/16/2022	Cardmember Services	51.67	CC/Metcalf Ready Refresh Water Delivery	100
31712	8/16/2022	Cardmember Services	260.00	CC/Metcalf Streamline webhosting	100
31712	8/16/2022	Cardmember Services	270.28	CC/Metcalf WCI*MISSION/MORRO DISP 805-543-0	301
31712	8/16/2022	Cardmember Services	2,379.33	CC/Metcalf - Life Assist paramedic supplies	301
31712	8/16/2022	Cardmember Services	291.68	CC/Metcalf - Spectrum TV and internet SBFire	301
31712	8/16/2022	Cardmember Services	134.49	CC/Metcalf WCI*MISSION/MORRO DISP 805-543-0	301
31712	8/16/2022	Cardmember Services	60.00	CC/Provence USPS Postage weed abatement	301
31712	8/16/2022	Cardmember Services	33.00	C/Durban - Spectrum Mobile (Cell Phone Service Water)	500

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31712	8/16/2022	Cardmember Services	200.56	CC/Falkner Amazon - adjustable drop box	500
31712	8/16/2022	Cardmember Services	110.82	CC/Falkner Answering Service	500
31712	8/16/2022	Cardmember Services	142.42	CC/Falkner AT&T SouthBay Well	500
31712	8/16/2022	Cardmember Services	1,466.78	CC/Falkner NewEgg - 2 laptops	500
31712	8/16/2022	Cardmember Services	717.60	CC/Falkner NewEgg - Adobe Acrobat Standard (2)	500
31712	8/16/2022	Cardmember Services	36.61	CC/Falkner NewEgg - HDMI Cables Nates computer	500
31712	8/16/2022	Cardmember Services	659.97	CC/Falkner NewEgg - Mirosoft Office (3)	500
31712	8/16/2022	Cardmember Services	1,184.17	CC/Falkner NewEgg - Nate's desktop	500
31712	8/16/2022	Cardmember Services	25.00	CC/Metcalf - Spectrum (Internet Service Admin/Server)	500
31712	8/16/2022	Cardmember Services	109.99	CC/Metcalf - Spectrum (Internet Water Yard)	500
31712	8/16/2022	Cardmember Services	268.31	CC/Metcalf - Spectrum Mobile (Cell Phone Service Water)	500
31712	8/16/2022	Cardmember Services	596.93	CC/Pall Home Depot 10th St well house roofing	500
31712	8/16/2022	Cardmember Services	22.00	C/Durban - Spectrum Mobile (Cell Phone Service Water)	800
31712	8/16/2022	Cardmember Services	275.00	CC/Falkner Williams Horticulture - Wasp removal at Redwood	800
31713	8/16/2022	THE GAS COMPANY	27.00	Order 300126012; Job Id 44-22-0631 Program C Well Project	500
100000016886915	8/17/2022	CA PUBLIC EMPL RET SYSTEM	210.00	08/03/22 CalPERS GASB-68 Reports & Schedules	100
100000016886915	8/17/2022	CA PUBLIC EMPL RET SYSTEM	700.00	08/03/22 CalPERS GASB-68 Reports & Schedules	301
100000016886915	8/17/2022	CA PUBLIC EMPL RET SYSTEM	490.00	08/03/22 CalPERS GASB-68 Reports & Schedules	500
100000016892089	8/17/2022	CA PUBLIC EMPL RET SYSTEM	200.00	Admin Fee - late payroll reporting	100
31714	8/17/2022	CLEATH-HARRIS GEOLOGISTS, INC.	6,660.00	Program C & 8th Street Upper Well	500
31715	8/17/2022	INTEGRITY SYSTEMS	105.00	9/1 - 11/30/22 Monitoring Systems	100
31715	8/17/2022	INTEGRITY SYSTEMS	210.00	9/1 - 11/30/22 Monitoring Systems	301
31715	8/17/2022	INTEGRITY SYSTEMS	735.00	9/1 - 11/30/22 Monitoring Systems	500
31716	8/17/2022	ITRON, INC.	495.47	09/01/22 - 11/30/22 Cust # 2629, Contract#SC00001696 Qtrly M	500
