



October 29, 2009

TO: LOCSD Board of Directors
FROM: Sandi Woods, Administrative Supervisor *SW*
SUBJECT: Agenda Item 4.A3 – 11/05/2009 Board Meeting
District Administration Department Report

President
Joe Sparks

Vice-President
Marshall Ochylski

Director
Chuck Cesena
Maria Kelly
Steve Senet

General Manager

Utilities Manager

Fire Chief
Matt Jenkins

Administration Department Report for the month of October 2009

Board of Director Office Hours

Our LOCSD Directors began holding office hours on Saturdays from 9:00-11:00 AM in Suite #102 in the offices located at 2122 9th Street, Los Osos. We have advertised the LOCSD Director office hours in The Tribune, on Channel 20 and via postcard handouts at the 8/6/09 BOD Meeting. The postcards are available in the LOCSD lobby. Office hours are held once a month. The next scheduled date is: **November 14th**.

Springbrook Utility Billing Software Upgrade

The first major upgrade since we received the software from San Luis Obispo County in 1999 has been completed. Our water customers will notice a new format in the water billing statement as well as the past due statement. The new format is cleaner, crisper and more concise.

The reporting capabilities that the new version offers will save time and money in compiling the necessary information and data needed to do water rate studies now and in the future.

CalPERS Educational Forum 2009

I, as Administrative Supervisor, attended the Annual CalPERS Educational Forum October 26-28, 2009 in Santa Clara, CA.

The CalPERS Educational Forum was a 3-day conference offering 41 workshops and 19 information booths on various CalPERS topics. CalPERS will be switching to a new my|CalPERS system in September 2010. At the Educational Forum they provided an interactive room set up to demonstrate this new system which will be mandatory in April 2010. To be able to see and use this demonstration prior to its launching was very worthwhile.

I had the opportunity at this year's Forum to meet with the actuarial and reportable compensation staff and discuss our District with them as well as network with fellow employer representatives from throughout the State. The Educational Forum was very helpful to my duties as the Administrative Supervisor for the LOCSD.

The budget will realize a savings of approximately \$10,000 in the CalPERS PPO Health Premiums during the months of November and December. We received notification via a CalPERS Circular Letter that the Health Benefits Committee recommended to utilize the PPO health plans' excess reserves to provide a premium holiday for Public Agency Employers. This decision enables CalPERS to provide fiscal relief during this challenging economic period.



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