



November 29, 2021

TO: Finance Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 11/29/2021 FAC Meeting**
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Troy C. Gatchell
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Finance Advisory Committee (FAC) meeting held November 1, 2021 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Finance Advisory Committee adopt the following Motion:

Motion: I move that the Finance Advisory Committee approve the minutes of the FAC meeting held November 1, 2021.

Attachment
11/01/2021 Finance Advisory Committee Minutes

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**Los Osos Community Services District
DRAFT - Minutes of the Finance Advisory Committee Meeting
November 1, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present Lisa Gonzalez, Committee Member – Present Julian Metcalf, Committee Member - Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice Chairperson – Absent Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of October 4, 2021	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Metcalf made a motion that the Committee approve the minutes of October 4, 2021. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	Action: File Approved Minutes
3. Review of Board Item Regarding Approval of Warrant Register for October 2021	<p>General Manager Munds presented the Warrants for review commenting on a Purchasing Policy update that should come to the FAC at the next meeting.</p> <p>Public Comment – None</p> <p>Committee Member Metcalf made a recommendation that the Board approve the Warrants of October 2021. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board approve the Warrant Register for October 2021.
4. Review of Board Item Regarding Financial Reports for the Period Ending September 30, 2021	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet commenting on each fund and annual purchases coming up and already accounted for.</p> <p>The Committee discussed the Financials.</p> <p>Public Comment – None</p> <p>Committee Member Cirilo made a recommendation that the Board receive and file the Financials of September 30, 2021. The motion was seconded by Committee Member Metcalf and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending September 30, 2021.
5. Public Comments on Items NOT on this Agenda	None	
6. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday November 29, 2021 unless otherwise noted.	
7. Closing Comments by FAC Committee	<p>Committee Member Gonzalez commented on St. Benedict Episcopal Church planting 30 Native trees over the next year.</p> <p>Chairperson Womack thanked the Staff and the Committee Members.</p>	
8. Adjournment	The meeting adjourned at 5:54 p.m.	