



December 17, 2009

**President**  
Joe Sparks

**Vice President**  
Marshall Ochylski

**Directors**  
Chuck Cesena  
Maria Kelly  
Steve Senet

**General Manager**  
Dan Gilmore

**District Accountant**  
Amparo Haber

**Administrative Supervisor**  
Sandi Woods

**Utilities Supervisor**  
Margaret Falkner

**Fire Chief**  
Matt Jenkins

**Battalion Chief**  
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**TO:** LOCSO Board of Directors

**FROM:** Mitch Cooney, Interim General Manager *MC*

**SUBJECT:** Agenda Item 5K – 12/17/2009 Board Meeting  
Adopt Resolution Authorizing the General Manager to Determine and Dispose of District Property Determined to be Surplus to District Needs and to Dispose of the Surplus Property at the Maximum Reasonable Value

During the course of ordinary business, property purchased with public funds will, from time to time, be found to be surplus to District needs. In order to initiate a process that is efficient and effective in disposing of this property at the highest reasonable value, the attached Resolution is offered for consideration for approval by the District Board of Directors.

If approved, the attached Resolution will authorize the District General Manager to list items valued at less than \$2,500 determined to be surplus to District's needs as an appendix to his/her General Manager's report and authorizing him/her to dispose of these items in a manner that is efficient and returns the reasonable maximum value to the District.

**THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: approve this item with the other Consent Agenda Items and adopt LOCSO Resolution Number 2009-28, Authorizing the General Manager to Determine and Dispose of District Property Determined to be Surplus to District Needs,**

**or**

**If the item is pulled from the Consent Agenda for separate consideration then: after Board discussion, public comment on the item, and then by motion, second and vote approve LOCSO Resolution Number 2009-28, Authorizing the General Manager to Determine and Dispose of District Property Determined to be Surplus to District Needs.**

Date: December 17, 2009  
Agenda Item: 5K  
( ) Approved  
( ) Denied  
( ) Continued to

**RESOLUTION NO. 2009-28**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LOS OSOS COMMUNITY SERVICES DISTRICT  
AUTHORIZING THE GENERAL MANAGER TO DETERMINE PROPERTY  
SURPLUS TO DISTRICT NEEDS**

**Whereas**, from time to time items purchased with public funds will become surplus to District needs; and,

**Whereas**, surplus items should be disposed of in a manner that is efficient and returns the maximum reasonable value to the District; and,

**Whereas**, efficiency and good management practices should authorize the General Manager, during the ordinary course of District business, to determine that certain items be declared surplus and disposed of at sale or disposal.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE DISTRICT BOARD OF DIRECTORS AS FOLLOWS:**

1. The District's General Manager is authorize to declare by signed memo that a list attached to his/her General Manager's report appended to a Board of Directors' meeting agenda is a list of property surplus to District needs (not reasonably foreseeable to be of use to the District) and that he/she shall use his/her best discretion to advertise/dispose of the surplus property at the best possible price; and,
2. The property contained on any list to be determined as surplus shall be valued at less than \$2,500; and,
3. District employees/officers (and their immediate family) and any consultant who is required to file a conflict statement (and their immediate families) cannot bid on or purchase the surplus property.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and on the following roll call vote, to wit:

Ayes: \_\_\_\_\_  
Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Conflicts: \_\_\_\_\_

The foregoing resolution is hereby passed, approved, and adopted by the Board of Directors of the Los Osos Community Services District this 17<sup>th</sup> day of December 2009.

\_\_\_\_\_  
Joe Sparks, President  
Board of Directors, Los Osos CSD

ATTEST:

\_\_\_\_\_  
W. Dan Gilmore, General Manager  
and Secretary to the Board