



## LOS OSOS COMMUNITY SERVICES DISTRICT

2122 9<sup>th</sup> Street, Suite 102, Los Osos, CA 93402

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[www.losososcsd.org](http://www.losososcsd.org)

### REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 5, 2017

6:00 PM Closed Session – 7:00 PM Open Session

Los Osos Community Services District Office, 2122 9<sup>th</sup> Street, Suite 106, Los Osos, CA

#### Board of Directors

Marshall E. Ochylski, President  
Jon-Erik G. Storm, Vice President  
Charles L. Cesena, Director  
Vicki L. Milledge, Director  
Louis G. Tornatzky, Director

### AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website [www.losososcsd.org](http://www.losososcsd.org) on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at [www.losososcsd.org](http://www.losososcsd.org).

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §549542, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

#### 1. **OPENING – 6:00 PM**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

#### 2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

##### A. REAL PROPERTY MATTERS (Government Code §54956.8)

##### 1. Conference with Real Property Negotiator

Property: APN 067-012-18

Agency Negotiator: Renee Osborne, General Manager and Rob Miller, District Engineer

Negotiating Parties: Patricia James

Instruction to Negotiator: Price and Terms of a Water Well Easement or Lease

2. Conference with Real Property Negotiator  
Property: APN 074-491-031 in Bayridge Estates  
APN 074-042-001 in Vista de Oro  
Agency Negotiator: Roy Hanley, District Legal Counsel  
Negotiating Parties: San Luis Obispo County  
Instruction to Negotiator: Terms of Easements

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**4. ADJOURN TO CLOSED SESSION**

**5. RECONVENE TO OPEN SESSION – 7:00 PM**

**6. REPORT OUT OF CLOSED SESSION MEETING – District Legal Counsel Hanley**

**7. ELECTION OF 2017 BOARD PRESIDENT AND BOARD VICE PRESIDENT**

**8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but *not* on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**9. ADMINISTRATIVE AND COMMITTEE REPORTS**

- A. Fire Department Report
- B. Sheriff Department Report
- C. Utilities Department Report
- D. General Manager Report
- E. Legal Counsel Report
- F. Los Osos Community Advisory Council (LOCAC) Report
- G. Los Osos/Baywood Park Chamber of Commerce Report
- H. Appointment of Ad Hoc Committees
- I. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars
- J. Response to Previously Asked Questions

**10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**11. CONSENT AGENDA**

Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda.

- A. Receive Administrative and Committee Reports [Recommend receive and file reports]
- B. Approve Meeting Minutes of December 1, 2016 [Recommend approval of minutes]
- C. Receive Warrant Register for December 2016 [Recommend receive and file warrants]
- D. Receive Financial Report for Period Ending November 30, 2016 [Recommend receive and file report]

- E. Not Used
- F. Adopt Resolution Deleting Director Wright as a Signer on all District Bank Accounts and Adding Director Milledge as a Signer on all District Bank Accounts [Recommend adopt Resolution 2017-01 and direct staff to complete all necessary forms for submission to District banks]
- G. Adopt Resolution Authorizing the Issuance of a Debit Card to Josh Taylor as a Replacement Card for the Account Currently in the Name of Tom McEwen [Recommend adopt Resolution 2017-02 and direct staff to complete all necessary forms for submission to Rabobank]
- H. Adopt Resolution Accepting Proposal from Robert Stitts, CPA for Bookkeeping/Accounting Services [Recommend adopt Resolution 2017-03]
- I. Adopt Resolution Terminating the Agreement with Warmerdam CPA Group for Accounting Services [Recommend adopt Resolution 2017-04]
- J. Approve 2017 Board of Directors Meeting Schedule [Recommend approval of 2017 Board Meeting Schedule]

**12. GENERAL ACTION ITEMS**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

- A. Annual Review of Board Bylaws and Rules of Decorum [Review Current Bylaws, Discuss Possible Revisions and Direct Staff to Draft Revised Bylaws and Rules of Decorum for adoption on February 2, 2017]

**13. DISCUSSION OF PULLED CONSENT ITEMS**

Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.

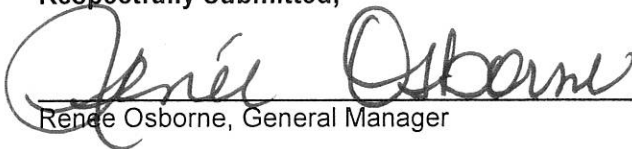
**14. FUTURE AGENDA ITEMS**

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

**15. CLOSING BOARD COMMENTS**

**16. ADJOURNMENT**

Respectfully submitted,

  
 Renée Osborne, General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on December 31, 2016.

  
 Ann Kudart, Administrative Services Manager