



December 3, 2015

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TO: LOCSD Board of Directors

FROM: Phill Veneris, Battalion Chief

SUBJECT: Agenda Item 11G – 11/05/2015 Board Meeting
Authorize Notice of Completion for Rooftop PV Solar System
Installation Project at Station 15 – South Bay Fire Station

DESCRIPTION:

Construction on the Rooftop PV Solar System Installation Project at Station 15 – South Bay Fire Station is completed to the satisfaction of construction management at Wallace Group, Pacific Gas and Electric, Station 15 – South Bay Staff and the County of San Luis Obispo inspector. This item is before you to authorize the formal completion of this project by filing a notice of completion with the County.

STAFF RECOMMENDATION:

Staff recommends that the Board adopt the following motion/resolution:

Motion: I move the Board authorize the notice of completion for the Rooftop PV Solar System Installation Project at Station 15 – South Bay Fire Station and direct the General Manager to complete the transactions required.

DISCUSSION:

In support of the District's sustainability and environmental guiding principles, the potential for the installation of a photovoltaic (PV) solar system for Station 15-South Bay was reviewed and the roof space available appeared to be appropriate to generate enough energy to offset all of Station 15's energy consumption. In response, the Board authorized the solicitation of proposals for the installation of a PV solar system at Station 15 - South Bay Fire Station using the design-build delivery method as authorized by California Government Code Section 4217.10 *et seq.*

At the July 9, 2015 BODs meeting, the BODs approved Agenda Item 11F Rooftop PV Solar System Installation at Station 15 – South Bay Fire Station and awarded the contract to A.M. Sun Solar. District Engineer Rob Miller of Wallace Group assisted in the coordination of this project.

The following is the project schedule:

- August 5, 2015 –Start of Project by A.M. Sun Solar
- August 12, 2015 – Design complete and permit submitted to SLO County

12/03/15-11G-01

- September 2, 2015 – Permit issued by SLO County
- September 21, 2015 – Install of PV system started
- September 28, 2015 – Install complete and SLO County inspection complete
- October 9, 2015 – PG&E approved and PV system turned on and connected to PG&E

In the month of October, the final invoice from A.M. Sun Solar was received and paid in full by Station 15 – South Bay and the LOCSD.

In the month of November, a training class by A.M. Sun Solar was held to instruct Station 15 – South Bay staff regarding maintenance, warranty and connectivity.

FINANCIAL IMPACT:

When the BODs approved Agenda Item 11F Rooftop PV Solar System Installation at Station 15 – South Bay Fire Station on July 9, 2015, the agenda item stated:

“Seventy-five percent (75%) of the funding for the Rooftop PV Solar System Installation project at CAL FIRE/Station 15 - South Bay project will come from Fund 301 GL 3160 Capital Outlay Reserve funds. The remaining twenty-five percent (25%) will come from GL 3115 Fire Public Facilities Fees in March 2016 when the Certificate of Deposit (CD) matures. It is anticipated that both funds will be used to cover the cost of construction, engineering, and legal expenses. Because the District is a government agency it does not qualify for the any statewide incentives to reduce overall capital costs associated with the implementation of a PV solar system.”

It should be noted that payment of this project was started in FY 2014/15 and completed in FY 2015/16. Staff has kept records to ensure that all associated costs will be reimbursed as directed above.

Respectfully Submitted,

Rob Lewin, Unit Chief
CAL FIRE / San Luis Obispo County Fire Department



By Phill Veneris, North Coast Battalion Chief
CAL FIRE / San Luis Obispo County Fire Department

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:
Los Osos Community Services District
2122 9th Street, Suite 102
Los Osos, CA 93402

NOTICE OF COMPLETION

Project Title: ROOFTOP PV SOLAR SYSTEM Date: 10/9/2015
INSTALLATION

The Project or portion of The Project completed is:

Agenda Item 11F: Rooftop PV Solar System Installation CAL FIRE/San Luis
Obispo County Station 15-South Bay, approved by the Board of Directors at the
07/09/2015 Board Meeting.

The location of The Project is:


CAL FIRE/Station 15 – South Bay Fire
2315 Bayview Heights Drive
Los Osos, CA 93402

The work performed under this contract has been inspected by authorized representatives of the OWNER, the Contractor, and the Engineer, and the Project (or specified part of the Project, as indicated above) is hereby accepted by the OWNER and declared to be substantially completed on the above date.

Completion of the Work shall be the date of such acceptance of the Work by the OWNER, as provided under California Civil Code Section 3086. Completion shall mean substantial performance of the contract as such is defined in Black's Law Dictionary, Revised Fourth Edition, West Publishing Company.

A list of all items remaining to be completed or corrected is appended hereto. All such work shall be completed or corrected to the satisfaction of the OWNER within 30 calendar days; otherwise the Contractor does hereby waive any and all claims to all monies withheld by the OWNER under the Contract to cover the value of such uncompleted or uncorrected items.

NO TRANSFERORS

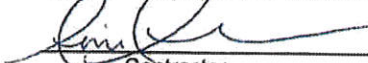


Engineer

By Robert Miller 11/3/15

Authorized Representative/Date

The Contractor hereby accepts the above Notice of Completion and agrees to complete and correct all of the items on the appended list within 30 calendar days or waives all rights to any monies withheld therefore.



Contractor

By Ami Schluter 11/2/15

Authorized Representative/Date

The OWNER accepts the project or specified area of the project as substantially completed and will assume full possession of the Project or specified area of the Project at 5:00 pm, on October 9, 2015. The responsibility for heat, utilities, security, and insurance under the Contract Documents will be assumed by the OWNER after that date.

I, the undersigned say: I am the GENERAL MANAGER of the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct. _____
General Manager, LOCSO