



October 28, 2009

President

Joe Sparks

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Marshall Ochylski

Director

Chuck Cesena

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Steve Senet

General Manager

Utilities Manager

Fire Chief

Matt Jenkins

TO: LOCSD Board of Directors

FROM: Utilities Supervisor, Margaret Falkner

MLF

SUBJECT: Agenda Item 5E – 11/05/09 Board Meeting
Confirmation of Vehicle Purchase – 2001 Chevrolet Impala

SUMMARY

The District is currently advertising for bids on surplus vehicles and supplies. All bids received before closing on October 7, 2009 at 5:00 p.m. were opened the following morning and all bidders were notified. The highest bid for the 2001 Chevrolet Impala was received from Chantelle Comeau of Los Osos in the amount of \$5,010. A money order or certified check made payable to the Los Osos Community Services District will be required.

All maintenance records have been copied and will be provided to the purchaser. Our crew has removed the decals from the vehicle and the insurance will be cancelled effective upon authorization of this agenda item as stated in our Resolution 2009-21 adopted on September 3, 2009.

RECOMMENDATION

Staff recommends the Board approve the sale of the 2001 Chevrolet Impala to Chantelle Comeau of Los Osos and direct staff to take all necessary actions to complete this transaction. Funds will be received and recorded in fund 500, general ledger account 4934 – Sale of Assets.

MLF



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