31717	8/17/2022	MISSION LINEN SUPPLY	36.50	08/11/22 - Cust#213729 Janitorial Supplies - towel rolls/rag	500
31718	8/17/2022	County of San Luis ACTTC	10,000.00	Debt service payment for loan related to 2013 bankruptcy per	650
31719	8/17/2022	SPECIALIZED EQUIPMENT REPAIR	4,318.81	Service for John Deere 310SG Backhoe	500
31720	8/19/2022	AUTOZONE	222.39	Diesel exhaust F BlueDEF Diesel Exh Fluid	301
31721	8/19/2022	GOLDEN STATE WATER COMPANY	442.93	4/20/22 - 06/23/22 Acct#84033200001 Water Service - Fire	301
31722	8/19/2022	WELLS FARGO VENDOR FIN SERV	99.74	7/24/22-08/23/23 Acct#90136374384 Copier Lease Service	301
31723	8/19/2022	MISSION COUNTRY DISPOSAL	270.28	7/01-31/22 Acct#4130-5101023 Trash Services - Fire	301
31724	8/19/2022	ROBERT STILTS, CPA	5,000.00	7/15/22-08/15/22 Bookkeeping Services	100

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Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
31725	8/19/2022	VERIZON WIRELESS	1.70	7/08/22-8/07/22 remaining balance due after account reconcil	301
31726	8/19/2022	ZOLL MEDICAL CORPORATION	9,904.00	X Series Advanced Upgrade kit. NIBP, PACE, w/o microphone	301
31736	8/23/2022	BAY AUTO & TIRE	67.75	Service, Oil and Filters for 2015 Ford F-350	500
31737	8/23/2022	J B DEWAR	527.49	Acct#58976 - Diesel services at water yard	500
PD082522_EDD	8/24/2022	CA EMPLOYMENT DEVELOPMENT	161.10	State Payroll Taxces - Vacation Buy Back	100
PD082522_IRS	8/24/2022	DEPARTMENT OF THE TREASURY	461.45	Federal Payroll Taxes - Vacation Buy Back	100
PD082622_457	8/24/2022	CALPERS 457	2,191.00	08.08.22-08.21.22 SIP457 Contribution	500
PD082622_EDD	8/24/2022	CA EMPLOYMENT DEVELOPMENT DEPT	959.49	State Payroll Taxes 08/08/22-08/21/22	100
PD082622_EDD	8/24/2022	CA EMPLOYMENT DEVELOPMENT	175.57	State Payroll Taxes 08/08/22-08/21/22	301
PD082622_EDD	8/24/2022	CA EMPLOYMENT DEVELOPMENT	863.62	State Payroll Taxes 08/08/22-08/21/22	500
PD082622_IRS	8/24/2022	DEPARTMENT OF THE TREASURY	2,046.71	Federal Payroll Taxes 08/08/22-08/21/22	100
PD082622_IRS	8/24/2022	DEPARTMENT OF THE TREASURY	943.56	Federal Payroll Taxes 08/08/22-08/21/22	301
PD082622_IRS	8/24/2022	DEPARTMENT OF THE TREASURY	2,782.24	Federal Payroll Taxes 08/08/22-08/21/22	500
PD082622_PERSRet	8/24/2022	CA PUBLIC EMPL RET SYSTEM	1,993.89	Retirement Earned 08/08/22-08/21/22	100
PD082622_PERSRet	8/24/2022	CA PUBLIC EMPL RET SYSTEM	284.73	Retirement Earned 08/08/22-08/21/22	301
PD082622_PERSRet	8/24/2022	CA PUBLIC EMPL RET SYSTEM	3,920.57	Retirement Earned 08/08/22-08/21/22	500
31738	8/25/2022	FRANCHISE TAX BOARD	35.00	PD 08/08/22-08/21/22 - Garnishment	100
31739	8/25/2022	SLO COUNTY EMPLOYEES ASSOC	15.01	PD 08/08/22-08/21/22 SLOCEA Dues	100
31739	8/25/2022	SLO COUNTY EMPLOYEES ASSOC	124.29	PD 08/08/22-08/21/22 SLOCEA Dues	500
VSP_Sep22	8/25/2022	VISION SERVICE PLAN	44.26	09/01-30/22 Acct#121302260001 Vision Plan	100
VSP_Sep22	8/25/2022	VISION SERVICE PLAN	<u>152.63</u>	09/01-30/22 Acct#121302260001 Vision Plan	500
Report Total			<u>178,536.52</u>		