

**Los Osos Community Services District
DRAFT Minutes of the Utilities Advisory Committee Meeting
October 17, 2018 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute and Roll Call	<p>Chairperson Cesena called the meeting to order at 5:31 p.m. and led the flag salute.</p> <p><u>Roll Call:</u> Jan Harper, Committee Member – Present Gene Heyer, Committee Member – Present Leonard Moothart, Committee Member – Present Ron Munds, Committee Member – Absent Eric Silva, Committee Member – Arrived at 5:36 p.m. Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Renee Osborne, General Manager Jose Acosta, Utility Systems Manager Ann Kudart, Administrative Services Manager Marti Brand, Administrative Clerk</p>	
2. Approve UAC Minutes of August 15, 2018	<p>Public Comment - None</p> <p>Committee Member Harper made a motion to approve the UAC minutes of August 15, 2018. The motion was seconded by Committee Member Heyer and carried 3-0.</p>	Action – File approved minutes.
3. Utilities Department Updates	<p>Utility Systems Manager Acosta reported that the 8th Street Water Yard Building Project contractor submitted all applications to the County to pull permits, that the seatrains have been removed and disposed of, and is communicating with County Planning and Building regarding permit issues; that the new utility truck had arrived and is in service; that the Valve Exercising Machine had been built and expected to ship by Friday; that the submersible and large 4-inch pumps have been purchased, installed, and ready for the upcoming rainy season; and, that the pumps and panels for the Bayridge and the Don and Mitchell drainage basins have been ordered and will be installed by Alpha Electric.</p> <p>He provided a Distribution Leak Detection update on cost and services to be provided by Wachs for an acoustic inspection system, deploy correlators to detect leaks, GPS leak mapping, puddle detection and additional services and is requesting Board direction in moving forward and/or continue current course of meter replacement project.</p> <p>Regarding water consumption versus production figures, Mr. Acosta stated that correcting input errors from meter reads and final billing corrections resulted in closing the gap by 1.5%.</p> <p>Mr. Acosta provided an update regarding the County's Stormwater Plan and that the District is ranked 2 out of 9 within our watershed group.</p> <p>Public Comment – Richard Margetson supposed the use of acoustic detection and that it should begin right after the rainy season. He believes many of the broken pipes and leaks were cause during the construction of the Wastewater Project.</p> <p>Linde Owen commented on the basins behind Grocery Outlet and if we receive updates from the County as the basins are not maintained.</p> <p>Mr. Acosta reported that the ponds are surface water runoff and not surface water pumpage and that there is no collaboration with the County.</p>	Action – Updates, no action.
5. Discussion of Cleath-Harris Report on Los Osos Basin Plan Metric Trends Review	<p>Chairperson Cesena moved Item 5 to be heard at this point in the meeting and that the report is a summary of where we are in terms of water levels and infrastructure planning; that we are looking to use 80% of the estimated sustainable yield; that it will be some time before water levels reach the</p>	

