



March 19, 2025

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 03/19/2025 UAC Meeting**
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Tom Cross
Richard Hubbard

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held February 19, 2025, for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held February 19, 2025.

Attachment
02/19/2025 Utilities Advisory Committee Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

**DRAFT - Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
February 19, 2025, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Present Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of January 15, 2025	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to approve the meeting minutes of January 15, 2025. The motion was seconded by Committee Member Harper and carried with unanimous Consent.</p>	Action –File approved minutes.
3. Review of Fiscal Year 2024-25 Mid-Year Budget Adjustment Review for Fund 500 and Updated CIP List	<p>General Manager Munds presented budget adjustments in Funds 500 and 800, Capital projects Status Report and updates to reserve allocations.</p> <p>The Committee discussed.</p> <p>Public Comment – None</p>	Action – None
4. Basin Management Committee Update	<p>General Manager Munds commented that the BMC Meeting was canceled and commented on other water providers potentially incorporating the District will serve process into theirs.</p> <p>The Committee discussed.</p> <p>Public Comment - None</p>	Action - None
5. Utilities Department Report	<p>Utility Systems Manager Falkner reported on January 2025s water production, well site production and runtime hours, water billing information, rainfall totals, and the call-out record.</p> <p>The Committee discussed the report.</p> <p>Public Comment – Richard Margetson commented on rainfall and consumption being down.</p>	Action – None
6. Utilities Department Updates	<p>General Manager Munds provided updates on the Program C Well project, SCADA, Groundwater Monitoring Well Project, FEMA/Cal OES applications, 10th Street Tank project and Intent/Will Serve Policy and Procedures.</p> <p>The committee discussed the updates.</p> <p>Public Comment – Richard Margetson commented on SCADA Project costs this fiscal year and FEMA</p>	Action – None
7. Public Comments on items NOT on this Agenda	Public Comment – None	Action – None
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, March 19, 2025, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Committee Member Moothart thanked General Manager Munds.	
10. Adjournment	The meeting was adjourned at 6:11 p.m.	