




September 22, 2017

TO: LOCSD Board of Directors
FROM: Ann Kudart, Administrative Services Manager 
SUBJECT: **Agenda Item 11B – 10/12/2017 Board Meeting**
Approve Meeting Minutes of September 7, 2017 and
September 21, 2017

President
Jon-Erik G. Storm

Vice President
Vicki L. Millledge

Directors
Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Greg Alex

DESCRIPTION

Attached are minutes from your Board's Regular Meeting held September 7, 2017 and Special Meeting held September 21, 2017 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the September 7, 2017 and September 21, 2017 Board of Directors meetings.

Attachment

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 102
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.lososocsd.org

**Los Osos Community Services District
DRAFT Minutes of the Special Meeting of September 7, 2017**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL</p>	<p>President Storm called the meeting to order at 5:56 p.m. and led the flag salute.</p> <p>Roll Call: Charles Cesena, Director – Present Marshall Ochylski, Director – Absent Louis Tornatzky, Director – Present Vicki Milledge, Vice President – Present Jon-Erik Storm, President – Present</p> <p>The following Staff were present: Renee Osborne, General Manager Roy Hanley, District Legal Counsel Ann Kudart, Administrative Services Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p>	<p>Legal Counsel Hanley announced that the Board would convene to Closed Session for the following:</p> <p>A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code 54956.8] Property: APN 074-412-010 Agency negotiator: Renee Osborne Negotiating parties: Anastasi Development Company, LLC Under negotiation: price and terms</p>
<p>3. PUBLIC COMMENT</p>	<p>Public Comment – Linde Owen commented on the lack of information regarding the item.</p>
<p>4. ADJOURN TO CLOSED SESSION</p>	<p>The Board adjourned to Closed Session at 5:59 p.m.</p>
<p>5. RECONVENE</p>	<p>The Board reconvened at 6:22 p.m.</p>
<p>6. REPORT OUT OF SPECIAL CLOSED SESSION MEETING</p>	<p>Legal Counsel Hanley announced that there was no reportable action from Closed Session.</p>
<p>7. ADJOURNMENT</p>	<p>The Special Closed Session meeting adjourned at 6:23 p.m.</p>

Los Osos Community Services District
DRAFT Minutes of the Regular Meeting of September 7, 2017

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL</p>	<p>President Storm called the meeting to order at 6:23 p.m. and led the flag salute.</p> <p>Roll Call: Charles Cesena, Director – Present Marshall Ochylski, Director – Present Louis Tornatzky, Director – Present Vicki Milledge, Vice President – Present Jon-Erik Storm, President – Present</p> <p>The following Staff were present: Renee Osborne, General Manager Roy Hanley, District Legal Counsel Ann Kudart, Administrative Services Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p>	<p>Legal Counsel Hanley announced that the Board would convene to Closed Session for the following:</p> <p>A. <u>CONFERENCE WITH LEGAL COUNSEL-LIABILITY CLAIM [Government Code 94961]</u> Claimant: Jason Zatt, Utility Compliance Technician II Agency Claimed Against: Los Osos Community Services District</p> <p>B. <u>CONFERENCE WITH LABOR NEGOTIATORS [Government Code 54957.6]</u> Agency designated representatives: General Manager Renee Osborne and District Counsel Roy Hanley Employee designated representative: San Luis Obispo County Employees' Association</p> <p>C. <u>CONFERENCE WITH LABOR NEGOTIATORS [Government Code 54957.6]</u> Agency designated representative: District Counsel Roy Hanley Unrepresented employee: Grace Environmental Services</p>
<p>3. PUBLIC COMMENT</p>	<p>Public Comment – Julie Tacker commented on Items 2A and 2C.</p> <p>Lynette Tornatzky commented on Item 2B.</p>
<p>4. ADJOURN TO CLOSED SESSION</p>	<p>The Board adjourned to Closed Session at 6:29 p.m.</p>
<p>5. RECONVENE TO OPEN SESSION</p>	<p>The Board reconvened to Open Session at 7:03 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Present Marshall Ochylski, Director – Present Lou Tornatzky, Director – Present Vicki Milledge, Vice President – Present Jon-Erik Storm, President – Present</p> <p>The following Staff were present: Renee Osborne, General Manager Roy Hanley, District Legal Counsel Jose Acosta, Utility Systems Manager Ann Kudart, Administrative Services Manager</p>
<p>6. REPORT OUT OF CLOSED SESSION MEETING</p>	<p>Legal Counsel Hanley announced that there was no reportable action from Closed Session.</p>
<p>7. PRESENTATIONS AND PUBLIC HEARINGS A. Morro Bay National Estuary Program (MBNEP) Update</p>	<p>Executive Director Lexie Bell, Morro Bay National Estuary Program, presented a slide program on the State of the Bay 2017 Exploring Our Estuary through Science, a report on the health of the Morro Bay Estuary, its watershed, fish and aquatic life, sources of bacteria, creek health, the sharp decline of the eelgrass, how climate change will affect the estuary, and protection, enhancement and restoration efforts.</p>
<p>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Julie Tacker commented on the need for discussion on the internal loans to Bayridge Estates and Vista de Oro and possible Brown Act violations.</p> <p>Steve Best commented on the MBNEP presentation and the amount of trash behind the Library.</p> <p>Linde Owen recommended that the MBNEP presentation include the effects of saltwater intrusion on the basin.</p>

