



June 27, 2022

**TO:** Finance Advisory Committee  
**FROM:** Julian Metcalf, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 06/27/2022 FAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Troy C. Gatchell  
Marshall E. Ochylski  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Finance Advisory Committee (FAC) meeting held May 31, 2022 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Finance Advisory Committee adopt the following Motion:

***Motion: I move that the Finance Advisory Committee approve the minutes of the FAC meeting held May 31, 2022***

Attachment  
05/31/22 Finance Advisory Committee Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Finance Advisory Committee Meeting**  
**May 31, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order, Flag Salute and Roll Call</b></p>	<p>Chairperson Womack called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present            Lisa Gonzalez, Committee Member – Present            Alyce Thorp, Committee Member – Absent            Marshall Ochylski, Vice-Chairperson – Absent            Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager            Julian Metcalf, Administrative Services Manager</p>	
<p><b>2. Approve FAC Meeting Minutes of April 4, 2022, and May 2, 2022</b></p>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p><b>Committee Member Gonzalez made a motion that the Committee approve the minutes of April 4, 2022, and May 2, 2022. The motion was seconded by Committee Member Cirilo and passed with unanimous consent.</b></p>	<p><b>Action:</b> The Committee recommended that the Board approve the minutes of April 4, 2022, and May 2, 2022.</p>
<p><b>3. Review of Board Item Regarding Approval of Warrant Register for May 2022.</b></p>	<p>General Manager Munds presented the Warrants for review.</p> <p>The Committee discussed the purchase of Turnout pants and jackets for Fire and reimbursements to Board Directors.</p> <p>Public Comment – None</p> <p><b>Committee Member Cirilo made a recommendation that the Board approve the Warrants of May 2022. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</b></p>	<p><b>Action:</b> The Committee recommended that the Board approve the Warrant Register for May 2022.</p>
<p><b>4. Review of Board Item Regarding Financial Reports for the Period Ending April 30, 2022</b></p>	<p>General Manager Munds presented the Financial Reports commenting on each fund as presented in the packet.</p> <p>Public Comment – None</p> <p><b>Committee Member Cirilo made a recommendation that the Board receive and file the Financials of April 30, 2022. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</b></p>	<p><b>Action:</b> The Committee recommended that the Board receive and file the Financials for the period ending April 30, 2022.</p>
<p><b>5. Review of Board Item Final Budget for Fiscal Year 2022-2023</b></p>	<p>General Manager Munds presented the Final Budget as seen in the PowerPoint presentation available on the District website.</p> <p>The Committee discussed the CALFIRE Contract, water conservation, and the dog park.</p> <p>Public Comment - Richard Marketsen commented on CalFire costs and the need to find overpayments to reduce future costs and ensure a balanced budget.</p>	<p><b>Action:</b> None</p>
<p><b>6. Review of May Monthly Investment Report and First Quarter 2022 Investment Report</b></p>	<p>General Manager Munds presented a summary of investments made during the month of May 2022 and the Quarterly Investment Report.</p> <p>The Committee discussed the increasing of rates, the changes in rates with significant increases and earnings, and capital plans for other cash resources.</p> <p>Public Comment – None</p> <p><b>Committee Member Gonzalez recommended to the Board that the Board receive and file the Monthly Investment Report for the period ending May 31, 2022. The motion was seconded by Committee Member Cirilo and the motion carried with unanimous consent.</b></p>	<p><b>The Committee recommended that the Board receive and file the Monthly Investment Report for the period ending May 31, 2022.</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>7. General Manager Update</b>	<p>General Manager Munds commented on the County-wide Water Action Team (CWAT), Clint Requa's Water Treatment 3 Certification, drought awareness, the 8th Street Upper Aquifer Well, 16th Street Tank Project, Program C Well, and the dog park.</p> <p>Public Comment – None</p>	<b>Action: None</b>
<b>8. Public Comments on Items NOT on this Agenda</b>	Public Comment – None	
<b>9. Schedule Next FAC Meeting</b>	The next meeting of the Financial Advisory Committee is scheduled for Monday, June 27, 2022, unless otherwise noted.	
<b>10. Closing Comments by FAC Committee</b>	Committee Member Gonzalez announced that Salud Carbajal will be presenting Carol Hall with the Woman of the Year award on Friday, July 22, at St. Benedicts.	
<b>11. Adjournment</b>	The meeting adjourned at 6:34 p.m.	