



LOS OSOS COMMUNITY SERVICES DISTRICT

2122 9th Street, Suite 102, Los Osos, CA 93402

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www.losososcsd.org

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, December 3, 2015

6:00 PM Closed Session – 7:00 PM Open Session

CAL FIRE Training Center, 880 Manzanita Drive, Los Osos, CA 93402

Board of Directors

R. Michael Wright, President

Marshall E. Ochylski, Vice President

Charles L. Cesena, Director

Jon-Erik G. Storm, Director

Louis G. Tornatzky, Director

AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website www.losososcsd.org on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at www.losososcsd.org.

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §549542, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

1. OPENING – 6:00 PM

- A. Call to Order, Pledge of Allegiance, and Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. EXISTING LITIGATION (Government Code §54956.9(d) (1).)
Conference with Legal Counsel Regarding Existing Litigation (Formally initiated):
 - *In re Los Osos Community Services District* (ND-06-10548) United States Bankruptcy Court, Central District of California, Northern Division
- B. PERSONNEL MATTERS (Government Code §54957)
 - Public Employee Performance Evaluation – District General Manager

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

4. ADJOURN TO CLOSED SESSION

5. RECONVENE TO OPEN SESSION – 7:00 PM

6. REPORT OUT OF CLOSED SESSION MEETING OF NOVEMBER 5, 2015 – Legal Counsel Seitz

7. PRESENTATIONS

- A. Recognizing Battalion Chief Phillip Veneris for His Service with the California Department of Forestry and Fire Protection (CAL FIRE) and the Los Osos Community Services District [Adopt Resolution 2015-30]

8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but *not* on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

9. ADMINISTRATIVE AND COMMITTEE REPORTS

- A. Fire Department Report
- B. Utilities Department Report
- C. General Manager Report
- D. Legal Counsel Report
- E. Los Osos/Baywood Park Chamber of Commerce Report
- F. Emergency Services Advisory Committee
- G. Parks and Recreation Subcommittee Report
- H. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars

10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

11. CONSENT AGENDA

Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda.

- A. Receive Administrative and Committee Reports [Recommend receive and file reports]
- B. Approve Meeting Minutes of November 5, 2015 [Recommend approval of minutes]
- C. Receive Warrant Register for November 2015 [Recommend receive and file warrants]
- D. Receive Statement of Revenue and Expenditure for September 2015 and October 2015 [Recommend receive and file reports]
- E. Receive 2015 LOCSD Advisory Committee Meetings Adopted Minutes [Recommend receive and file]
- F. Authorize Notice of Completion for the Bayridge Estates Phase I Sewer Maintenance Improvement Project [Authorize Notice of Completion and direct the General Manager to complete transactions]

- G. Authorize Notice of Completion for the Station 15-South Bay Solar Project [Authorize Notice of Completion and direct the General Manager to complete transactions]
- H. Approve 2016 Board of Directors Meeting Schedule [Recommend approval]

12. GENERAL ACTION ITEMS

- A. October 2015 Seawater Intrusion Monitoring Report [Recommend receive and file report]
- B. Review of Water Rate Revenues through October 31, 2015 and Discussion Regarding Stage IV Implementation [Recommend Board provide direction to staff]
- C. Authorize the Creation of a Parks and Recreation Standing Advisory Committee [Authorize the creation of the committee and provide direction to staff]
- D. Approve 2016 Advisory Committee Meeting Schedule [Recommend approval of schedule]
- E. Authorize Transfer of Funds to Cover Expenditures through June 30, 2015 [Authorize transfer to address deficits in Fund 600 and Fund 100]
- F. Authorize Transfer of General Fund Contingency Monies from the Solid Waste Fund 650 [Recommend Board provide direction to staff]
- G. Review and Comment Regarding Revised 2015 District Budget Reserve Policy [Recommend Board review and provide direction to staff]
- H. Discussion Regarding District Records Management and Records Retention Schedule Policy [Recommend Board provide direction to staff]
- I. Request for Discussion Regarding Fiscal Year 2015/2016 Mid-Year Budget [Recommend Board provide direction to staff]
- J. Appoint a District Member and an Alternate Member to the Basin Management Committee [Recommend appointment of Member and Alternate]

13. DISCUSSION OF PULLED CONSENT ITEMS

Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.

14. FUTURE AGENDA ITEMS

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

15. CLOSING BOARD COMMENTS

16. ADJOURNMENT

Respectfully submitted,



Kathy A. Kivley, General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on November 25, 2015.



Ann Kudart, Administrative/Accounting Assistant III