



April 1, 2024

**TO:** Finance Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 04/01/2024 FAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Finance Advisory Committee (FAC) meeting held March 4, 2024 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Finance Advisory Committee adopt the following Motion:

***Motion: I move that the Finance Advisory Committee approve the minutes of the FAC meeting held March 4, 2024.***

Attachment  
03/04/2024 DRAFT Finance Advisory Committee Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Finance Advisory Committee Meeting**  
**March 4, 2024 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order and Roll Call</b>	<p>Chairperson Womack called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u></p> <p>Chuck Cribbs, Committee Member – Present  Gary J. Freiberg, Committee Member – Present  Lisa Gonzalez, Committee Member – Present  Lee Hood, Committee Member – Present  Keith Swanson, Committee Member – Present  Marshall Ochylski, Vice Chairperson – Present  Christine, Womack, Chairperson – Present</p> <p><u>Staff:</u>  Ron Munds, General Manager  Laura Durban, Administrative Services Manager</p>	
<b>2. Approve FAC Meeting Minutes of January 29, 2024</b>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p><b>Committee Member Swanson made a motion that the Committee approve the minutes of January 29, 2024. The motion was seconded by Committee Member Gonzalez and the motion passed unanimously.</b></p>	<b>Action: File Approved Minutes</b>
<b>3. Presentation Brown Act Training</b>	<p>Vice Chairperson Ochylski presented the Brown Act Training Presentation.</p> <p>Public Comment – None</p>	<b>Action: - None</b>
<b>4. Review of Board Item Regarding Approval of Warrant Register for February 2024</b>	<p>General Manager Munds presented the warrants.</p> <p>The Committee discussed the warrants.</p> <p>Public Comment – None</p> <p><b>Committee Member Swanson made a recommendation that the Board approve the Warrants of February 2024. The motion was seconded by Committee Member Hood and the motion carried with unanimous consent.</b></p>	<b>Action: The Committee recommended that the Board approve the Warrant Register for February 2024.</b>
<b>5. Review of Board Item Regarding Financial Reports for the Period Ending January 31, 2024</b>	<p>General Manager Munds presented the Financial Reports for approval.</p> <p>The Committee discussed the Financials and commented on the Zone A tax and the schedule A CAL FIRE contract refund.</p> <p>Public Comment – Richard Margetson commented on taxes, Zone B pass-through, and invoices.</p> <p><b>Committee Member Freiberg made a recommendation that the Board receive and file the Financials of January 31, 2024. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</b></p>	<b>Action: The Committee recommended that the Board receive and file the Financials for the period ending January 31, 2024.</b>
<b>6. General Manager Update</b>	<p>General Manager Munds presented comments on the 16th Street North Tank, the water transmission main phase, the well-equipping phase, the South Bay Lower Aquifer Well Rahab Project, and the fire department Standard of Cover (SOC) Study.</p> <p>The Committee discussed CAL FIRE, SOC Study and the LAFCO service review.</p>	<b>Action: None</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
	<p>Public Comment – Richard Margetson commented on the SOC Study and deficiencies in the District.</p> <p>General Manager Munds commented on the SOC and future discussions with the community.</p>	
<b>7. Public Comments on Items NOT on this Agenda</b>	Public Comment – None	
<b>8. Schedule Next FAC Meeting</b>	The next meeting of the Financial Advisory Committee is scheduled for Monday, April 1, 2024 unless otherwise noted.	
<b>9. Closing Comments by FAC Committee</b>	<p>Committee Member Cribbs and Committee Member Hood will not be in attendance at the next meeting.</p> <p>Committee Member Gonzalez commented on the YMCA annual support campaign (sloymca.org).</p> <p>Chairperson Womack thanked the committee and Vice Chairperson Ochylski for the training.</p>	
<b>10. Adjournment</b>	The meeting adjourned at 6:39 p.m.	

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