AGENDA ITEM	DISCUSSION
<p>9. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. Utilities Department Report</p> <p>D. General Manager Report</p> <p>E. Los Osos Community Advisory Council (LOCAC)</p> <p>F. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>G. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>H. Response to Previously Asked Questions</p>	<p>General Manager Osborne reported that Chief Alex was unavailable due to recent wildfire incidents and that his report for July 2017 was submitted in the agenda packet.</p> <p>Commander Voge provided a report of the Sheriff Department's activities during the month of August 2017 with 316 calls for service.</p> <p>General Manager Osborne introduced Utility Systems Manager Jose Acosta who provided a report on the July 2017 activities of the Utilities Department as submitted in the agenda packet.</p> <p>General Manager Osborne provided a summary of the GM's activities for August 2017 as submitted in the agenda packet.</p> <p>Larry Bender, LOCAC Vice Chairperson, reported on the items discussed by the Council at their August 24, 2017 LOCAC meeting.</p> <p>Steve Vinson reported on the Chamber's upcoming activities during the month of September 2017.</p> <p>Director Ochylski reported that the Morro Bay National Estuary Program Executive Committee's quarterly meeting was held on August 23, 2017.</p> <p>None</p>
<p>10. PUBLIC COMMENT ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Julie Tacker welcomed Utility Manager Acosta and commented on the uniqueness of our basin; the continued pumping at Palisades Well; the General Manager's report regarding the 2015 payroll corrections, the dog park lease, and bookkeeping item. She commented on the lack of committee meetings in August.</p> <p>Richard Margetson requested that the charts and graphs be returned to the Utilities Department staff report; and disappointed in the lack of committee meetings.</p>
<p>11. CONSENT AGENDA</p> <p>A. Receive Administrative and Committee Reports</p> <p>B. Approve Meeting Minutes of August 3, 2017</p> <p>C. Approve August 2017 Warrant Register for Disbursement</p> <p>D. Receive Final 2016/2017 Fiscal Year End Report</p> <p>E. Receive Financial Reports for Period Ending July 2017</p>	<p>A motion was made by Director Ochylski that the Board approve the Consent Agenda with the exception of Item 11D and receive and file the Administrative and Committee Reports. The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Cesena, Tornatzky, Milledge, Storm</p> <p>Nays: None</p> <p>Abstain: Ochylski on Item 11B</p> <p>Absent: None</p>
<p>12. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>13. FUTURE AGENDA ITEMS</p>	<p>President Storm requested staff to report on the corrections and recommendations to the FY2017/2018 Budget; and a report on the interfund loans.</p>
<p>14. CLOSING BOARD COMMENTS</p>	<p>Director Cesena is looking forward to the resumption of committee meetings in September.</p> <p>Director Ochylski reported that the Finance Advisory Committee would meeting on September 28th.</p> <p>President Storm thanked Ms. Bell and Director Ochylski for the presentation on the State of the Bay 2017.</p>
<p>15. ADJOURNMENT</p>	<p>The meeting adjourned at 8:04 p.m.</p>

**Los Osos Community Services District
DRAFT Minutes of the Special Meeting of September 21, 2017**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL</p>	<p>Vice President Milledge called the meeting to order at 6:00 p.m. and led the flag salute.</p> <p>Roll Call: Charles Cesena, Director – Absent Marshall Ochylski, Director – Present Louis Tornatzky, Director – Present Vicki Milledge, Vice President – Present Jon-Erik Storm, President – Absent</p> <p>The following Staff were present: Renee Osborne, General Manager Roy Hanley, District Legal Counsel Ann Kudart, Administrative Services Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <p>3. PUBLIC COMMENT</p> <p>4. ADJOURN TO CLOSED SESSION</p>	<p>Legal Counsel Hanley announced that the Board would convene to Closed Session for the following:</p> <p><u>A. CONFERENCE WITH LABOR NEGOTIATORS [Government Code 54957.6]</u> Agency designated representatives: General Manager Renee Osborne District Counsel Roy Hanley Employee designated representative: San Luis Obispo County Employees' Association (SLOCEA)</p> <p>Public Comment – None</p> <p>The Board adjourned to Closed Session at 6:01 p.m.</p>
<p>5. RECONVENE</p> <p>6. REPORT OUT OF SPECIAL CLOSED SESSION MEETING</p> <p>7. ADJOURNMENT</p>	<p>The Board reconvened at 6:19 p.m.</p> <p>Legal Counsel Hanley reported that the Board gave direction to inform SLOCEA that there is a tentative agreement that will be placed on the Board's next meeting agenda for approval and to work with SLOCEA on a joint press release.</p> <p>The Special Closed Session meeting adjourned at 6:21 p.m.</p>