



LOS OSOS COMMUNITY SERVICE DISTRICT RESERVE FIREFIGHTER JOB DESCRIPTION

1. **DEFINITION:**

Under general supervision of higher-ranking officers, responds to fire, rescue, medical, and storm response alarms and other emergency and non-emergency calls for assistance to protect life and property; performs fire suppression and EMS duties; may drive and operate fire apparatus and other associated equipment; and does other related work as required. Employees within this classification are required to perform heavy physical and mentally challenging work in arduous environments while responding to all-hazard emergency incidents. Their ability to function individually and work/live cohesively in a team environment, ensuring their own health and safety as well as that of their coworkers and the general public is paramount. They must be able to respond to an evolving and dynamic emergency situation, respond quickly to oral commands and signals, follow written directions, work safely with others and exercise good judgment. They must be able to safely operate department vehicles and equipment. Continuous physical and formal manipulative training under simulated emergency conditions is also performed. They must be able to lift, carry and hike with a variety of hand tools and rescue equipment, transporting them to an emergency location, which may be remote, and utilize them to address any emergency. The tools and equipment routinely weigh in excess of 70 pounds (wildland ensemble including hose) to 100 pounds (structural ensemble with self-contained breathing apparatus {SCBA} and ladder). They are regularly exposed to arduous conditions including extreme weather and temperatures, challenging topography, heavy smoke, hazardous materials including biohazards, sun radiation, poison oak, and other hazards as required. In addition to responding to emergency incidents, employees must perform vegetation reduction projects, facility and equipment maintenance, general housekeeping, and kitchen duties. The individual must maintain a high level of physical fitness to successfully perform the rigorous duties of their assignment. The individual must have sufficient strength, stamina, dexterity and agility to perform repetitive gripping, lifting, balancing, bending, stooping, squatting, running, walking, climbing, jumping and twisting. Employee must be capable of pushing and pulling with both upper and lower extremities, bilaterally.

2. **PHYSIOLOGICAL, PSYCHOLOGICAL STRESSORS AND PHYSICAL REQUIREMENTS:**

The individual must have the ability to remain on duty for a 24 hour shift. Additionally, the employee is expected to respond to multiple incidents during a scheduled shift which may result in repetitive sleep disturbance. Established sleep and meal schedules may fluctuate or be disrupted based upon incident activity or operational needs. The nature of emergency response results in an inability to decompress between/during incidents which could have a cumulative effect upon the individual. Use of equipment such as SCBA and the necessity to work in intense environments may also place a physiological burden on the employee. The all-hazard emergency response mission exposes employees to emotionally charged situations for which emotional resiliency is required. The employee must be capable of maintaining professional and cooperative relations and interactions inside and outside of the department.

3. **TYPICAL TASKS:**

- Responds to fire, rescue, and storm response alarms and other emergency and non-emergency calls for assistance, performing all EMS, fire service, and other duties as required;
- operates fire, rescue, medical, and storm response equipment to protect life and property;
- may drive and operate all types of emergency fire apparatus, automotive equipment, pumps and generators during emergency and non-emergency situations;
- performs station, apparatus and equipment service, tests and maintenance, prepares limited records, logs and reports;
- participates in training and drills for shift and reserve personnel;
- educates the public in fire prevention, home and industrial fire safety, CPR, first aid and disaster preparedness;
- may perform routine fire safety inspections with fire companies;
- may operate computers for basic fire and business applications;
- may be assigned to special projects and details;
- regularly performs both routine and emergency work

4. **EMPLOYMENT STANDARDS:**

Ability to learn or possess basic knowledge of:

- Modern firefighting methods and equipment;
- Accepted emergency medical service practices
- maintenance and operation of fire and rescue apparatus and equipment
- local geography, roads and water supply systems
- fire and building codes and ordinances pertaining to fire prevention, building construction, fire suppression and fire and life safety;
- hazardous materials operations;
- incident command system;
- basic computer operations and applications.

