



November 18, 2021

**TO:** Emergency Services Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 11/18/2021 ESAC Meeting**  
Approve Prior Meeting Minutes

**President**

Christine M. Womack

**Vice President**

Matthew D. Fourcroy

**Directors**

Charles L. Cesena  
Troy C. Gatchell  
Marshall E. Ochylski

**General Manager**

Ron Munds

**District Accountant**

Robert Stilts, CPA

**Unit Chief**

Eddy Moore

**Battalion Chief**

Paul Provence

**DESCRIPTION**

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held May 20, 2021 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

***Motion: I move that the Emergency Services Advisory Committee approve the minutes of the ESAC meeting held May 20, 2021.***

Attachment

05/20/21 Emergency Services Advisory Committee Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Emergency Services Advisory Committee Meeting**  
**May 20, 2021 at 5:30 p.m.**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Chairperson Ochylski called the meeting to order at 5:33 p.m.</p> <p><u>Roll Call:</u>            Craig Baltimore, Committee Member – Present            Stephanie Dininni, Committee Member – Present            Bob Neumann, Committee Member – Present            Gary Orback, Committee Member – Present            Warren Sargent, Committee Member – Present            Vice Chairperson Troy Gatchell – Absent            Chairperson Marshall Ochylski – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager            Paul Provence, Battalion Chief</p>	
<p><b>2. Approve ESAC Minutes of February 18, 2021</b></p>	<p>Chairperson Ochylski presented the minutes for approval.</p> <p>Public Comment – None.</p> <p><b>Committee Member Neumann made a motion to approve the minutes of February 18, 2021. The motion was seconded by Committee Member Baltimore and passed by unanimous consent.</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>4. Review of Board Item 2021-2022 Budget for Fund 301</b></p>	<p>Chairperson Ochylski moved Agenda item 4 up to be discussed before Agenda Item 3.</p> <p>General Manager Munds presented the Budget for Fund 301 which is made available on the District Website.</p> <p>Public Comment – None</p> <p>Committee Member Baltimore inquired about a budget for fire protection/fire clearance for the land.</p> <p>General Manager Munds responded that the Fire Clearance for the CSD Basins is a part of the Drainage Budget.</p> <p>The Committee discussed the vehicle replacement schedule, insurance, and staggering replacement vehicles.</p> <p><b>Committee Member Baltimore made a motion recommending to the Board that the Board approve the budget for Fund 301 as presented. The motion was seconded by Committee Member Orback and passed by unanimous consent.</b></p>	<p><b>Action – Recommend to the Board to approve the budget for Fund 301 as presented.</b></p>
<p><b>3. Fire Department/ Cal Fire Presentation</b></p>	<p>Battalion Chief Provence discussed call statistics, chipping event, weed abatement, Palisades, Urban Camping and the schedule to receive the new Fire Truck.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Development of an Emergency Services Community Survey and Outreach Plan to Understand the Community Expectations and Service Levels for Station 15</b></p>	<p>General Manager Munds made a presentation which is made available on the District Website.</p> <p>Battalion Chief Provence commented on discovering what the expectations of the community are for the Fire Department.</p> <p>Public Comment – None</p> <p>Committee Member Newman voiced that this is a 'feel-good' item and did not support the potential cost or staff time for an item like this; commented</p>	<p><b>Action – To be brought back to a future meeting.</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
	<p>that he has seen multiple items like this in the past and has not seen much change come from surveys, except for communities in need.</p> <p>General Manager Munds commented that this is to assist in trying to anticipate issues early for the District and Community; about needs that will be coming up.</p> <p>Committee Member Baltimore commented that the survey purpose would need to gage current support of Fire Service, trends, and if the Community would support increase in taxes now for expansion of services in the future.</p> <p>Committee Member Orback commented that it should gage the service provided, be short and not costly.</p> <p>Committee Member Dininni commented that the Community should have warning; to include statistics to plant the seed to make the Community aware of what services are being provided so that they will support a tax increase in the future when needed.</p> <p>The Committee discussed different distribution ideas for a survey.</p> <p>General Manager Munds commented that he would bring the item back to a future meeting and requested that the Committee Members email him if they have any additional input.</p>	
<b>6. Public Comments NOT on this Agenda</b>	None	
<b>7. Schedule Next ESAC Meeting</b>	The next Emergency Services Advisory Committee meeting is scheduled for August 19, 2021 at 5:30 p.m.	
<b>8. Closing Comments by ESAC Members</b>	<p>Committee Member Baltimore commented that he liked the make-up of the Committee.</p> <p>Committee Member Neuman commented that he will visit with Ron to discuss the Survey further.</p> <p>Committee Member Orback commented that the survey could be of value if tailored correctly.</p> <p>Chairperson Ochylski thanked the Committee for their service.</p>	
<b>9. Adjournment</b>	The meeting adjourned at 6:50 p.m.	