

**Minutes of the Utilities Advisory Committee Special Meeting  
June 25, 2019 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order, Flag Salute and Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:32 p.m. and led the flag salute.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Absent            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Ron Munds, Committee Member – Absent            Eric Silva, Committee Member – Absent            Matthew Fourcroy, Vice Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Jose Acosta, Utility Systems Manager            Ann Kudart, Administrative Services Manager</p>	
<p><b>2. Approve UAC Minutes of May 15, 2019</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None.</p> <p><b>Committee Member Moothart moved to approve and accept the minutes as presented.</b></p>	<p><b><u>Action</u> – File approved minutes.</b></p>
<p><b>3. Basin Management Committee June 19, 2019 Meeting Update</b></p>	<p>Chairperson Cesena reported that BMC met to approve the final draft of the LO Basin Plan Groundwater Monitoring Program 2018 Annual Monitoring Report and that the key comments regarded leakage between aquifers.</p> <p>Public Comment – None.</p>	<p><b><u>Action</u> – No action.</b></p>
<p><b>4. Utilities Department Update</b></p>	<p>Utility Systems Manager Acosta reported that at this time all but two of Bayridge Estates septic tanks had been pumped and that the second phase of decommissioning is to fill with either sand or slurry at a cost of \$30k-\$35k or complete in-house at approximately \$30k; that once Alpha Fire submits plans for fire sprinklers at the 8<sup>th</sup> Street Water Yard Building Project they will be forwarded to contractor and District Engineer to complete permitting process; that a total of 40 leak adjustments were credited at a total amount of \$17,464.35; that District Engineer is compiling an RFP for the South Bay Well Site Project with a release date of July 1; that staff will meet with Nipomo CSD as they recently purchased a SCADA system with the same preferred controls and will begin working on an RFP in coordination with District Engineer. He reported on recent equipment purchases; that two quotes to complete work on the 10<sup>th</sup> Street Reservoir had been received to date, one for \$234k and one for \$21k; and, that four quotes ranging from \$7K to \$20k have been received to date to complete the Leak Detection project.</p> <p>Public Comment – Richard Margetson inquired as to the estimated amount on the CIP List for the repairs on the 10<sup>th</sup> Street tank and if the decommissioning of the tanks at Bayridge Estates by staff will be charged to Bayridge Estates.</p>	<p><b><u>Action</u> – No action.</b></p>
<p><b>5. Review of Board Item Regarding Modification to District Code Title 2, Section 2.01.20</b></p>	<p>Utility Systems Manager Acosta reported that UAC requested staff bring back this section for review; that at this time only a break on the customer's main line, which is the service between the meter and the house only, qualify for leak credits; and, with the removal of the language regarding leak credits from Stage III of the Water Shortage Contingency Plan that only that language regarding suspension of credits will be removed from 2.01.20.</p> <p>Public Comment – Richard Margetson commented that the Water Rate Group discussed this was well.</p>	<p><b><u>Action</u> – This item will be brought back at the next UAC meeting for further discussion and recommendations.</b></p>

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<b>6. Public Comments on Items NOT on this Agenda</b>	Richard Margetson commented on the positive feedback from the community regarding the Board not increasing the water rates.	
<b>7. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, July 17, 2019 at 5:30 p.m., unless otherwise noticed.	
<b>8. Closing Comments by UAC Committee Members</b>	Committee Member Harper will be unavailable to attend the July meeting.	
<b>9. Adjournment</b>	The meeting adjourned at 6:03 p.m.	