Ability to:

- Implement modern firefighting methods, fire and storm response equipment operation and maintenance, rescue, EMS procedures and communication techniques;
- assist in the enforcement of fire codes and ordinances pertaining to fire prevention, fire suppression and fire safety;
- learn to diagnose minor equipment problems and implement effective corrective action under supervision;
- learn to analyze fire and rescue situations and implement effective actions;
- learn to operate computers effectively;
- live and work effectively in with others;
- follow written and verbal instructions;
- communicate orally and in writing effectively;
- and deal with the public and co-workers tactfully and courteously.

5. **EDUCATION/EXPERIENCE:**

Any combination of education and experience equivalent to graduation from high school; or graduation of a state certified firefighter 1 academy.

License/Certificates:

Possession of current California Emergency Medical Technician 1 Certification and completion of a state certified firefighter 1 academy is very desirable and will be given preference in hiring.

A valid Class "C" license is required at the time of application. DMV pull notice status will be filed on all firefighter employees.

All required certificates and licenses must be maintained throughout employment.

6. **OTHER CONDITIONS OF EMPLOYMENT:**

Physical:

Applicants shall be examined by a licensed physician and must be found to be free from any physical, emotional or mental condition that might adversely affect performance of their duties as a Firefighter.

Hours:

Employees in these positions may be required to work holidays, weekends, and irregular hours.

Residency:

Established permanent residents within the service area of the South Bay Fire Department are preferred.

This class specification generally describes the duties and responsibilities characteristic of the position(s) within this class. The duties of a particular position within a multi-position class may vary from the duties of other positions within the class. Accordingly, the essential duties of a particular position (whether it be a multiposition class or a single-position class) will be identified and used by medical examiners and hiring authorities in the selection process. This information will also be made available for review at the time of any recruitment for that position and at such other times as reasonably required.

LOS OSOS COMMUNITY SERVICES DISTRICT
EMPLOYMENT APPLICATION
 AN EQUAL OPPORTUNITY EMPLOYER

1. RESERVE FIREFIGHTER
 Position applying for _____

2. _____
 NAME: (Last) (First) (Middle Initial)

3. _____
 MAILING ADDRESS: (Number/P.O. Box) (Street) HOME PHONE _____

 (City) (State) (Zip Code) WORK PHONE _____

4. EMAIL: _____

5. Are you 18 years of age or older? YES NO

6. Can you submit proof of age after employment? YES NO

7. Do you speak, read and write a language other than English? If so, please identify:

8. EDUCATION: Applicant may be required to furnish proof of academic training by transcript or diploma.
 LAST HIGH SCHOOL ATTENDED: _____
 Did you graduate? YES NO

RESUMES MAY BE ADDED, BUT CANNOT BE SUBSTITUTED FOR THIS SECTION

College or University	Major/Minor	Degree	Date

List any school courses, special skills, training, machines or equipment that you can operate that relate to the requirements of the position: _____

9. Applicants for jobs requiring typing, please certify skill level: Speed _____ (W.P.M.)

10. Driver's license number: _____ Expires: _____ Class : _____

11. The following documents **must** be attached to this application:
- (a) _____ A signed Statement of Physical Requirements.
 - (b) _____ A signed Inquiry Authorization Waiver and Release
 - (c) _____ The job description requires employee to operate a vehicle. Please attach copy of DMV print-out.
 - (d) _____ Copy of California Emergency Medical Technician 1 Certification, if applicable.
 - (e) _____ Copy of Firefighter 1 Certification, if applicable.

12. EXPERIENCE: Show your present job first; then list all other jobs in order, working down from the most recent.
List any job-related volunteer experience. If hours worked per week varied, give average.

