

**Los Osos Community Services District
Minutes of the Emergency Services Advisory Committee
June 17, 2014 at 5:30 p.m. at Station 15 - South Bay**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Wright called the meeting to order at 5:33 p.m.</p> <p>Roll Call: Michael Wright, Chairperson – Present Jon-Erik Storm, Vice Chairperson – Present Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member – Arrived at 5:35 p.m. Vita Miller, Committee Member – Absent Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present David Harris, Alternate Committee Member - Absent</p> <p>Staff: Kathy Kivley, General Manager Harmony Brown, Executive Assistant</p>	
2. Approval of ESAC Minutes of May 20, 2014	<p>The ESAC reviewed the minutes of May 20, 2014.</p> <p>Committee Member Tacker and General Manager Kivley commented.</p> <p>Public Comment: Richard Margetson spoke.</p> <p>Committee Member Dillingham moved to approve the minutes. The motion was seconded by Committee Member Marshall and approved unanimously.</p>	Action: Approve and file minutes.
3. Review on Financial Updates for Fund 301	<p>General Manager Kivley distributed a handout reflecting revenues (as of 3/31/14) and expenditures (as of 4/30/14) for FY 2013/14, including <i>Actuals FY 2012/13</i> and <i>Adopted Budget FY 2014/15</i>. General Manager Kivley reported that Fund 301 will come very close to what was budgeted for this fiscal year. This was further discussed by ESAC.</p> <p>Public Comment: Richard Margetson inquired regarding Property Tax revenue and the Vehicle Replacement Reserve (GL 9504).</p>	
4. Update Regarding CSA9i Expenses and Revenues	<p>General Manager Kivley reported that the 2013/14 Mid-Year Budget was adjusted to reflect the correct CPI percentage increase. The increase proposal was before the San Luis Obispo Board of Supervisors today, but General Manager Kivley had not yet confirmed if it was adopted. The reported revenues for 2013/14 were approximately \$28,000, although the anticipated revenue was \$22,500.</p> <p>No public comment.</p>	
5. Update on the Los Osos Habitat Conservation Plan and Section 7 Permit	<p>General Manager Kivley reported that Fish and Wildlife (FWL) has not addressed this issue, as they are under-staffed and this has not been a top priority. FWL plans, however, to make progress on this proposal in the next 60 days.</p> <p>There was further discussion by ESAC.</p> <p>No public comment.</p>	

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6. Review of Monthly Fire Department Report for May, 2014	<p>Executive Assistant Brown gave a brief summary of the Fire Department Report for May 2014 as submitted with the agenda packet.</p> <p>This was further discussed by ESAC.</p> <p>Public Comment: Richard Margetson commented.</p>	
7. Public Comment on Items NOT Listed on this Agenda:	<p>Richard Margetson distributed a handout of the Fund 301 Unrestricted Fund Balance Analysis as presented in the BOD package.</p> <p>Chuck Snead asked questions about the the Water and Drainage Budget.</p>	
8. Schedule Upcoming ESAC Meeting	<p>The next meeting of the Emergency Services Advisory Committee will be held on Tuesday, July 15, 2014 at 5:30 p.m.</p>	
9. Recommendations to the Board of Directors of Future Committee Items	<p>Chairperson Wright reported that he has met with Vice Chairperson Storm and Battalion Chief Veneris to identify priorities for ESAC to address. Topics that were identified were:</p> <ul style="list-style-type: none"> - Fire Flow Mapping with Golden State Water - Hazard Abatement Section 7 Permit - 4.0 Cal Fire Staffing - C.E.R.T. Program Enrollment - Funding for Green Space Maintenance - Development of a Community Wide Evacuation Plan 	
9. Recommendations to the Board of Directors of Future Committee Items (continued)	<p>Public Comment: Richard Margetson suggested that Battalion Chief Veneris provide an update regarding new smoke detector regulations.</p> <p>Committee Member Dillingham suggested a ticker be added at the bottom of BOD Meeting television broadcasts advising the community that the CSD website has valuable links and information regarding a variety of issues, such as weed abatement and fire safety.</p>	
10. Closing Comments by ESAC Committee Members	<p>None</p>	
11. Adjournment	<p>The meeting adjourned at 6:22 p.m.</p>	