



**SPECIAL MEETING OF THE
PARKS & RECREATION ADVISORY COMMITTEE**

Thursday, May 19, 2016 at 5:30 p.m.
Los Osos Community Services District
2122 9th Street, Suite 102, Los Osos, CA

COMMITTEE MEMBERS

Jon-Erik Storm, Chairperson
Lou Tornatzky, Vice Chairperson
Andrea Lueker, Member
Vicki Milledge, Member
Shaunna Sullivan, Member
Julie Tacker, Member

STAFF

Peter Kampa, Interim General Manager
Ann Kudart, Administrative/Accounting Assistant III

AGENDA

- 1. Opening – 5:30 p.m.**
 - A. Call to Order
 - B. Flag Salute
 - C. Silent Observance
 - D. Roll Call
- 2. Approval of Parks & Recreation Committee Meeting Minutes of March 21, 2016**
Presented By: Administrative/Accounting Assistant Kudart
- 3. Discussion and Input Regarding Parks and Recreation Community Forum Framework**
Presented By: Interim General Manager Kampa
- 4. Schedule Next Parks & Recreation Advisory Committee Meeting**
- 5. Closing Comments by Parks & Recreation Committee Members**
- 6. Adjournment**

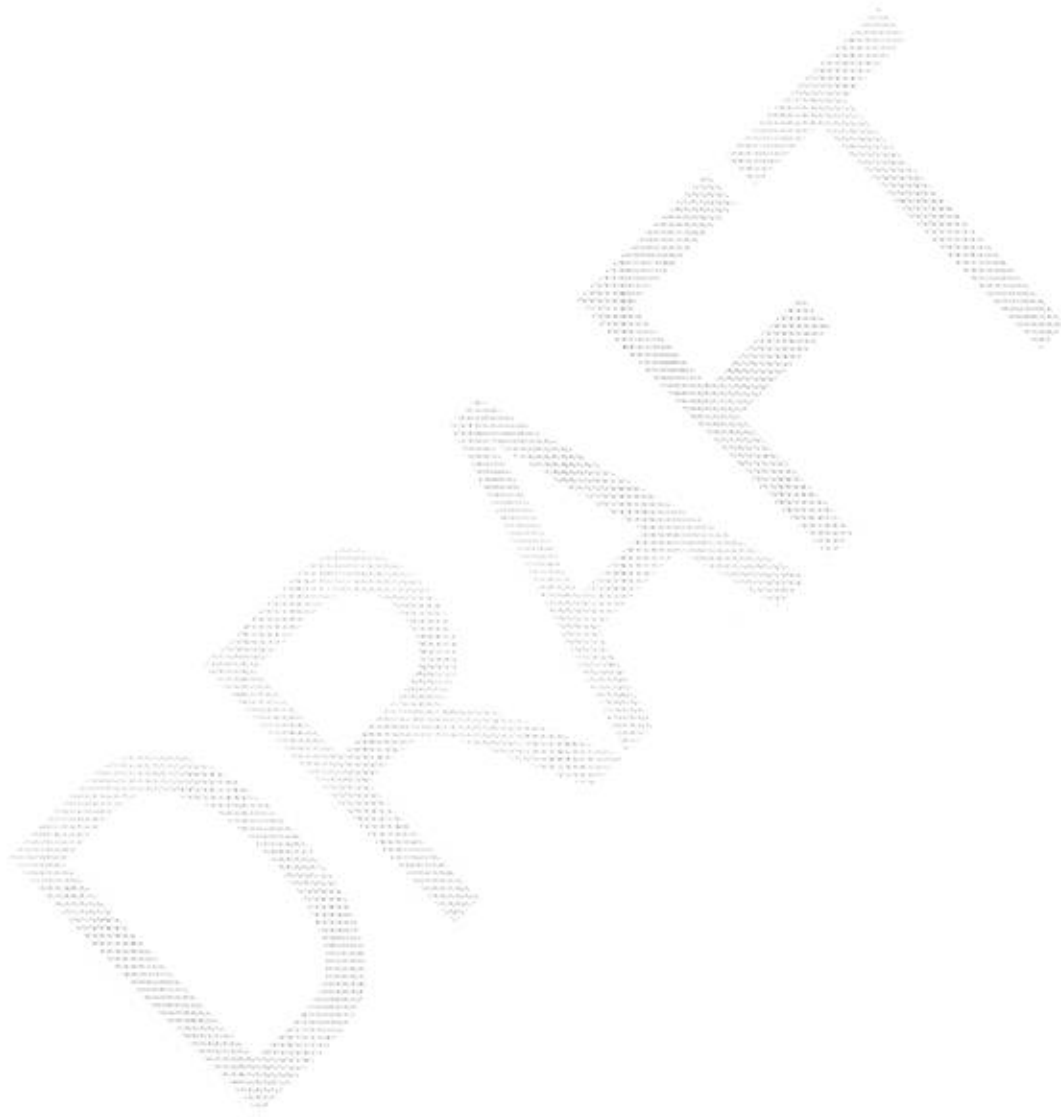
ITEM 2

**APPROVAL OF PARKS & RECREATION
MINUTES OF MARCH 21, 2016**

Los Osos Community Services District
DRAFT Minutes of the Parks & Recreation Advisory Committee Meeting
March 21, 2016 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute, Silent Observation and Roll Call</p>	<p>Chairperson Storm called the meeting to order at 5:32 p.m., led the flag salute, and observed a moment of silence.</p> <p><u>Roll Call:</u> Andrea Lueker, Committee Member – Absent Vicki Milledge, Committee Member – Present Shaunna Sullivan, Committee Member - Present Lou Tornatzky, Vice Chairperson – Present Jon-Erik Storm, Chairperson – Present</p> <p><u>Staff:</u> Ann Kudart, Administrative/Accounting Assistant III</p>	
<p>2. Welcome and Review of Brown Act Guidelines</p>	<p>Chairperson Storm welcomed everyone to the first meeting of the Parks and Recreation Advisory Committee and presented the Ralph M. Brown Act, detailing specific points of interest.</p> <p>Public Comment: None</p>	
<p>3. Committee Discussion and Recommendation to the Board Regarding a Public Meeting to Receive Input from the Community Pertaining to Parks and Recreational Services in Los Osos</p>	<p>Chairperson Storm reported on holding a forum where the committee could gather community input to determine the demands and interest of the public. He discussed the importance in educating the public on the limited resources of the District, what could be possible with the available funds, and the importance of parks to the health and wellbeing of a community. The meeting could be held at the Community Center or one of the local schools using a limited amount from the Park fund.</p> <p>Public Comment – Julie Tacker inquired as to the accuracy of the previous accountant's analysis with regards to the source of the money in the fund and that the history of the funds should be presented clearly to the community.</p> <p>Chairperson Storm responded that the analysis came from information previously provided by District Legal Counsel Jon Seitz of the LAIF fund.</p> <p>The Committee further discussed the possibility of the meeting being a joint LOCAC/Parks and Rec meeting; the committee's budget; bidding on delinquent properties to use as recreational areas; discussed grants; the need for sports/children parks; dog parks; and community gardens. They discussed marketplace meetings; surveys and mailers; reports at Rotary and other local clubs; and activities, classes or services that continues to keep the fund alive.</p> <p>Committee Member Sullivan recommended that the Board allocate funds in the amount of \$1000 for the rental of a facility and the promotional costs to conduct a public forum to receive input regarding park and recreational services. Seeing no objections the motion passed unanimously.</p>	<p>Action: The Committee recommended that the Board appropriate funds in the amount of \$1000 for facility rental and promotional costs to conduct a public forum to receive input regarding park and recreational services.</p>