Date/Salary/Hours	Exact Job Title and Duties	Employer's Name, Address, Phone
From ___/___ to ___/___ \$ _____ Per _____ Hours Worked Per Wk. _____	Title: _____ Duties: _____ _____ _____	_____ _____ _____ _____
From ___/___ to ___/___ \$ _____ Per _____ Hours Worked Per Wk. _____	Title: _____ Duties: _____ _____ _____	_____ _____ _____ _____
From ___/___ to ___/___ \$ _____ Per _____ Hours Worked Per Wk. _____	Title: _____ Duties: _____ _____ _____	_____ _____ _____ _____
From ___/___ to ___/___ \$ _____ Per _____ Hours Worked Per Wk. _____	Title: _____ Duties: _____ _____ _____	_____ _____ _____ _____

13. Were you ever discharged or asked to resign from a position? YES NO

Would you object to contacting of previous/current employer? YES NO

If you have answered yes to either of the above, please explain: _____

14. The Los Osos Community Services District is an equal opportunity employer and does not discriminate in employment. No questions on this application and attachment is used for the purpose of limiting or excusing any Applicant from consideration for employment on a basis prohibited by local, state or federal law.
15. The Los Osos Community Services District has a policy that any offer of employment shall be contingent upon the applicant successfully passing a physician's exam and a urine and blood test for illicit drugs pursuant to Section 5060 of the Los Osos Community Services District Employee Policy and Procedure Manual. Persons who do not receive said physician's certification of qualification to do the type of work required by the position applied for, or who test positive for the presence of illicit drugs in their body will not be considered further. If you have reason to believe that you will not pass a physician's examination or will register positive on a drug test, or if you are unwilling to consent to such a test or examination, it is recommended that you not submit an application. Immediately prior to reporting for drug testing, all applicants shall complete a Consent and Release Form to be kept on file in the District office which shall conform to the format in Appendix B, attached hereto.
16. Before Applicant may start work, Applicant shall be required to pass a physical exam, submit proof of United States citizenship or legal right to remain and work in United States.
17. Please attach any additional information with your application which you feel will help the District in its evaluation of your qualifications.
18. Prior to turning in your application to the District, re-check it to make sure it is correct and complete.
19. I understand that it is the District's policy not to refuse to hire a qualified individual because of this person's need for a reasonable accommodation that would be required by the Americans With Disabilities Act.
20. If job description requires employee to operate a vehicle, I give the District the right to investigate my DMV records.
21. CERTIFICATE OF APPLICANT: I certify that all the statements made in this application are true and complete to the best of my knowledge. I understand that all statements are subject to verification by the District and any false statements or omissions of material facts may be considered sufficient to subject me to disqualification or dismissal. I acknowledge receipt of Section 2020 of the Los Osos Community Services District Employee Policy and Procedure Manual and confirm my understanding thereof. I agree to take the LOYALTY OATH or AFFIRMATION by law.

Date: _____

Signature: _____

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CAL FIRE STATION 15-SOUTH BAY PHYSICAL ABILITY TEST REQUIREMENTS

THE CAL FIRE STATION 15- SOUTH BAY FIREFIGHTER PHYSICAL ABILITY TEST IS DESIGNED TO TEST FOR THE MULTIPLE PHYSICAL CAPABILITIES NECESSARY TO SAFELY AND COMPETENTLY PERFORM THE FIREFIGHTER'S JOB.

YOU WILL RETURN THE PHYSICAL ABILITY RELEASE OF LIABILITY FORM AND BRING YOUR DRIVER'S LICENSE THE DAY OF THE PHYSICAL ABILITY TESTING.

THE TEST EVENTS WILL REQUIRE BASIC STRENGTH AND ENDURANCE. THESE EVENTS WILL INCLUDE SAMPLES OF REPRESENTATIVE ABILITIES THAT FIREFIGHTERS MUST POSSESS. NO TEST EVENT REQUIRES SPECIALIZED TRAINING OR KNOWLEDGE.

THE TEST WILL INCLUDE SEVEN SEPARATE EVENTS AND WILL BE TIMED. THE EVENTS MUST BE PERFORMED IN A SEQUENTIAL ORDER WITHOUT STOPPING OR RESTING BETWEEN EVENTS. RUNNING IS ONLY ALLOWED DURING THE HOSE DRAG PORTION OF THE FIRST EVENT. RUNNING WILL NOT BE ALLOWED AT ANY OTHER TIME. TO PASS THE PHYSICAL ABILITY TEST, YOU MUST SUCCESSFULLY COMPLETE ALL SEVEN EVENTS WITHIN THE ALLOTTED TIME OF 12 MINUTES.