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<p>5. Discussion of Cleath-Harris Report on Los Osos Basin Plan Metric Trends Review (continued)</p>	<p>desired targets as they are based on an anticipated 17.5" of rain per year; and, that additional information is need regarding influence of well bore from upper aquifer wells. Regarding the need for a larger diameter water main at the South Bay, Utility Systems Manager Acosta reported that this project has been moved up on the CIP priority list and will allow the District to pull more water from those wells. Chairperson Cesena discussed the concept that it was not just yield but where you are pumping in the Basin that effects your sustainable supply; and, reported on recycled water distribution on page 7.</p> <p>Public Comment – Richard Margetson commented on the need to show discrepancies between the mitigation rankings on page 7 as they have been shown in prior years.</p> <p>Linde Owen commented on Los Osos Creek recharge mitigation ranking on page 7 and nitrate metric trends on page 9 inquiring if we are denitrifying that water.</p> <p>Charlie Cote commented that the nitrate metric trend is increasing, that S&T's #5 well is seeing increasing nitrates in the lower aquifer, and supported nitrate issues being emphasized at the Basin Management Committee.</p>	<p>Action – Chairperson Cesena will compile a comment letter for committee review and reply.</p>
<p>4. Discussion Regarding Bayridge Estates Septic Tanks Decommission Process</p>	<p>Utility Systems Manager Acosta reported that the 10 septic tanks in Bayridge Estates are in need of decommissioning; that Al's Septic pumped two tanks in 2016 but no longer interest in pursuing the project; that staff had contacted several sludge hauling services but many are not interested; that there are concerns in finding a disposal site as the sludge has expired and the product is considered hazardous waste; that the District has two quotes from companies that will pump, haul, and dispose of the waste and is waiting on a third and if comparable the District will issue an RFP.</p> <p>Public Comment – Linde Owen commented on incineration of sludge, the use of recycled water, and if there was a plan for the tanks afterwards.</p> <p>Richard Margetson voiced his concern regarding the delay and why the experts didn't inform the District that this was a priority; and, opposed borrowing Water funds without interest as it is an enterprise account.</p> <p>Utility Systems Manager Acosta responded that he would research incineration; that the use of recycled water was discussed when contractors made site visits; that the tanks will be decommissioned and not rehabbed; and, will contact the County regarding the use of the leach fields.</p>	
<p>6. Update Regarding Water Conservation Program</p>	<p>General Manager Osborne shared the conservation packet that the District provides free to the public for conservation awareness; that the Chamber of Commerce partnered with the District in its Conservation Program and raised \$2100; that a contest was held with the local elementary schools and received 76 entries along with seven videos from Middle School and spent approximately \$1300 for students awards; that banners using the students artwork were displayed around the District at a cost of \$670; that 60 refrigerator magnets were produced at a cost of \$130; that 600 larger magnets will be created for \$895; that the hose nozzles and timers will be replaced; and, that there is currently a balance of \$797. Ms. Osborne reported that the Chamber of Commerce would like to partner with the District in a new water conservation campaign.</p> <p>Chairperson Cesena requested a one-page summary of monies spent and the time to put the program together. The Committee supported continuing the campaign as it is a good public outreach program, and would like the theme to have more of a focus on our Basin.</p>	<p>Action – General Manager Osborne will report to the Board to continue with the water conservation campaign with the focus on our Basin.</p>

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6. Update Regarding Water Conservation Program (continued)	<p>Public Comment – Linde Owen supported the science behind the campaign to get the students interested and recommended building a thermometer as a visual to show how much water is being saved through conservation.</p> <p>Richard Margetson agreed that the campaign was a good educational tool however he did not agree with the return over the last fiscal year.</p>	
7. Update Regarding Well Meter Quotes	<p>Utility Systems Manager Acosta provided a summary of the report as submitted with the agenda packet reporting that there are six well a equipped with propeller meters installed early in 1980's and 1990's and two more recently. Mr. Acosta reported that he would like to move away from propeller meters to newer technology and that he had contacted four vendors and he recommended replacing the old propeller meters with Ultrasonic meters at a cost of \$8,896.27.</p> <p>Public Comment – Linde Owen asked why Core and Main only put in a bid for Ultrasonic meters.</p> <p>Committee Member Moothart moved that the Committee recommend that the Board approve the purchase of the Ultrasonic meters. The motion was seconded by Committee Member Heyer and carried 4-0.</p>	Action – The Committee recommended that the Board approve the purchase of the Ultrasonic meters.
8. Public Comments on Items NOT on this Agenda	<p>Richard Margetson commented that there are four candidates for the LOCSD Board but only one at this meeting. He announced the People Helping People Pizza Party and Awards Dinner to be held October 18th.</p>	
9. Schedule UAC Meeting	<p>The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, November 14, 2018 at 5:30 p.m.</p>	
10. Closing Comments by UAC Committee Members	<p>None</p>	
11. Adjournment	<p>The meeting adjourned at 7: 27 p.m.</p>	