<p>4. Schedule Next Parks & Rec Advisory Committee Meeting</p>	<p>Chairperson Storm reported that he would schedule the next meeting to be held when Committee Member Lueker and Interim General Manager Kampa are available to attend.</p>	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Closing Comments by Parks & Recreation Committee Members	Committee Member Sullivan requested a map of the District zoning. Public Comment: Amber Hancock commented on the need for a dog park and the vacant Caltrans lot on Palisades Avenue.	
6. Adjournment	The Meeting adjourned at 6:53 p.m.	



ITEM 3

DISCUSSION AND INPUT REGARDING PARKS AND RECREATION COMMUNITY FORUM FRAMEWORK



May 19, 2016

TO: LOCSO Park and Recreation Committee Members

FROM: Peter J. Kampa, Interim General Manager

SUBJECT: Parks and Recreation Community Forum Framework

President

Marshall E. Ochylski

Vice President

Jon-Erik G. Storm

Directors

Charles L. Cesena
Louis G. Tornatzky
R. Michael Wright

Interim General Manager

Peter J. Kampa

Temporary District Accountant

Dale G. Flynn

Unit Chief

Scott M. Jalbert

Battalion Chief

Tom McEwen

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STAFF RECOMMENDATION

Staff recommends that the Committee discuss and provide input on the following framework for the Community Park and Recreation Service Needs Forum.

DISCUSSION

The purpose of this committee meeting is twofold:

1. Brainstorm among the committee regarding our vision of the community park and recreation needs, and
2. Develop the final framework for a public forum to be held to determine the park and recreation service and infrastructure needs of the Los Osos community.

District staff has developed this initial framework for the forum and requests committee review and input to ensure that the event provides the maximum opportunity for the Committee and District Board to learn the service needs of the community.

Location: The event should be held in a publicly available facility such as the Community Center or potentially a school gymnasium

Date: This event would be held on an evening or weekend convenient for the audience's schedule with respect to potential community conflicts.

Strategic Outreach: Identify groups that represent areas of interest

- Chamber of Commerce
- Kiwanis
- Celebrate Los Osos
- County Recreation
- Athletics
- Veterinary/Pet Stores

Advertising: Consider possible outlets to spread community awareness of meeting

- Posters in local businesses
- Flyering
- Newspaper Ad
- Television advertising (Channel 20)
- Local Radio
- Social Media Groups

Site Logistics: Discuss additional details pertaining to the event

- Food and Beverages provided
- Informational brochure
- Website with specific survey questions

Next Steps: Schedule follow up meeting to discuss findings from the public forum and information gathering period and make recommendations to the board.

FINANCIAL IMPACT

An initial budget in the amount of \$1000 has been approved for this community needs assessment forum.