APPROPRIATE DRESS IS REQUIRED. BARE FEET, OPEN-TOED SHOES OR SANDALS AND SHORTS ARE PROHIBITED. ATHLETIC FOOTWEAR OR BOOTS IS RECOMMENDED.

ALL CANDIDATES WILL BE REQUIRED TO WEAR THE FOLLOWING ITEMS WHILE TAKING THE TEST (THESE ITEMS WILL BE PROVIDED TO THEM BY THE FIRE DEPARTMENT):

1. A TURNOUT COAT
2. A FIRE HELMET
3. A PAIR OF GLOVES
4. GOGGLES OR EYE PROTECTION (REQUIRED AT SANDPIT)

EVENT #1 - DRY HOSE DRAG

A 150 FOOT LENGTH OF 2 ½ INCH DRY FIRE HOSE WILL BE LAID ON THE GROUND IN A STRAIGHT LINE. YOU WILL PLACE THE HOSE LINE OVER YOUR SHOULDER, GRIPPING IT WITH BOTH HANDS, AND YOU WILL DRAG THE HOSE LINE 150 FEET IN A STRAIGHT LINE. THIS SIMULATES ADVANCING AN UNCHARGED HOSE LINE TO A FIRE.

EVENT #2 - HOSE PACK CARRY

A HOSE PACK CONTAINING TWO 50 FOOT LENGTHS OF 1 ½ INCH FIRE HOSE (WEIGHING APPROX. 45 POUNDS) WILL BE PLACED ON YOUR BACK AND CARRIED 900 FEET. YOU WILL LIFT THE HOSE PACK FROM THE GROUND, BUT MAY BE ASSISTED PLACING IT ON THE CANDIDATES BACK. YOU WILL WALK AT A BRISK PACE, BUT MUST KEEP ONE FOOT ON THE GROUND AT ALL TIMES (NO RUNNING). THIS EVENT SIMULATES THE ADVANCEMENT OF HOSE DURING A WILDLAND/VEGETATION FIRE.

EVENT #3 - LADDER LIFT AND CARRY

A 30 MINUTE SELF CONTAINED BREATHING APPARATUS (S.C.B.A.), LESS THE FACE PIECE WILL BE PLACED ON YOUR BACK. YOU WILL LIFT A 14 FOOT LADDER (APPROX. 40 POUNDS) OFF THE BRACKETS, CARRY THE LADDER AROUND A MARKER 50 FEET AWAY, THEN REPLACE THE LADDER ON THE BRACKETS. THE BRACKETS ARE 6'3" HIGH, WHICH SIMULATES THE HEIGHT OF THE LADDER BRACKETS ON A FIRE ENGINE. THE LADDER IS NOT TO TOUCH THE GROUND AT ANY TIME DURING THIS EVENT.

EVENT #4 - LADDER EXTENSION

WHILE CONTINUING TO WEAR THE S.C.B.A., GRASP A HALYARD OF A 35-FOOT LADDER, AND FULLY EXTEND THE LADDER. THE LADDER WILL THEN BE LOWERED TO THE RETRACTED POSITION. THE HOISTING AND LOWERING MUST BE DONE IN A HAND OVER HAND MANNER. THE ROPE MUST NOT SLIDE THROUGH THE HANDS AND THE WEIGHT MUST NOT DROP.

EVENT #5 - RESCUE DRAG

WHILE CONTINUING TO WEAR THE S.C.B.A., YOU WILL PROCEED TO THE RESCUE MANNEQUIN. YOU WILL DRAG THE MANNEQUIN (175 POUNDS) FROM THE STARTING LINE AROUND A PYLON AND BACK TO THE STARTING POINT, A DISTANCE OF 100 FEET. THIS SIMULATES THE RESCUE OF A VICTIM FROM A SMOKE-FILLED BUILDING.

EVENT #6 - VENTILATION/FORCIBLE ENTRY SIMULATION

WHILE CONTINUING TO WEAR THE S.C.B.A., YOU WILL PROCEED TO THE RAISED SAND PIT. THERE YOU WILL RAISE AN EIGHT POUND SLEDGE HAMMER ABOVE YOUR HEAD AND MAKE 25 STRIKES INTO THE SAND PIT. THIS MUST BE DONE FROM A STANDING POSITION AND ONE OF YOUR HANDS MUST RAISE ABOVE YOUR HEAD ON EACH STRIKE. THIS SIMULATES VENTILATION AND FORCIBLE ENTRY OPERATIONS DURING STRUCTURE FIRES.

EVENT #7 - HOSE ROLL LIFTING AND STACKING

AFTER REMOVING THE S.C.B.A., YOU WILL LIFT FOUR 2 ½ INCH FIRE HOSE ROLLS, ONE AT A TIME, CARRY THEM A DISTANCE OF 10 FEET AND STACK THEM ON A 21-INCH-HIGH PLATFORM. AFTER THE ROLLS ARE STACKED, THEY ARE RETURNED TO THE GROUND. THE CANDIDATE WILL REPEAT THIS SEQUENCE FOR A TOTAL OF THREE CYCLES. THIS EVENT SIMULATES THE LOADING OF FIRE HOSE ON A TRUCK AFTER ITS USE AT A FIRE.

PHYSICAL ABILITY RELEASE OF LIABILITY

I am applying to test for the position of **Reserve Firefighter** with CAL FIRE-South Bay and the Los Osos Community Services District. I acknowledge that no verbal or written promise or guarantee of any job or employment is made or implied by my participating in this testing process. I hereby consent to the taking of a physical ability test and oral interview. I understand that the physical ability test is a pass or fail score. I understand that I may be invited to participate in the oral interview only if my physical ability time is under **12:00** minutes. I understand that I must successfully pass both the physical ability test and oral interview to be considered a candidate for Reserve Fire Fighter. I understand that if I fail the physical ability test, I will not qualify for an interview. I have reviewed information regarding the physical ability test that will be administered. I understand that the physical ability tests are strenuous and hold the potential for serious injury. I acknowledge that I have willingly chosen to participate in this testing and that I am fully physically capable of participating. I understand that if I fail the physical ability test, I will not be able to re-test until the next hiring process takes place. Accordingly, on behalf of myself and my estate, I hereby release and hold harmless, CAL FIRE or the Los Osos CSD and/or agencies, and cities, counties, port districts and/or fire districts to which I have applied through and any and all officers, agents or employees of such companies, agencies, municipalities, public entities, or any and all other jurisdictions to whom the test results will be applied or reported, from any and all cost, claim, liability, damage, or cause of action which may result from or out of this testing process, including but not limited to death, physical injury or monetary loss of any kind or nature. I promise to hold harmless and indemnify such companies, agencies, municipalities and/or jurisdictions, from any and all loss, claim, liability, damage, cause of action or cost of defense and/or liability arising out of the testing process, including the reasonable costs of defense by counsel of the entities' choosing, PROVIDED, HOWEVER, this release and promise to indemnify shall not be interpreted to require me to release, and hold harmless or indemnify any party from the consequences of an intentionally tortuous act which shall arise from or out of such process. I sign this waiver and release willingly and of my own volition. I understand that by signing this form I give up all rights whatsoever to recover damages arising out of the testing process.

I _____ have executed this release on _____ (date)

Signature of Applicant

Witness

STATEMENT BY APPLICANT

Applicant Read and Sign:

I hereby certify that I know of no reason (medical or otherwise) that would prevent me from performing the essential job functions or the physical activity requirements of the job listed above.

I understand that the District will require me to be examined by a medical doctor selected by the District, at no cost to me, to determine my ability to perform the job-related function described above as a condition of any offer of employment by the District.

I further understand that any false statement or material omission by me in connection with such medical examination or concerning my job-related physical abilities will disqualify me from employment or be cause for dismissal when the false statement or omission is discovered.

I hereby authorize the release of all medical information obtained during my medical examination to the Los Osos Community Services District.

Signature of Applicant

Date